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Commissioner, District 4

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Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: July 20, 2020

TO: File

FROM: Bill Taylor, Procurement Manager 

RE: **MODIFIED & UPDATED 07/20/2020 - Sole Source Determination per Section 13-1-126 NMSA 1978 for the Purchase of Food Pass Kits for the County Adult Detention Facility Directly from Southern Folger Steel Manufacturer- Western Detention, a Distributor of Southern Folgers Steel Products**

BACKGROUND:

Santa Fe County Corrections Division of the Public Safety Department is budgeted to install food pass kits and latches to 162 inmate cell doors at the Adult Detention Facility (ADF) in Santa Fe, New Mexico. The purpose of the project is to preserve and maintain the health and safety of the County employees and staff, as well as the health and safety of the inmates housed at ADF.

When establishing the budget for the project, the Department contacted a number of steel Distributors and found that Southern Folger Steel is the only manufacturer of the type food pass units for installation in Correctional facilities across the nation, including all fixtures, locks, bolts for the units.

The Department is requesting to purchase the food port/pass kits and assembly directly from the manufacturer, Southern Folger Steel, to obtain the best price and without mark-up by distributors and contractors.

ISSUE:

After receiving a quote for the food port assemblies from Southern Folgers Steel, the vendor notified the County that Western Detention is a certified distributor for Southern Folgers Steel and that the County may obtain a quote from Western Detention.

The quote from Western Detention was considerably lower than the quote from Southern Folgers due to remanufactured assemblies that were offered by Western Detention.

DETERMINATION

After further consideration of the quote from Western Detention, it was determined that it would be in the best interest of the County to purchase the assemblies from Western Detention.

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Therefore, it is not practical for the County to issue a competitive sealed bid to purchase the food port kits and assembly, as there is only one manufacturer of the units. After conducting a good faith review of available sources for the food port units, as well as consulting with the User Agency and the correctional facility equipment industry, it is the determination of the Chief Procurement Officer of Santa Fe County that the purchase of the food port units meets the requirements of a sole source procurement, pursuant to 13-1-126, NMSA 1978.

Contract Information:

Vendor:

Western Detention
3711 E. Deer Park – Milan Rd.
Deer Park, WA 99006
(509) 292-2438
Fax – (509) 292-2449

- 172 262A Food Pass Assemblies w/ 1017A Lock and Slip Frame Keyed \$785.00/ea.
- Price includes 20 cut keys.

TOTAL Quote:

\$135,020.00