

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

February 5, 2020

ADDENDUM #1
RFP# 2020-0116-GM/KE
ARCHEOLOGICAL SURVEYING AND
HISTORICAL REPORT

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

ATTACHMENT 1: PRE-PROPOSAL SIGN IN SHEET

ATTACHMENT 2: Replacement of Pages 22 and 23 in the RFP (corrected number change)

1. The length of the proposal is said to be limited to a maximum of 20 pages (pg. 20 of the proposal). What is included in the 20-page limit?

ANSWER: The 20 pages should include your answers to the Evaluation Factors.

2. Does the County anticipate that a National Register nomination form will need to be completed as part of this project?

ANSWER: The need for a National Register nomination form will depend on direction from SHPO and results of the work conducted. Part of the scope of work is initiating a discussion with SHPO prior to any field work.

3. Would you please clarify the County's expectations regarding the Historic Context report? For example, are you expecting something like a 100-page report that discusses relevant themes, time periods, events and people that put the rail corridor in context? Are there other forms of public outreach that HPD may request as part of mitigation through interpretation?

ANSWER: We anticipate that we will need an historic context report in order to mitigate any adverse effects from the trail, through interpretation. The format of the document should

accommodate any direction from HPD, but should also be able to be used by the County for future interpretation.

4. Can you clarify/quantify the “trail connections” to included?

ANSWER: On the map that is included in this RFP, there are white “existing, unofficial trails” included in the connections analysis. We would like short sections of these connections to be included in the review. This will enable those trail connections to be constructed.

5. Can you clarify/quantify the “points of interest” to be included?

ANSWER: Points of interest are mainly the above mentioned trail connections. However, in the archaeological review of the alignment, there may be something that comes to light that trail users could want to visit—or that they should avoid. As those points of interest are discovered, we will determine their need to be included.

6. What is the land ownership for the project area? What stakeholder’s will be reviewing the document?

ANSWER: Land ownership is private and State Land Office property. The selected consultant will need to arrange right of entry along the alignment.

Santa Fe County and SHPO will be the stakeholders reviewing this document.

7. Has there been correspondence from SHPO regarding the need for historic context to support interpretive mitigation?

ANSWER: There has not been any written correspondence from SHPO regarding the need for historic context reporting. However, SHPO staff participated in the development of the NM Central Trail feasibility study and made comments relating to the need for mitigating adverse impacts through interpretation.

Please add this Addendum #1 to the original bid documents and refer to bid documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Bidders are reminded that any questions or need for clarification must be addressed to Karen K. Emery, Senior Procurement Specialist at kkemery@santafecountynm.gov.

PRE-PROPOSAL CONFERENCE
RFP#2020-0116-GM/KE
ARCHEOLOGICAL SURVEYOR SERVICES
AND HISTORICAL REPORT
Friday, January 31, 2020 at 1:00pm

NAME	ORGANIZATION	PHONE #	EMAIL
Paula M Pflipsen	TRC	505 342 6366	ppflipsen@trccompanies.com
Ken Brown	TRC	703-250-3529	KL Brown@trccompanies.com
Jennie Sturm	Statistical Research	505-323-8300	jsturm@sricrm.com
Alexander Kurota	OCA/UNM	505-277-5853	akurota@unm.edu
Teresa HURT	SWCA	505-980-3942	teresa.hurt@swca.com
Tamara Stewart	TAMARON CRM, SWCA	(505) 979-3550	tamjstewart@yahoo.com
Maria Lohmann	Santa Fe County	505 995-2774	melohmann@santafecountynm.gov
Toni Toni GOAR	NVS	505 898 8848	toni.goar@NVS.COM
on Phone Line: Kris Gray	Logan Simpson	480-967-1343	Kgray@loganSimpson.com
Erik Steinbach	Logan Simpson	11	
Trisha Rude	Tierra Right of Way Serv.	505-433-3748	trude@tierra-row.com

V. SPECIFICATIONS

Offerors should respond in the form of a thorough narrative to each evaluation factor below. The narratives along with required supporting materials will be evaluated and awarded points accordingly.

A. INFORMATION

1. Time Frame

The contract is scheduled to begin in or around March 2020. Santa Fe County intends on awarding contracts with a term of one (1) year with the option to renew for an additional three (3) years for a total contract term of four (4) years.

B. EVALUATION FACTORS

A brief explanation of each evaluation factor is listed below. Information for one factor may overlap information for a different factor. Offeror's are encouraged to fully address each factor as points are given for an Offeror's narrative response to each. Responses shall include information and past experience specific to the Offeror or Offeror's team submitting the proposal. An Offeror's discussion of each evaluation factor should be sufficiently detailed to inform and educate the Evaluation Committee.

1. Specialized Design and Technical Competence

- a. Provide information about the firm's specific technical experience with Archaeological surveying and Historic Context Reporting projects that demonstrate technical competence to successfully complete a project.
- b. Indicate the relevance of previous projects to the scope of work described in this RFP, including any specialized expertise.
- c. Demonstrate a knowledge of field research.
- d. Explain firm's experience with SHPO and their reporting requirements.

2. Capacity and Capability

- a. Indicate the capacity and capability of your firm to perform the work, include any consultants and their representatives, their qualifications and their location.
- b. Indicate relationship of the firm's/project team's current work load to the projected workload of this project and personnel in the New Mexico office.
- c. Indicate key personnel to be assigned to this project, their specific roles, experience and background.

3. Evidence of Understanding the Scope of Work

- a. Demonstrate a clear understanding of key project elements/goals as outlined in the scope of work.
- b. Provide proposed approach to accomplishing the project including specific tasks and a description of the level of effort that will be dedicated to each task.
- c. Describe approach in managing the project expertly and efficiently, including distribution of tasks, travel and duration of which staff will be on-site during what periods of time.
- d. Describe challenges that might be expected based on type of project, market conditions, historic preservation, environmental conditions, location, site, or other factors.

4. Past Record of Performance

- a. Describe contracts and other agreements with government agencies or private industry where Offeror demonstrated control of costs, performed quality work and demonstrated ability to meet schedules and deadlines.
- b. Provide a minimum of three (3) Archaeological surveying related projects completed within the last three (3) years where the Offeror provided similar services with name of client(s) point-of-contact and telephone number/email.
- c. Describe any particular difficulties confronted in past surveying projects and how the Offeror addressed and resolved the issues.

5. Proximity to and Familiarity with Santa Fe County

- a. Provide information relative to the project's location and how members of the project team can respond to issues at the site.
- b. Indicate previous archaeological projects completed within the historic areas in Santa Fe.

6. New Mexico Produced Work

- a. It is Santa Fe County's goal to support New Mexico owned businesses. Indicate the volume of work by percentage to be produced by New Mexico firm(s), using New Mexico based employees.

7. Application of Preferences

- a. Offeror's proposal contains a valid NM State Resident Business Certificate, the preference in accordance with §13-4-2 NMSA 1978, will be applied.
- b. Offeror's proposal contains a valid NM State Resident Veteran Business Certificate, the preference in accordance with §13-4-2 and §13-1-22 NMSA 1978, will be applied.
- c. Offeror's proposal contains a valid Santa Fe County Preference Certificate, the preference in accordance with Santa Fe County Ordinance #2012-4, will be applied.