



Innovate+Educate Internship MOU Agreement for the iC3 Training Program

This internship MOU agreement is entered into on the ___10___ day of ___January___, 2026 by and between:

Innovate+Educate NM, a nonprofit organization located at 573 W. San Francisco Street, Santa Fe, NM 87501 (the Organization), Diego Lozano residing at 2310 Casa Rufina Rd. Unit 223, Santa Fe, NM 87507 herein referred to as “intern”, and Santa Fe County, a political subdivision of the State of New Mexico through the Youth and Family Services Division (the County).

1. Purpose

The purpose of this internship is to provide the intern with practical experience aligned with skills gained through the IC3 Certification program and credentials received (August 1, 2025).

2. Term

The internship with Santa Fe County, the Youth and Family Services Division, will begin on January 12, 2026, and end after completing 100 hours or June 30, 2026, whichever is first, unless terminated earlier in accordance with this agreement.

3. Internship Schedule

The intern is expected to work a mutually agreed upon schedule beginning no later than January 12, 2026, and running no later than June 30, 2026, OR no more than 100 hours.


4. Compensation

The intern agrees to receive a stipend through Innovate+Educate paid bi-weekly (15th and last day of the month) for their time. The hourly rate will be \$20.00 per hour. A timesheet is required for compensation. Each timesheet will also be accompanied by a google form that the intern completes for Innovate+Educate to track progress and skills gained. The intern understands they will receive a 1099 provided by Innovate and Educate at year end that includes the stipends received for the internship.

5. Duties and Responsibilities

The intern agrees to:

Initials

 _____ JB _____ DL _____



Innovate+Educate Internship MOU Agreement for the iC3 Training Program

- Perform assigned tasks and projects requested by manager (Santa Fe County Youth and Family Services employee overseeing intern) diligently and proficiently.
- Abide by the County's policies and procedures.
- Maintain confidentiality of all sensitive information (the County may require additional confidentiality forms) even after conclusion of the internship.

Santa Fe County through the Youth and Family Services Division agrees to:

- Provide supervision and mentorship.
- Understand the skills gained through the IC3 program to align the internship with the credential the intern received.
- Provide opportunities for skill development
- Complete a short google form at the end of each month to document progress.

6. Intellectual Property

Any work created by the intern during the internship, shall be the property of the Santa Fe County.

7. Termination

Either the County or the Organization may terminate this Agreement at any time, with or without cause, by providing written notice to the other party. Termination shall be effective immediately upon emailing the notice.


8. No Employment Relationship

The intern acknowledges that this internship does not create an employment relationship with Santa Fe County and does not entitle the Intern to future employment at the Company.

9. Insurance

The organization (Innovate Educate) has the appropriate liability insurance coverage for the Intern during the term of the internship, and the Intern is not entitled to workers compensation coverage through the County. The policy is for no less than \$1,000,000 and there is also an umbrella policy. The County shall be added as an additional insured on the Organization's liability policies for risks associated with the internship.

Initials

 _____ JB _____ DL _____



Innovate+Educate Internship MOU Agreement for the iC3 Training Program

Agreement No. 2026-0221-CSD

10. Governing Law

This agreement shall be governed by and construed in accordance with the laws of the State of New Mexico.

Signatures

Organization (I+E)

Santa Fe County

Intern

Jamai Blivin _____

_____ *[Signature]* _____

_____ *[Signature]* _____

Name: Jamai Blivin

Name: Gregory S. Shaffer

Name: Diego Lozano

Title: CEO, I+E

Title: Santa Fe County

Manager Jamai Blivin

Manager

Date 1-10-26:

Date: 1/12/2026

Date: 1-10-26

All notices go to:

Innovate+Educate
P. O. Box 9919
Santa Fe, NM 87504
Jamai.blivin@innovate-educate.org

CSD
Chanelle Delgado, Youth & Family Services Administrative Program Manager
505-992-9875
Cdelgado@santafecountynm.gov
PO Box 276
Santa Fe, NM 87504

Diego Lozano
2310 Casa Rufina Rd. Unit 223, Santa Fe, NM 87507

Initials
