

Amendment No. 4 to Agreement No. 2023-0063-CDD/KE

Amendment No. 4
to Agreement No. 2023-0063-CDD/KE

This Amendment is made this 6 day of August, 2025, between **Santa Fe County** (the "County"), and **Benevate, LLC** (the "Contractor").

WHEREAS, the County and Contractor entered into Agreement No. 2023-0063-CDD/KE (the "Agreement") on August 3, 2023, to provide for the Contractor's provision of software for the County's Affordable Housing Division; and

WHEREAS, Article 14 (No Oral Modifications, Written Amendments Required) of the Agreement allows the parties to amend the Agreement by an instrument in writing signed by the parties; and

WHEREAS, Amendments Nos. 1 through 3 increased the compensation payable to the Contractor and extended the term to August 3, 2025; and

WHEREAS, by this Amendment No. 4 the parties agree to amend the Agreement to increase the compensation payable to the Contractor and extend the term to August 3, 2026.

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. Article 3.A (Compensation, Invoicing and Set-Off) insert a subparagraph e to read:

e. By Amendment No. 4 the compensation payable to the Contractor is increased by the sum of \$24,600. The compensation payable to the Contractor for the term of this Agreement will not exceed \$91,100.00, *inclusive* of NM GRT.

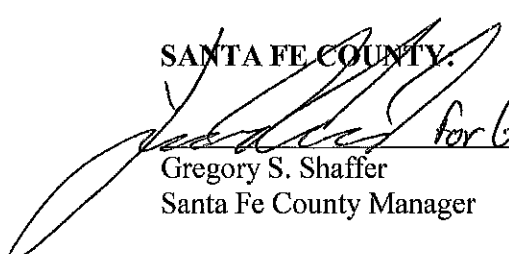
2. Article 4 (Effective Date and Term) insert a subparagraph b to read:

b. By Amendment No. 4 the term is extended to August 3, 2026.

3. All other provisions of the Agreement not specifically amended or modified by Amendment Nos. 1 through 3 and this Amendment No. 4 will remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of last signature by the parties.

SANTA FE COUNTY.


for Gregory S. Shaffer
Santa Fe County Manager

8-6-25
Date

Approved as to form:

Roberta D. Joe for W.B.

Walker Boyd

Santa Fe County Attorney

July 17, 2025

Date

CONTRACTOR— Benevate, LLC


Signature

8/4/2025

Date

Santa Fe County Purchasing Process Request Form**Date Submitted: 7-10-2025****Requesting User Agency:**

CDD/Film

Name & Phone of Contact Person: Kenneth Quintana**Contract Tracking /Buyer 2023-0063-CDD**Kenneth Smith
EXT 6375**BCC Approval?** ☐ Yes ☒ No

If yes, please indicate date

AGENCY REQUEST: (Lease, MOU, Grant, Professional Services Agreement, Construction, Application, etc.) Describe the County, Public and/or Agency need. Describe what you are attempting to purchase, obtain or accomplish. Attach additional information relating to your request (scope of work, specifications, bid items on etc.)

The Community Development Film Division is requesting Amendment No. 4 to extend Software Service Agreement 2023-0063-CDD/KE with Santa Fe County and Neighborly Software r one additional year to August 3, 2026. The same terms and conditions apply with an increase of \$24,600 in compensation does not exceed \$91,100, inclusive of NM GRT.

Increase in compensation is for ten (10) Annual User License Fee.

Does this request require IT approval? ☒ Yes ☐ No **If yes, is the approved work order attached?** ☐ Yes ☐ No**PURCHASING STATUS:**

CM to please sign Amendment No. 4. KS

FINANCIAL / BUDGETARY INFORMATION: (If applicable, include a breakdown of project cost estimates; is funding already appropriated? If this action will result in revenue to the County, include the total compensation and timetable. Include funding information (GF, GRT, Grant, Grant Match, In Kind requirements, etc.)

<u>Grants</u>	<u>Capital, Fund & Cost Center Approval</u>	<u>Budget Approval:</u>
Is this grant related? ☐ Yes ☒ No	Is this a capital project? ☐ Yes ☒ No	
If yes: provide fund(s) _____	Capital approval: _____	
Grant approval: _____	Fund/Cost Center approval: _____	

Please provide account number(s) for this request: 101-2318-435-5015

LEGAL FORM: (Is this a new contract or an amendment or change of a previously submitted procurement or contract? Identify any known liabilities and/or risks to the County.**LEGAL APPROVAL:** (sign and date)**FINANCE DIRECTOR APPROVAL:** (sign and date)**COUNTY MANAGER APPROVAL:** (sign and date)**ATTACH NEEDED DOCUMENTS** (Purchase Requisition, Justification Memo & Documentation (sole source, emergency or other procurement exemption), W-9 for new vendor, draft BCC memorandum, Price Agreement used (SPA, GSA, etc.)) REQ#250622, Agreement 2023-0063-CDD/KE & Amend No. 1, 2, 3 and Quote