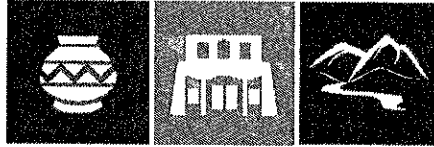


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



SANTA FE COUNTY

Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

DATE: June 27, 2022

TO: File

FROM: Bill Taylor, Procurement Manager *BT*

Via: Yvonne S. Herrera, Finance Director

RE: **Declaration of Emergency – Procure Services for Repair of the Cooling Unit at the Max Cole and Ken and Patty Adams Senior Center, Pursuant to NMSA 1978, 13-1-127, Emergency**

Issue:

On Friday May 27, 2022, the County Property Control Division Supervisor was contacted by staff at the cooling unit at the Max Cole and Ken & Paddy Adams Senior Center were not functioning. Due to the urgent need to utilize this facility for a voting pole location, and for preparing meals for seniors, the Supervisor contacting Purchasing to mobilize a Contractor to trouble shoot the problem and make the appropriate repairs. Authority was given pursuant to the Emergency provisions of the Procurement Code.

YearOut Mechanical LLC was contacted and mobilized to the site, the same afternoon. , however there are still issues with the system that will need to be addressed with this request.

Determination:

The subject facility prepares and provides meals to senior citizens, as well as being a voting pole location for the primary elections. Temperatures had exceeded 86 degrees in the facility at the time, and created an unsafe health care concern for the employees and the public.

It is therefore the determination of the County Procurement Manager, CPO that the services needed for the repairs at the above mentioned location meets the requirements of an emergency procurement, pursuant to NMSA 1978, 13-1-127.

All work and costs associated with this determination is limited to the services required for the repairs located at the subject location in Santa Fe, New Mexico.

Emergency Project Deliverables:

Contractor: YearOut Mechanical, LLC
8501 Washington St.
Albuquerque, NM 87113

Scope of Work:

The repairs consisted of troubleshooting the units on both sides of the facility at Ken and Patty Adams, and Max Cole. There were large leaks discovered on the coils on both sides that required for the systems to be fully evacuated of the refrigerant then repaired, tested for more leaks and then put under vacuum until they held pressure. The units were then loaded again with refrigerant to capacity, tested again and made sure pressure levels held up and units functioned properly.

Mobilize to the Ken & Patty Adams Senior Center

Removed and tested for leaks. Repaired several large leaks in the coils. Filled the units with refrigerant, tested under pressure. Units held pressure and functioned correctly.
(chemical wash)

Reset unit

Cost for this work. **\$ 18,000.00, excl. Tax**