

**Justin S. Greene**  
*Commissioner, District 1*

**Lisa Cacari Stone**  
*Commissioner, District 2*

**Camilla Bustamante**  
*Commissioner, District 3*



**Adam Fulton Johnson**  
*Commissioner, District 4*

**Hank Hughes**  
*Commissioner, District 5*

**Gregory S. Shaffer**  
*County Manager*

Date: March 11, 2026

TO: Procurement File

FROM: Bill Taylor, Procurement Manager *BT*

RE: **Sole Source Determination Pursuant to Section 13-1-126 NMSA 1978 for the Provision of Providing Professional Engineering Services Contract with AE COM Technical Services, Inc. to Complete Design Services for Section B of the Santa Fe River Greenway Project, for a Total Contract Amount of \$281,224.00, Exclusive of NM GRT**

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## **BACKGROUND**

In 2021, Santa Fe County Purchasing Division issued a Request for Proposals (RFP) No. 2021-0150-PW/KE and entered Agreement No. 2021-0150-PW with AE COM Technical Services, Inc. in August 2021 to provide engineering services for the design of a public greenway and trail along the Santa Fe River, also known as the Santa Fe River Greenway Project. The project scope included the completion of design services of Section B of the Santa Fe River Greenway, which is the remaining Section between Siler Road and San Ysidro Crossing.

AE COM completed design of Section B in 2023, however multiple property acquisitions and access to private properties resulted in delays for the bidding and negotiation phase of design services and the term of Agreement No. 2021-0150-PW reached the maximum term of 4-years, pursuant to NMSA 1978, 13-1-150. Multiple term contracts. specified period.

The County needs to complete the project and requires the Engineer of Record to continue with providing design services.

## **DETERMINATION**

Although there are other engineering firms that can provide design services, AE COM has produced and completed the full design solution of Section B of the Santa Fe River Greenway Project. It would not be in the best interest of the County to re-solicit the design services for the following reasons:

1. Another Engineer would not be liable or responsible for the design solution that was produced by the Engineer of Record, AE COM. The County would basically relinquish errors and omissions

with another engineering firm.

2. The procurement may not be fair or competitive. AE COM would have an unfair advantage in the RFP selection with their extensive knowledge of the project.

Due to the specific and technical intent of the original project scope, strategic plan, procurement and Agreement for Engineering Services, the County has determined that the procurement of the required design services meets the intent of a sole source procurement, pursuant to 13-1-126, NMSA 1978.

Based on this determination it is in the best interest of Santa Fe County to negotiate and enter into a new contract with AE COM to complete the original intent of the procurement and contract.

**Contract Information:**

Vendor: AE COM Technical Services, Inc.  
One Park Square  
6501 Americas Parkway, NE  
Albuquerque, NM 87110  
(505) 855-7500

Design Services Deliverables for Completion of Section B Final Design Phase:

- Pre-Construction Conference Summary
- Weekly Progress Meeting/Site Visit Reports
- Review of Pay Applications
- Review of RFIs and Change Orders
- Final Inspection Punch List Items
- Notice of Substantial Completion
- As-Build Plans
- LOMR Submittal

**Total Contract Amount  
GRT**

**\$281,224.00, Exclusive of NM**

**Contract Term - 1 year with the option to extend for an additional year but will not exceed a total for 4 years.**