

Henry P. Roybal
Commissioner, District 1



Kathleen Holian
Commissioner, District 4

Miguel M. Chavez
Commissioner, District 2

Liz Stefanics
Commissioner, District 5

Robert A. Anaya
Commissioner, District 3

Katherine Miller
County Manager

December 7, 2015

SANTA FE COUNTY
RFP# 2016-0152-CSD/RM
Dolly Parton Imagination Library Program

ADDENDUM #1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

ATTACHMENT A: PRE-PROPOSAL SIGN IN SHEET

Listed below are clarifications of the RFP and questions received via email concerning the above referenced RFP.

Question 1: The Scope of Work, Item #9 states: “Describe how the contractor will provide an evaluation of the Program to Santa Fe County. This evaluation should measure the impact that the Program has had in the County.” Previously we had reported on process data: that is, number of families enrolled, number of books mailed, etc.

Could you please elaborate a little on what impact(s) the County is interested in? Perhaps give an example(s) of relevant impact(s) that we might consider?

Answer 1: *This RFP begins with a “clean slate” and does not consider previous contracts. Santa Fe County would like to know how many children (families) will be enrolled under the new contract as well as what ages will be impacted (enrolled) in the program (i.e., 200 children at age 2, 100 at age, 3, etc.) Santa Fe County will also want to know the number of books that will be sent out monthly and year to date (Spanish and English).*

Question 2: **Wondering about baseline data: for instance, if we were interested in making an impact on the percentage of families reading to their children on a regular basis, where would we find baseline data on what percentage of families in the County currently read to their children?**

Answer 2: At this time, Santa Fe County does not have baseline data of percentage of families reading to their children on a regular basis.

Question 3: **What is the budget for FY 2016?**

Answer 3: Up to \$75,000.00

Please add this Addendum #1 to the original RFP documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Responders are reminded that any questions or need for clarification must be addressed to Rose Moya, Senior Procurement Specialist at rmoya@santafecountnm.gov.

PRE-PROPOSAL SIGN-IN SHEET
Dolly Parton Imagination Library Program
RFP# 2016-0152-CSD/RM
MONDAY, NOVEMBER 30, 2015 @ 10:00AM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Brian Dineen	Unireadwaysfsc	310-3888	brland@uniread.org
Rose Moya	SFC Purchasing	992-6753	rmoya@santafecountynm.gov
Anna Bransford	SFC CSD	992-9838	abransford@santafecountynm.gov