

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

October 22, 2025

SANTA FE COUNTY
RFP No. 2026-0087-RECC/JL
Standard Operating Procedure and Policy Assessment & Revision
ADDENDUM NO. 1

Dear Proponents,

This addendum is issued to reflect the following changes, effective immediately. It shall be the responsibility of interested Bidders to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

ATTACHMENT A: Pre-proposal Sign In Sheet and Agenda

Question No. 1: Can you provide a list of the agencies served by the ECC?

Answer No. 1: Santa Fe County Fire Department, Santa Fe County Sheriff's Office and Animal Control, City of Santa Fe Fire Department, City of Santa Fe Police Department and Animal Control, Town of Edgewood Police Department and Animal Control. Village of Pecos Fire Department (MOA), San Miguel County Fire Departments (MOA).

Question No. 2: The RFP mentions stakeholder input sessions. How many stakeholder groups are there?.

Answer No. 2: The recommended stakeholders may be a RECC administrator, a RECC Supervisor and a member of each response agency. A total of seven (7) individuals or groups.

Question No. 3: How do you envision the stakeholder input sessions? In person or virtual? By individual agency, or multiple agencies together? A single round, or multiple follow up rounds? This will affect the level of effort involved in this.

Answer No. 3: This will be discussed with the awarded vendor.

Question No. 4: Is it accurate to assume that appendices B and C should be attached to the proposal submittal as part (f) listed on pg. 20?

Answer No. 4: Yes.

Question No. 5: Is there a budget for this project or a maximum spending cap in place?

Answer No. 5: The department will determine whether to release this information to the awarded Offeror following contract award. This RFP is not based on the lowest price but rather on the qualifications and overall value demonstrated in the proposal evaluation criteria.

Question No. 6: Is it accurate to assume that the page limit refers to single-sided pages, since this is a digital submittal?

Answer No. 6: Yes.

Question No. 7: Please confirm that resumes are to be included.

Answer No. 7: Yes

Question No. 8: Are covers, backs, tab pages, and resumes included in the page count?

Answer No. 8: No.

Question No. 9: Please confirm that, if proposals are submitted electronically through the dropbox link, that paper copies are not required, and the instructions for binding with tabs are not relevant.

Answer No. 9: Yes, please submitted your response electrically by utilizing the DropBox link listed in the RFP.



SANTA FE COUNTY

PRE-BID CONFERENCE

IFB No. 2026-0087-RECC

Standard Operating Procedure and Policy Assessment & Revision

October 15, 2025 AT 8:00AM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
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David Branch	Matrix Consulting Group		dbranch@matrixcg.net

Addendum No. 1 is hereby incorporated into the original proposal documents, which will now be referenced accordingly. This addendum, along with any subsequent addenda, will be considered an integral part of any resulting contract documents and shall have the same effect as if originally issued. All sections not modified by this addendum will remain as originally stated and in full force and effect. Respondents are reminded to direct any questions or requests for clarification to Jack Love, Procurement Specialist Senior at jalove@santafecountynm.gov.

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