



SANTA FE COUNTY

Pre-Proposal Meeting

RFP 2027-0012-RECC/BM

Legal Counsel for SFC Regional Emergency Communications Center

Friday, August 28, 2026 @ 10 AM (MDT)

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
Brandon Martinez	SFC Purchasing	9551	bimartinez@santafecountynm.gov
Amanda Patterson-Sanchez ^{APS}	SFC Purchasing	6753	apatterson-sanchez@santafecountynm.gov
Roberto Lujan	SFC - RECC		
Jennifer Horton	SFC - RECC		
Bill Taylor	SFC - Purchasing		



PRE PROPOSAL CONFERENCE

RFP 2027-0012-RECC/BM

Legal Counsel for SFC Regional Emergency Communications Center

Friday, August 14, 2026 @ 10:00 AM (MDT)

Contracting Agency: Santa Fe County

- | | | |
|--------------------|----------------------------|--------------------------|
| • Brandon Martinez | Procurement Specialist Sr. | Purchasing Division |
| • Tammy Jim | Procurement Specialist Sr. | Purchasing Division |
| • Roberto Lujan | RECC Director | Public Safety Department |
| • Jennifer Horta | Department Administrator | Public Safety Department |

Project Information

Santa Fe County and the Regional Emergency Communications Center (RECC) requests proposals from qualified vendors or firms to provide **Legal Counsel** in accordance with the Joint Powers Agreement between the RECC, City of Santa Fe, Town of Edgewood and the Santa Fe County Board of County Commissioners.

Proposal Information

- Carefully read the Request for Proposal for requirements, terms & conditions including the sample contract.
- Sequence of Events are listed on page 9.
- Proposal Organization – Proposal should be organized as outlined in the RFP on page 19-20.
- Selection of finalist(s) – the most qualified proposal received based on the evaluation factors outlined in the RFP (pages 21-23) will be scored by a three to four-member evaluation committee.
- Preferences -

1) N.M. In-State Resident/Native American In-State Preference Certificate 80 points total of all evaluation factors added to score.

OR

2) N.M. Resident/Native American Veterans Preference Certificate, 100 points total of all evaluation factors added to score or Native American Preference. For more information on State Preference visit www.tax.newmexico.gov

AND/OR

3) Santa Fe County Preference, 50 points total of all evaluation factors added to score. For more information on County Preference visit <https://www.santafecountynm.gov/finance/purchasing-division>

- Please submit all questions via email to Brandon Martinez at bimartinez@santafecountynm.gov. The last day for questions will be **Monday, August 17, 2026**. *(Any contact with any other County staff member or persons other than the Procurement Specialist Senior may be grounds for disqualification.)*

- Addendum will be issued on **Wednesday August 19, 2026**. (*Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.*)
- Proposal Submittal – **Due Date: Friday, August 28, 2026**

Time: 2:00 PM

Location: 102 Grant Avenue 1st Floor, Santa Fe, NM

Electronic submission also available via Dropbox utilizing Dropbox link: <https://www.dropbox.com/request/58ixjts3tnn3nlsnvz9s>