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Commissioner, District 2

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Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

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Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: April 30, 2020

TO: File

FROM: Bill Taylor, Procurement Manager *BT*

RE: **Sole Source Determination per Section 13-1-126 NMSA 1978 for Engineering Services with Santa Fe Engineering Consultants, LLC to Complete Engineering Design Services for County Roads 89 and 89C**

BACKGROUND

In October 2013, Santa Fe County entered into an "On-Call" Agreement No. 2014-0030-F-PW/PL with Santa Fe Engineering Consultants, LLC (SFEC) to provide design services for various County roads and drainage improvement projects within Santa Fe County on an "as-needed" basis. In September 2014, SFEC was issued project assignment No. 1, Exhibit C to Agreement No. 2014-0030-F-PW/PL to provide engineering design solutions for drainage and road improvements for County Road 89 and 89-C.

The work included design services necessary to provide a detailed alignment study and report to address the additional outfall for storm water runoff/drainage from the southern portion of CR 89 to the Rio Tesuque, to include drainage and engineering study, completing the additional services for archaeological, property ownership, topographical and subsurface utility exploration; conceptual design criteria to fully complete the study and report phase and 30% plan completion. 2018. The 30% design documents were completed in January 2015.

ISSUE

The original on-call Agreement No. 2014-0030F-PW/PL expired in October 2017 and cannot be extended beyond four years, pursuant to NMSA 1978, 13-1-150. B. Additional design services will be required by the County for the Engineer to complete the full design and provide engineering design services through post construction project completion. As SFEC is the Engineer of Record for the project, the Public Works Department has requested the continued services of the Engineer.

DETERMINATION

Due to the qualifications, proprietary rights and unique capabilities of the Engineer, it is not practical to procure engineering services through a competitive. RFP process, as the current design that was provided by the Engineer meets the unique need and is substantially related to the intended

purpose of the scope of work of the original solicitation and contract, and no other Engineering Firm may accept nor stamp the design plans of another Engineering Firm. Therefore, the County has determined that the design services necessary to complete the drainage and road improvement project for County Road 89 and 89-C can only be provided by the Santa Fe Engineering Consultants, LLC, the Engineer of Record for the project and meets the requirements of a sole source procurement, pursuant to 13-1-126, NMSA 1978.

Contract Information:

Vendor:	Santa Fe Engineering Consultants, LLC 1599 S. St. Francis Dr., Suite B Santa Fe, NM 87505
Design Services:	Complete final design construction documents Bidding & Negotiation Construction Administration Post Construction
TOTAL Compensation	\$ \$250,000.00, exclusive of GRT