AMENDMENT NO. 1 TO AGREEMENT
NO. 2024-0212-PW/TJ

In accordance with Part A Paragraph 4 and Part B Paragraph 1 of Agreement No. 2024-0212-PW/TS, the Engineer is authorized to continue to provide design services during the term of November 12, 2025, through November 12, 2026.

PROJECT NAME: Hyde Park Estates Water Improvement Systems
PROJECT NUMBER: 2024-0212-PW/TJ
PROJECT LOCATION: NM-475/Hyde Park Road and La Entrada Road

The term of Agreement No. 2024-0212-PW/TJ expired November 12, 2025, however the County needs the Engineer to continue to provide engineering design services as the project is not complete. There is no change to the contract sum by this Amendment No. 1.

Part B, Article 2 (Effective Date and Term) of Agreement No. 2024-0212-PW/TJ, insert a paragraph A to read:

A. By Amendment No. 1 the term of this Agreement is extended to November 12, 2026.

Contract sum $1,007,401.81, *exclusive* of NMGRT

SANTA FE COUNTY

_____ Date: 12/22/2025
Gregory S. Shaffer
Santa Fe County Manager

Approved as to form

Roberta D. Joe for W.B. Date: 12/12/2025
Walker Boyd
Santa Fe County Attorney

Engineer – Bohannan Huston, Inc.

_____ Date: 12/18/2025

Santa Fe County Purchasing Process Request Form

Date Submitted:	12/8/2025	**Requesting User Agency:**	Public Works/Projects
Name & Phone of Contact Person:	Mike Hart 505-992-9829 mhart@santafecountynm.gov		
Contract Tracking #/Buyer (Purchasing)		**BCC Approval?** ☐ **Yes** ☒ **No** If yes, please indicate date TBD	

Mike Hart

PJ Montano (Dec 11, 2025 08:26:15 MST)

AGENCY REQUEST: (Lease, MOU, Grant, Professional Services Agreement, Construction, Application, etc.) Describe the County, Public and/or Agency need. Describe what you are attempting to purchase, obtain or accomplish. Attach additional information relating to your request (scope of work, specifications, bid items on etc.)

12/09/25

The Santa Fe County Public Works is requesting a one-year extension to contract 2024-0212-PW. This is a **no cost** extension as one year was not enough time for the design and construction services.

Does this request require IT approval? □ **Yes** ☒**No** **If yes, is the approved work order attached?** □ **Yes** □ **No**

PURCHASING STATUS:

Pending

FINANCIAL / BUDGETARY INFORMATION: (If applicable, include a breakdown of project cost estimates; is funding already appropriated? If this action will result in revenue to the County, include the total compensation and timetable. Include funding information (GF, GRT, Grant, Grant Match, In Kind requirements, etc.)

Grants	**Capital, Fund & Cost Center Approval**	**Budget Approval:**
Is this grant related? □ **Yes** ☒ **No** If yes: provide fund(s) Grant approval: _____	Is this a capital project? ☒ **Yes** ☐ **No** Capital approval: 350-1485-484-80.10 Fund/Cost Center approval: _____	

Please provide account number(s) for this request: 350-1485-484-80.10

LEGAL FORM: (Is this a new contract or an amendment or change of a previously submitted procurement or contract? Identify any known liabilities and/or risks to the County.

LEGAL APPROVAL: (sign and date)

FINANCE DIRECTOR APPROVAL: (sign and date)

COUNTY MANAGER APPROVAL: (sign and date)

Gregory S. Shaffer, County Manager 12/22/2025

ATTACH NEEDED DOCUMENTS (Purchase Requisition, Justification Memo & Documentation (sole source, emergency or other procurement exemption), W-9 for new vendor, draft BCC memorandum, Price Agreement used (SPA, GSA))