

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

July 31, 2026

SANTA FE COUNTY
RFP No. 2026-0235-CSD
YOUTH BEHAVIORAL COMPLEX
NOTICE OF FUNDING AVAILABILITY

ADDENDUM NO. 2

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the Notice of Funding Availability as identified in this Addendum No. 2. This documentation shall become permanent and made part of the departmental files.

Attachment A: Pre-Proposal Conference Sign-In Sheet
Attachment B: Mandatory Site Visit #1 & #2 Sign-In Sheets
Attachment C: Certified Assurances & Santa Fe County Campaign Contribution Disclosure Form

Clarification No. 1: All applications must be received by 2:00PM on Monday, August 10, 2026, at the following Dropbox link please disregard all other links on the NOFA:

<https://www.dropbox.com/request/dfotghbwqxzu0hl1ox9z>

Question No. 1: The RFP mentions that funding may be available for improvements and modifications. Would it be appropriate for us to request funding for moving expenses and furnishings needed to accommodate the new space? If so, would this fall under Path A, or would it be considered Path B and need to be tied to one of the identified priorities?

Answer No. 1: No. Moving expenses are not an eligible use of funding under this NOFA. Santa Fe County anticipates retrofitting provider spaces, including providing furnishings as reasonably necessary and as budget permits. These improvements will be coordinated by the County and are not considered applicant-funded improvements or modifications under Path A or Path B.

102 Grant Avenue · P.O. Box 276 · Santa Fe, New Mexico 87504-0276 · 505-986-6200 · FAX:
505-995-2740 www.santafecountynm.gov

Question No. 2: What hours is the new YBHC expected to be open? Set hours with 24 hour on call capabilities?

Answer No. 2: The operating hours of the new Youth Behavioral Health Center (YBHC) will depend on the hours of operation proposed by the selected service providers in their responses. The facility is not intended to operate as a 24-hour service center. County-operated services will generally be available Monday through Friday from 8:00 a.m. to 5:00 p.m., with some evening programming offered as needed. While the facility itself will not provide 24-hour services, respondents may describe any after-hours or on-call requirements they propose as part of their service delivery model.

Question No. 3: Will there be a crisis phone number or contact for after hours for the youth or their families if the Center is not open 24 hours?

Answer No. 3: Santa Fe County will not operate a crisis phone line or provide after-hours crisis response directly. If an applicant proposes a crisis phone line, after-hours contact, or other crisis response services as part of its scope of services, those services will be considered during the evaluation process. The availability of any after-hours crisis support will therefore depend on the services proposed by the selected provider(s).

Question No. 4: Is each group expected to be open the entire time the facility is open?

Answer No. 4: No. Each applicant will identify its proposed hours of operation in its response. The facility will be available for each selected provider's use during its approved operating hours. Providers are not required to be open during all hours that other providers or County-operated services are operating. The center is not anticipated to operate as a 24-hour facility at this time.

Question No. 5: Will every group/org be expected to have at least one clinical staff member on duty while they are open or as long as there is one clinical person on site between the various stakeholders that is sufficient?

Answer No. 5: If an applicant proposes services that require a licensed or clinical staff member, the applicant will be expected to provide appropriate clinical staffing during the hours those services are offered. Clinical staffing requirements will be based on the scope of services proposed by each applicant and any applicable licensing or regulatory requirements. There is no expectation that a single clinical staff member will provide coverage for multiple organizations or providers.

Question No. 6: Will at least one security guard be provided by the county during operational hours?

Answer No. 6: At this time, Santa Fe County does not anticipate providing professional security personnel at the Youth Behavioral Health Center during operating hours.

Question No. 7: Will there be a standard/minimum level of training/certifications that each person working in the facility needs to hold?

Answer No. 7: Each applicant is responsible for ensuring that its personnel possess all certifications, licensure, training, insurance, and other qualifications required to provide the services proposed and to comply with all applicable federal, state, and local laws, regulations, and licensing requirements. Santa Fe County may provide facility-specific training, such as building safety, emergency procedures, or other operational protocols, for individuals working at the Youth Behavioral Health Center.

Question No. 8: Given the depth of our clinical leadership's experience and our active community partnerships, would the three-year organizational requirement represent a firm disqualifier, or does the County consider the documented clinical experience of organizational leadership in evaluating this threshold?

Answer No. 8: The 3 years is a firm disqualifier.

Question No. 9: Given the YBHC's mission of serving low-income, uninsured, underserved youth and families, how is the county planning to address the growing number of individuals who may not qualify for Medicaid or other public benefit programs?

Answer No. 9: While we understand the current challenges regarding Medicaid reimbursement, the County intends for providers to establish a sustainability plan that incorporates Medicaid reimbursement and other funding sources prior to billing against county funds.

Question No. 10: Does funding for moving expenses and furnishings needed to occupy a new space qualify as “improvements and modifications”? If so, would this fall under Path B, or would it need to be tied to a Path A priority?

Answer No. 10: No. Moving expenses are not an eligible use of funding under this NOFA. Santa Fe County anticipates retrofitting provider spaces, including providing furnishings as reasonably necessary and as budget permits. These improvements will be coordinated by the County and are not considered applicant-funded improvements or modifications under Path A or Path B.

Question No. 11: Can we apply for both NOFAs or do we need to pick one?

Answer No. 11: Applicants may apply to either or both NOFAs, as applicable. However, Santa Fe County strongly encourages applicants to carefully consider which funding opportunity best aligns with their organization's mission, expertise, and proposed services. The County's goal is to support a broad range of complementary behavioral health resources and services for the community, including a strong focus on upstream prevention, early intervention, and strategies that support youth and families before higher levels of care are needed.

Question No. 12: If an agency does not apply for the space will they be eligible for the continued operations grant they had received in the past?

Answer No. 12: Agencies have the opportunity to apply for this NOFA or the upcoming NOFA, as applicable, if they choose to do so. However, prior receipt of grant funding does not guarantee continued funding. All applications will be evaluated based on the requirements, priorities, and available funding outlined in the applicable NOFA opportunities.

Question No. 13: How will the County decide how much space each selected provider receives, and what factors will be considered in making those allocations?

Answer No. 13: The County will not predetermine the amount of space allocated to each selected provider. Applicants should identify the amount of space needed to effectively operate their proposed services as part of their application. The County will review each request based on the proposed scope of services, operational needs, and available facility space. If needed, the County may work with selected providers to discuss and negotiate space allocations to ensure the facility can best support the range of services offered.

Question No. 14: What is the anticipated start date of the initial contract term? Is the post-award performance metrics development, etc. included in that term?

Answer No. 14: This will be discussed during negotiations with selected applicants to give ample time for planning.

Question No. 15: The NOFA says there won't be any rent charged for the space but then mentions an "operations fee" later on. Is there a maximum limit for that fee?

Answer No. 15: There is no established maximum limit for the operations fee at this time.

Question No. 16: Will the second upstream/prevention focused NOFA come out before this one is due?

Answer No. 16: No. The second NOFA focused on upstream prevention services will not be released before the current NOFA deadline. Due to the capacity required to effectively oversee and manage two large NOFA processes simultaneously.

Question No. 17: Page 15 refers to agency capacity to support "financial management systems capable of tracking expenditures by funding source including across co-located or partner entities." Can you elaborate on what that means?

Answer No. 17: This refers to an applicant's ability to maintain financial management systems and processes that accurately track and report the use of funds by funding source. Applicants should be able to demonstrate appropriate financial controls and accountability practices, including the ability to distinguish funding sources and associated expenditures, even if they are not requesting direct funding through this NOFA. This may include situations where services are provided in partnership with other organizations or within a co-located facility. The intent is to ensure transparency, accountability, and appropriate stewardship of resources.

Question No. 18: Is there a maximum amount we can request for the first year startup/bridge funding?

Answer No. 18: No maximum funding amount has been established for first-year startup/bridge funding requests. However, applicants should ensure that funding requests are reasonable, justified, and aligned with the proposed scope of services. While there is no defined cap on the amount an applicant may request, the County will assess each request based on the proposed vision, anticipated impact, feasibility, available resources, and alignment with the goals of the shared, co-located facility model. Applicants should not assume that the full amount requested will be awarded. Applicants

should also demonstrate diversified funding sources or plans to diversify funding over time to reduce reliance on County funds. Additionally, requests should reflect the shared, co-located facility model and the intent to support collaborative use of the space and resources.

Question No. 19: How are Dropbox files managed? For example, are other offerors able to see/access our Dropbox application response?

Answer No. 19: The Dropbox will be managed by the SFC Purchasing Division. No other offerors have access, only the SFC Purchasing Division has the ability to see or access those application responses.

Question No. 20: On page 12, please provide a more in-depth explanation of how the \$5.00 per sq. foot annually/\$0.42 per sq foot monthly aligns with the \$500 cost discussed in the pre-conference call

Answer No. 20: The operations fee is established at \$0.42 per square foot per month, or \$5.00 per square foot annually, and is intended to support facility operations expenses. Operating expenses include but are not limited to Utilities for both private and common areas; Building Maintenance and/or Repair; Exterior Maintenance and Landscaping; Parking Lot, Roadway and Site Maintenance and Building System Maintenance.

Question No. 21: What costs are funded “in-kind” by the county and what costs are the offeror going to be paying?

Answer No. 21: Santa Fe County will provide in-kind facility support, which may include designated service space at no direct lease cost, shared building infrastructure and common areas, accessibility improvements, core building systems, reasonable tenant improvements, space modifications, furnishings (as approved and subject to available funding), and coordinated facility oversight and shared operational support. The estimated value of the County’s in-kind contribution is approximately \$26–\$34 per square foot annually.

Providers will be responsible for costs associated with operating their proposed services, including staffing, program delivery, licensure and certifications, insurance, service-specific supplies/equipment, and other operational expenses. Providers may also be responsible for applicable operations fees and utility contributions as outlined in the NOFA.

Question No. 22: Required attachments: In addition to the 10-page application narrative, cover letter, references, certifications, and applicable exhibits, are applicants required to submit any other attachments with the initial application?

Answer No. 22: No additional attachments are required beyond those identified in the NOFA. Applicants may include supplemental materials as an appendix if they would like to provide additional information to support their application.

Question No. 23: Exhibits A, B, and C: The NOFA references Exhibit A—Facility Space Plan, Exhibit B—Funding Path/Targeted Budget Request, and Exhibit C—Reference Facility Floor Plan; however, these exhibits do not appear to be included in the NOFA PDF we received. Will these forms be provided separately, and where can applicants obtain them?

Answer No. 23: The complete NOFA, including Exhibits A–C, is available as part of the full solicitation package. Applicants can access the full NOFA and all associated exhibits on the Santa Fe County Purchasing Division website under Current Bid Solicitations: <https://www.santafecountynm.gov/finance/purchasing-division/current-bid-solicitations>

Question No. 24: Financial statements and audits: Page 15 states that applicants must submit audited or independent financial statements for the past three fiscal years, if available, or internally prepared or reviewed financial statements, as applicable. Please confirm whether these documents are required with the initial application for both Path A and Path B applicants.

Answer No. 24: Yes, these are required for federal funding audit standards and are listed as minimum requirements to become an eligible applicant.

Question No. 25: Certified Assurances: The NOFA requires applicants to submit signed Certified Assurances, but the Certified Assurances section does not appear to include a signature block. Should applicants add an authorized representative's signature and date to this document, or is there a separate signature form?

Answer No. 25: The revised Certified Assurances with a signature line are attached through this Addendum labeled as **Attachment C: Certified Assurances & Santa Fe County Campaign Contribution Disclosure Form** along with a copy of the Santa Fe County Campaign Contribution Disclosure Form for review and signature since this was not included within the original packet.

Question No. 26: Submission method: Page 16 directs applicants to submit documents electronically through **Dropbox by 2:00 p.m. on August 10, 2026**. However, the application checklist on page 30 references one original and four hard copies. Please confirm whether submission is electronic only or whether hard copies are also required.

Answer No. 26: Hard copies are not required. Electronic submissions through the County's Dropbox are preferred.. Applicants may submit one original and four hard copies if they do not wish to submit electronically. Do not submit both. .

Question No. 27: Evaluation materials: The checklist references a logic model, measures, and data plan but notes that these are required within three months after award. Please confirm that the **initial application only needs to describe and affirm the applicant's evaluation and performance-measurement capacity**, and that the complete logic model, evaluation plan, performance measures, and data-management plan are post-award deliverables.

Answer No. 27: That is correct.

Question No. 28: Evidence of experience and capacity: Please confirm whether applicants should attach prior evaluation reports, program outcome summaries, staff résumés, licenses, certifications, accreditations, or other supporting documentation, or whether this information should only be summarized within the 10-page narrative.

Answer No. 28: Applicants are not required to submit supporting documentation beyond the materials identified in the NOFA. However, applicants may include supporting documents or relevant materials as an appendix if they choose.

Question No. 29: Page limit: Please confirm which materials are excluded from the 10-page limit, including the signed cover letter, Exhibits A and B, certifications, financial statements, references, and supporting organizational documentation.

Answer No. 29: As stated on page 16 of the NOFA, the 10-page limit applies only to the application narrative. The signed cover letter, required exhibits, certifications, appendices, and other supporting documentation are not included in the 10-page limit.

Question No. 30: Would you please provide or confirm a complete checklist of all documents required at the time of the initial application submission, including any requirements that differ between Path A and Path B?

Answer No. 30: The complete application submission requirements begin on **page 16** of the NOFA. This section includes a comprehensive list of all required application requirements, identifies each required exhibit, and clearly outlines the submission requirements applicable to Path A and Path B.

Question No. 31: Can we submit multiple potential space scenarios (we noticed 3 different space configurations could work)?

Answer No. 31: Exhibit C is provided for reference only to help applicants understand the existing facility layout. Final space assignments and configurations will not be determined through the application process. Following the initial selection, but prior to award, selected applicants will have the opportunity to discuss their space needs with Santa Fe County Public Works to ensure requested build-outs are reasonable and feasible. Final space allocations and build-out plans will be determined post-award in consultation with architectural and construction professionals to identify the most practical and cost-effective configuration for the facility.

Question No. 32: . When is the projected move-in date (those of us with leases may need to give notice)?

Answer No. 32: This will be discussed during negotiations with selected applicants to give ample time for planning.

Question No. 33: Does the 4-year lease timeline begin at contract or when it's ready for move-in?

Answer No. 33: The 4-year lease timeline will begin on the last signature date of the fully executed agreement.

Question No. 34: The programmatic piece is for one year of funding, but the main grant is for 4 years of funding to cover the space's rent, utilities and maintenance?

Answer No. 34: The County anticipates entering into a four-year agreement for the use of designated space at the Youth Behavioral Health Center. During that period, the County will provide in-kind

facility support, which may include access to designated service space at no direct lease cost, shared building infrastructure and common areas, accessibility improvements, core building systems, and initial reasonable tenant improvements, space modifications, and furnishings, subject to County approval and available funding.

However, the four-year agreement does **not** include shared operating and maintenance expenses, as described on page 12 of the NOFA, nor does it include non-shared utility costs. Applicants are responsible for applicable operations fees, utility contributions, and other service-specific operating expenses as outlined in the NOFA.

Question No. 35: Are points deducted if chosen space requires some customization?

Answer No. 35: No.

Question No. 36: Is there hope for renewal at/after the 4 year grant period?

Answer No. 36: Yes; however, continued funding will be determined based on available budget and programmatic needs.

Question No. 37: To confirm, the county pays for needed renovation?

Answer No. 37: In short, yes. Santa Fe County may support reasonable renovation, tenant improvements, and space modifications necessary to support service delivery, subject to County approval, available funding, and facility requirements. See page 11 of NOFA.

Question No. 39: In the 2nd floor would it be possible to add a sink or two?

Answer No. 39: Yes, this is possible, though there may be some design constraints regarding their precise location.

Questions After Deadline

The following questions were received after the deadline for submitting questions and will be discussed and negotiated with the selected applicants. Keep in mind that any questions related to the building can and will be discussed once the applicants are selected.

Question No. 40: The NOFA states “Participation in County data systems and reporting. “What are the data systems and reporting?”

Question No. 41: The NOFA states “Santa Fe County mat, at its sole discretion and subject to available funding, make reasonable improvements or modifications to assigned spaces to accommodate the operational and service delivery needs of selected providers.” Does this mean that we are guaranteed a minimum renovation and space that is equivalent to the current facility?

Question No. 42: The NOFA stated, “Each selected partner organization will be sole responsible for procuring , installing, maintaining, securing, and funding

Question No. 43: What will the policy be on not allowing INC into buildings?

Question No. 44: Will there be additional fees for utilities?

Question No. 45: How will the water, gas, and electric expenses be allocated among the organizations occupying the building?

Question No. 46: Will each space be separately metered and billed directly to the tenant, or will any utilities be included in the \$5-per-square-foot maintenance fee?

Question No. 47: Which utilities, if any, would be the direct responsibility of the tenant?

Question No. 48: Would the County provide any financial contribution for removing, relocating, or reconfiguring interior walls as part of our build-out?

Question No. 49: Which walls, if any, are load-bearing or otherwise unable to be modified?

Question No. 50: Would the County be able to identify or mark the load-bearing walls directly on the floor plan?

Question No. 51: Would we be permitted to add additional bathrooms if needed?

Question No. 52: Are there any plumbing, structural, or permitting limitations that could affect the addition of bathrooms?

Question No. 53: Will both existing first-floor bathrooms be designated as gender-neutral bathrooms?

Question No. 54: What types of exterior and interior signage would be permitted?

Question No. 55: Would we be permitted to install building signage, monument signage, and suite signage?

Question No. 56: Is the HVAC system divided between the individual spaces?

Question No. 57: Would each organization have independent control over the temperature within its leased area?

Question No. 58: If the HVAC system is shared, how would usage, maintenance, and related expenses be allocated?

Question No. 59: Is fiber-optic internet service currently available in the building?

Question No. 60: What is the building's current occupancy classification?

Please add this Addendum No. 2 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents

and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Brandon Martinez, Procurement Specialist Senior at bimartinez@santafecountynm.gov.

Attachment A

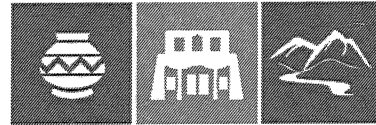


Pre-Bid Meeting
NOFA 2026-0235-CSD
July 17, 2026 @ 9 AM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Brandon Martinez	Santa Fe County Purchasing	505-995-9551	bimartinez@santafecountynm.gov
Ben McCormack	Santa Fe County Purchasing	505-986-6337	dmccormack@santafecountynm.gov
Jennifer Romero	SFC CSD	505-995-9526	jnromero@santafecountynm.gov
LeAnne Rodriguez	SFC CSD	505-992-9830	lrodriguez@santafecountynm.gov
Elias Rodriguez	SFC CSD	505-995-9576	erodriguez@santafecountynm.gov
Eppie Tapia	SFC Risk	505-992-9889	etapia@santafecountynm.gov
Abby Long	Meridian Behavioral Health		
Laurie Bauer	Meridian Behavioral Health	505-588-7507	laurie@meridianbxhealthinc.com
Lisa Stephens	Presbyterian Health Services	505-443-2603	lisa.stephens@pmsnm.org
Sun W. Vega	Teambuilders Behavioral Health	505-225-2242	sun.vega@teambuilders.org
Jonah Steinberg	Total Care ABA NM	505-218-6542	jonah@totalcareaba.com
Terry Sine	Presbyterian Medical Services	505-690-6490	Terry.sine@pmsnm.org

Cristina Arnal	Presbyterian Medical Services		cristina.arnal@pmsnm.org
Kate Field	New Mexico Solutions	505-309-1431	field-katherine@rvbh.com
Omar A. Vega	Teambuilders Behavioral Health	505-225-4472	omar.vega@teambuilders.org
Marisol Peña	The Sky Center		marisol@skycenter.nmsip.org
Valerie Grison-Alsop	Give Us The Floor	415-518-4528	valerie@giveusthefloor.org
Allie James	22nd Century Technologies, Inc.	866-537-9191	sledproposals@tscti.com
Kat Eves	Give Us The Floor	505-278-0509	kat@giveusthefloor.org
Maggie Boyle	Gerard's House	505-303-0472	maggie@gerardshouse.com
Nicole Gonzales	Gerard's House	505-424-1800	nicole@gerardshouse.com
Daniel P. Sanchez	SFC IT		
Melinda S. Jagles-Moquino	SFC Risk		
Laura Hernandez	SFC PWD		
PJ Montano	SFC PWD		
Brian Snyder	SFC PWD		
Chanelle Delgado	SFC CSD		

Attachment B

**SANTA FE COUNTY**

Site Visit #1

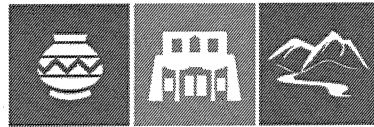
2935 Rodeo Park Dr East, Santa Fe, NM

NOFA 2026-0235-CSD

July 17, 2026 @ 1-3 PM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
TERRY SINE	PMS	505 690-6490	terry.sine@pmsnm.org
Yvette Sandoval	PMS	505-310- 2220	yvette.sandoval@pmsnm.org
Bienda Medina	PMS	505-660-0094	brenda.medina@pmsnm.org
KATE FIELD	NEW MEXICO SOLUTIONS	505 309-1431	FIELD-KATHERINE@DUBH.ORG
Kevin Bowser	HRA	305 335 9864	KEVIN@hira
Cielo Rodriguez	HRA	575 714 1592	cielo@hira Santa Fe, NM
Tasia Martinez	Meridian Beh. Health	505 584 0725	tasia@meridianbxhealthinc.com
Laurie Bauer	Meridian Bx Hx	530-588 7507	laurie@meridianbxhealthinc.com
Annai Burrola	SKY centers	570 0940	annai@skycenter.nm.gov
Amy Miller	Sky Cen	505 660 9225	amylmiller@gmail.com
Celeste Sanchez	County	505-490-2734	Cmsanchez@Santafecounty.nm.gov
Phillip Montano	County	505-231-1702	Pmontano@Santafecounty.nm.gov

Attachment B


SANTA FE COUNTY

Site Visit #2

2935 Rodeo Park Dr East, Santa Fe, NM

NOFA 2026-0235-CSD

July 21, 2026 @ 1-3 PM

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
OMAR VEGA	TBBH		OMAR.VEGA@teambuilders.org
SHANNON FREEDLE	TBBH		
Kat Eves	Give Us The Floor	505- 488 278-0509	Kat@giveusthefloor.org
LIZ STEPPER	TBBH	505 561 8974	liz.stepper@teambuilders.org
Nancy Lemmon	TBBH	505	nancy.lemmon@teambuilders.org
Jelly Freedle	TBBH	(505) 355- 1073	jelly.freedle@teambuilders.org
Chris Martinez	TBBH	505 319- 0774	Chris.Martinez@teambuilders.org
Yolanda Mora	TBBH	505-216-2727	Yolanda.mora@teambuilders.org
Tony Dixon	TMC	505-490-3548	tony@TUMOUNTAINCENTER.ORG
Sue Vega	TBBH	505-235-4002	sue.vega@teambuilders.org
Lauren Kenig	Communitree in Schools	505-920 9684	philanthropy@cismn.org
Michelle Katz	" " NM		mkatz@cismn.org
TERRY SINE	PMS	505 690 8490	terry.sine@pmsnm.org
Danielle Simmons	PMS	505-699-4198	danielle.simmons@pmsnm.org
Andrea Garcia	PMS	505 744 500 7511	andrea.garcia@pmsnm.org

Mariana Leon	Gerard's House		mariana@gerardshouse.org
Tom Ludzia	Gerard's House		tom@gerardshouse.org
Nicole Gonzales	Gerard's House		nicole@gerardshouse.com
Maggie Boyle	Gerard's House		Maggie@gerardshouse.com
Patrice Raxtor	Total Care ABA		Praxter@totalcareaba.com
Topa Augustine	Total Care ABA		Taugustine@totalcareaba.com
Porine Edwards	UP: UP ABA LLC		tuvia@upandupaba.com
ABAT CORECEN	TBBH		
Shane Knoll	MCLS		Shane K. @meaningfulaba.com
Tracy Garcia	Peak Behavioral Health	505 718 5804	tracy.garcia@peakbehavioral.com
Brad Cherry	Peak Bth	267 767 9760	brad.cherry@peakbehavioral.com
Tricia Raxtor	Total Care ABA Peak Bth	678 665 4731	Praxter@totalcareaba.com

Attachment C

CERTIFICATIONS

CERTIFIED ASSURANCES

The applicant hereby assures that, if an award is received under the Youth Program, the following requirements will be met:

Drug-Free Workplace Requirements (Government Agencies Only)

The applicant certifies that it will provide a drug-free workplace for the employees in accordance with the Federal Anti-Drug Abuse Act of 1988 (Public Law 100-690). This certification is a material representation of the fact upon which reliance will be placed when the grantor agency determines to award a grant. False certification or violation of the certification shall be grounds for suspension of payment, suspension of termination of grants, or government wide suspension and debarment.

Debarment, Suspension, Ineligibility, and Voluntary Exclusion

The applicant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, as well as any State of New Mexico department or agency.

Santa Fe County Campaign Contribution Disclosure Form

All grantees shall sign a Santa Fe County Campaign Contribution Disclosure Form

Santa Fe County Living Wage Ordinance

All grantees awarded must comply with the Santa Fe County living wage ordinance 2014-1

Santa Fe County Ethics Ordinance

All grantees awarded must be in compliance with the Santa Fe County Ethics ordinance 2010-12 and ordinance 2011-9

SIGNATURE

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant: _____

**Printed Name and Title of
Authorized Representative:** _____

SIGNATURE

DATE

APPENDIX B
CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

“Applicable public official” means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

“Campaign Contribution” means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office.

“Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

“**Family member**” means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

“**Pendency of the procurement process**” means the time period commencing with the public notice of the Invitation For Bids and ending with the award of the contract or the cancellation of the Invitation For Bids.

“**Person**” means any corporation, partnership, individual, joint venture, association or any other private legal entity.

“**Prospective contractor**” means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

“**Representative of a prospective contractor**” means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By:	_____
Relation to Prospective Contractor:	_____
Name of Applicable Public Official:	_____
Date Contribution(s) Made:	_____ _____
Amount(s) of Contribution(s)	_____ _____
Nature of Contribution(s)	_____ _____
Purpose of Contribution(s)	_____ _____

(Attach extra pages if necessary)

Signature

Date

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Signature

Date

Title (Position)