



PRE PROPOSAL CONFERENCE
RFP# 2019-0086-PW/CW
HISTORIC VILLAGE OF AGUA FRIA ENGINEERING DESIGN SERVICES FOR
WASTEWATER IMPROVEMENTS
October 17, 2018
2:00 p.m.

Contracting Agency: Santa Fe County

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| • Coralie Whitmore | Procurement Specialist Senior | Purchasing Division |
| • Bill Taylor | Procurement Manager | Purchasing Division |
| • David Madrid | Project Manager III | Public Works Department |

Project Information

Santa Fe County is requesting proposals from qualified firms to provide engineering design services for wastewater infrastructure improvements on seven identified streets located within the Historic Village of Agua Fria.

Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions, including the sample contract.
- Proposal Organization - Proposal should be organized as outlined in the RFP on pages 20-21.
- Selection of finalist(s) – Qualified proposals will be scored by a three to five member evaluation committee based on the evaluation criteria outlined in the RFP (pages 22-24).
- Preferences -

1) N.M. In-State Business Preference Certificate 5% of total weight of all evaluation factors added to score.

OR

2) N.M. Resident Veterans Preference Certificate, 10% total weight of all evaluation factors added to score. For more information on State Preference visit: www.tax.newmexico.gov

AND

3) Santa Fe County Preference, 5% of total weight of all evaluation factors added to score. For more information on County Preference visit:

https://www.santafecountynm.gov/asd/purchasing_division

- Please submit all questions via email to **Coralie Whitmore: cgwhitmore@santafecountynm.gov**
The last day for questions will be **Tuesday, October 23, 2018.** (Please do not contact any other County staff.)
- Addendum will be issued on **Thursday, October 25, 2018.** (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.*)
- Proposal Submittal –

Due Date: Friday, November 16, 2018

Time: 2:00 PM MST

Location: 142 W. Palace Avenue 2nd Floor, Santa Fe, NM