



SANTA FE COUNTY

SANTA FE, NEW MEXICO

PURCHASE ORDER

IMPORTANT
 THIS PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL INVOICES
 AND SHIPPING CONTAINERS.
 INVOICES ARE TO BE IN
 DUPLICATE

PAGE: 1
 P.O. NO.: 263968
 DATE: 05/15/2026
 C.O.NO.: 0
 C.O.DATE: 00/00/0000

TO: APIC SOLUTIONS LLC
 7401 SNAPROLL NE
 ALBUQUERQUE, NM 871094358

SHIP TO/
 INVOICE TO:

RISK MANAGEMENT/ASD
 SANTA FE COUNTY
 102 GRANT AVENUE 1ST FL
 SANTA FE, NM 87501

VENDOR NO.	NOTES				
22772	1. Federal Tax I.D. Number is required for payment 2. If unable to fill at prices shown, or meet delivery day, please advise immediately. 3. All items subject to terms and conditions on reverse.				
DELIVERY BY	SHIP VIA	F.O.B.		TERMS	
06/30/2026				NET 30	
CONFIRM BY		CONFIRM TO		REQUITIONED BY	
JIRON, MELODY		PEPERAS, JOHN		ALARRANAGA	
FREIGHT	CONTRACT NO.	ACCOUNT NO.	PROJECT	REQ. NO.	REQ. DATE
	26349RMD	10101164125003		0000264373	04/15/2026
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST

1	162,557.43	EA	REQUESTED BY EPIE TAPIA	1.0000	162,557.43
			000 004		

Material to install cables, card readers and other hardware for the Public Works Buildings.
 This includes all materials, labor/commissions and bond fee.

2	2,400.00	EA	TAX (LABOR ONLY)	1.0000	2,400.00
			000 004		

Risk Management is requesting a PO to APIC Solutions LLC to install access doors at various Public Works Buildings, such as, Property Control, Project Management, Fleet, Sign Shop, and the Administrative Building.



SANTA FE COUNTY

SANTA FE, NEW MEXICO

PURCHASE ORDER

IMPORTANT

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES AND SHIPPING CONTAINERS. INVOICES ARE TO BE IN DUPLICATE

PAGE: 2
P.O. NO.: 263968
DATE: 05/15/2026
C.O.NO.: 0
C.O.DATE: 00/00/0000

TO: APIC SOLUTIONS LLC
7401 SNAPROLL NE
ALBUQUERQUE, NM 871094358

SHIP TO/
INVOICE TO:

RISK MANAGEMENT/ASD
SANTA FE COUNTY
102 GRANT AVENUE 1ST FL
SANTA FE, NM 87501

VENDOR NO.	NOTES				
22772	1. Federal Tax I.D. Number is required for payment 2. If unable to fill at prices shown, or meet delivery day, please advise immediately. 3. All items subject to terms and conditions on reverse.				
DELIVERY BY	SHIP VIA	F.O.B.		TERMS	
06/30/2026				NET 30	
CONFIRM BY		CONFIRM TO		REQUISITIONED BY	
JIRON, MELODY		PEPERAS, JOHN		ALARRANAGA	
FREIGHT	CONTRACT NO.	ACCOUNT NO.	PROJECT	REQ. NO.	REQ. DATE
	26349RMD	10101164125003		0000264373	04/15/2026
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST

Reference Categories 1, 2, and 3 of the NMSPA No.

00-00000-20-00093AC

05/15/2026 Pursuant to SFC Agreement No.

2026-0349-RM JP

TOTAL PURCHASE AMOUNT \$164,957.43

NOT VALID UNLESS SIGNED BY THE COUNTY FINANCE

DIRECTOR OR THE COUNTY PURCHASING AGENT



SANTA FE COUNTY

SANTA FE, NEW MEXICO

PURCHASE ORDER

IMPORTANT

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES AND SHIPPING CONTAINERS. INVOICES ARE TO BE IN DUPLICATE

PAGE: 3
P.O. NO.: 263968
DATE: 05/15/2026
C.O.NO.: 0
C.O.DATE: 00/00/0000

TO: APIC SOLUTIONS LLC
7401 SNAPROLL NE
ALBUQUERQUE, NM 871094358

SHIP TO/
INVOICE TO:

RISK MANAGEMENT/ASD
SANTA FE COUNTY
102 GRANT AVENUE 1ST FL
SANTA FE, NM 87501

VENDOR NO.	NOTES				
22772	1. Federal Tax I.D. Number is required for payment 2. If unable to fill at prices shown, or meet delivery day, please advise immediately. 3. All items subject to terms and conditions on reverse.				
DELIVERY BY	SHIP VIA	F.O.B.		TERMS	
06/30/2026				NET 30	
CONFIRM BY		CONFIRM TO		REQUITIONED BY	
JIRON, MELODY		PEPERAS, JOHN		ALARRANAGA	
FREIGHT	CONTRACT NO.	ACCOUNT NO.	PROJECT	REQ. NO.	REQ. DATE
	26349RMD	10101164125003		0000264373	04/15/2026
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST

Gregory S. Shaffer, County Manager 5/20/2026

AUTHORIZED SIGNATURE & TITLE

County of Santa Fe Purchase Order for Services – General Terms and Conditions

Interpretation: This PO represents the entire agreement between both parties, notwithstanding any Vendor's form. This Agreement shall be the sole and exclusive statement of the purchase of goods or services between the County and Vendor. Unless there is a separate written contract for the provision of goods or services, these terms and conditions shall be the sole and exclusive statement of the contract between the County and Vendor. In the event of a conflict between the terms and conditions of this PO and the terms of the written contract, the terms of the written contract or agreement shall govern.

Acceptance: Vendor shall accept the offer in writing, or by beginning to fill the order or perform the services requested by County. Acceptance is limited to the terms stated herein. The terms and conditions attached hereto shall apply to all orders placed under a County contract, subcontract or agreement.

Assignment: None of the sums due or to become due nor any of the work to be performed under this PO shall be assigned nor shall Vendor subcontract for completed or substantially completed work called for by this PO without County's prior written consent.

Modification/Changes: This PO constitutes the entire agreement between County and Vendor, and no modification hereof shall be effective unless agreed to in writing by authorized representatives of County. County's employees have no authority to direct any change except by a written change order or amendment signed by County's authorized representative.

Audit: The County may, subject to written notification to Vendor, conduct inspection at Vendor's facilities. Vendor shall, without charge, provide facilities for County's personnel and provide all requested data necessary for County's adequate inspection.

Governing Law: This PO shall be governed by the New Mexico Procurement Code, NMSA 1978, § 13-1-28 et seq.; NMSA 1978, § 6-6-11 (Bateman Act); Art. IX, Sec. 10 (County indebtedness) and Art. IX, Sec. 14 (Anti-donation) of the state constitution; and NMSA 1978, § 41-4-1 (Tort Claims Act), including the New Mexico Uniform Commercial Code, if applicable.

Compliance with Law and County Policies and Procedures: The County is exempt from payment of gross receipts tax on materials but may be subject to such tax on services, including "construction" as that term is defined in NMSA 1978, § 7-9-3.4. The taxable status of any sale of materials must be determined by the Vendor's legal counsel or tax consultant. Invoices rendered for additional taxes after bid award will not be honored. The Procurement Code, NMSA 1978, §§ 13-1-28 thru 13-1-199, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks. If this PO shall require the presence on County's premises of Vendor's employees, subcontractors or others under Vendor's control, Vendor shall comply with all applicable governmental regulations and rules of County's premises, encompassing without limitation those relative to environmental quality including safety, fire prevention and security requirements of the County Adult Detention Facility. Vendor shall at all times provide all equipment that is used in the performance of this PO, including all equipment to ensure the safety of all employees, subcontractors or others under Vendor's control.

Waiver: The failure of County to insist, in any one or more instances, upon the performance of any of the terms, or conditions or to exercise any right hereunder shall not be construed as a waiver or relinquishment of the future performance of any such term or condition or the future exercise of such right. The obligations of Vendor with respect to such future performance shall continue in full force and effect.

Delivery: Time is of the essence in this PO. If delivery of conforming goods or performance of conforming services is not complete by the time(s) promised, the County has the right, in addition to its other rights and remedies, to cancel this PO, to reject such goods or services in whole or in part, or to purchase substitute or goods or services elsewhere and charge Vendor with any loss incurred. Any provisions herein for delivery of goods or performance of services by installments shall not be construed as making the obligations of Vendor severable. Shipments sent C.O.D. without County's written consent will not be accepted and will be at Vendor's risk.

Loss in Transit and Environmental Responsibility: Title and risk of loss in transit shall not pass to County until delivery to County (or to carrier designated by County in cases where shipment is made F.O.B. Vendor's Shipping Point) in accordance with all applicable federal, state, or local laws or regulations, including but not be liable for any discharge, spill or other incident, including but not limited to expenses for any clean-up costs, involving any materials transported hereunder until completion of such delivery.

Dangerous and Hazardous Material: Packaging, packing, marking, labeling, documentation, handling and movement of any materials ordered shall be in accordance with applicable NM Department of Transportation (DOT) regulations or other applicable state laws. All packing sheets, bill of lading, or other shipping documents shall specify what the materials are and carry a certificate that the shipment is in proper condition for transportation as prescribed in DOT regulations or other applicable state laws.

Inspection: Notwithstanding any prior inspections or payments, all goods are subject to County's final inspection and acceptance at the destination which shall be conclusive except as to latent defects, fraud, mistakes and Vendor's warranty obligations. County may reject and return defective or nonconforming goods at Vendor's expense for credit, refund or replacement, at County's option. Vendor shall pay County's cost of inspecting, handling, removing, and/or revoking nonconforming goods.

Shipment: Shipment must be made in the quantity specified and over shipments may be rejected at County's discretion.

Shipping: Vendor shall enclose a packing sheet in each separate container and a master packing sheet in duplicate shall accompany each shipment. Packing sheets shall not show any prices. County's counter weight shall be accepted as final and conclusive on shipments not accompanied by packing sheets. Material shall be packed and marked for shipment as reasonably prescribed by, and at no additional cost to the County. Each shipping container shall contain the part number, date of shipment, bill of lading number, packing slip number, shipping container number of lot and number of containers in the lot.

Invoice: Invoice in duplicate to the "Invoice To" address on the PO. All invoices must show the PO number.

Price: County shall not be billed at prices higher than stated herein unless authorized in writing by County. Vendor represents that the prices charged for the goods or services covered by this PO are the lowest prices charged by Vendor and that such prices comply with all applicable laws and government regulations in effect at time of quotations, sale, delivery and performance.

Payment: Payment is net 30 days upon receipt of acceptable invoice or receipt of goods, whichever is later. Inquiries regarding payment should be directed to Finance at (505) 986-6375.

Discounts: Cash discounts will be calculated from date of receipt of acceptable invoice.

Warranties: All goods and services covered by this PO shall conform to the specifications, drawings, samples or other descriptions furnished or adopted by the County, and shall be merchantable, fit for the purpose intended, of best quality and workmanship and free from all defects. All goods delivered pursuant to this PO and manner of delivery thereof shall conform to standards established for such goods and delivery in accordance with any applicable federal, state or local laws and regulations.

Insurance: Vendor warrants that Vendor shall comply with all existing financial capability, responsibility, security or like laws, regulations and requirements of local, state and federal governments with respect to oil pollution or any other pollution damage whatsoever. Vendor agrees to protect, defend, indemnify, exonerate and hold Santa Fe County harmless from and against any and all suits, claims, liabilities, losses, liens and demands, fines, costs, criminal and civil penalties, causes of action or any obligations arising out of or in any manner connected with, incidents involving bodily injury, death, property or any violation or alleged violation of any federal, state or local law or regulation. Vendor is and undertakes performance thereof as an independent contractor, with sole responsibility for all persons employed in connection therewith, including without limitation exclusive liability for the payment of all federal, state, and local unemployment and disability insurance and all social security and other taxes and contributions payable in respect to such persons from and against which liability Vendor agrees to indemnify, exonerate and hold harmless the County. Vendor shall provide to County upon request certificates of insurance evidence that the Vendor has purchased the following insurance: General Comprehensive Liability Insurance. Vendor's Comprehensive Automobile Liability Insurance limits established by New Mexico Tort Claims Act: Worker's Compensation, limits established by applicable statutes; Employee liability coverage, the greater of the limits of liability established by the New Mexico Tort Claims Act or \$1,000,000. Vendor's protective liability insurance limits shall be the same as specified for Vendor's Commercial General Liability Insurance. All such persons shall be subject to all applicable rules of County's premises, including those for safety and fire protection.

Confidentiality: No disclosure, description or other communication of any sort shall be made by Vendor to any third party of the fact of County's purchase of goods or services hereunder, or of the details and characteristics thereof, without County's prior written consent. Any items furnished to Vendor by County pursuant to this PO, including without limitation samples, drawings, patterns and materials, shall remain the property of the County, shall be held at Vendor's risk and shall be returned upon completion of the work or termination of this PO; no disclosure or reproduction thereof in any form shall be made without County's written consent. Vendor shall be liable to County for any unauthorized disclosure or use of the items furnished to Vendor by the County.

Patent/Copyright Infringement: Vendor represents and warrants that the sale or used of the goods supplied under this PO shall not infringe upon any United States or foreign patent, copyright or trademark, industrial design right or other proprietary right. Vendor shall indemnify, defend and hold County, its successors, assigns, officers, employees and agents harmless from and against any damage, liability, claim, loss, costs, expenses and fees which may be incurred on account of infringement or alleged infringement under this PO.

Force Majeure: Failure by either party to perform hereunder, in whole or in part, occasioned by act of God or public enemy, fire explosion, perils of the sea, flood, drought, war, riot, sabotage, accident, embargo, government priority, requisition or allocation, or any circumstances of like or different character beyond the reasonable control of the party so failing to perform, or by interruption of or delay in transportation, labor trouble from whatever cause arising and whether or not the demands of the employees involved are reasonable and within the affected party's power to concede shall not subject said party to any liability to the other party. At County's option, this PO may be modified, or changed or terminated for the above such circumstances.

Termination/Cancellation: County reserves the right to terminate this PO at any time with respect to undelivered goods or services by written notification or oral notice confirmed in writing.

REQUISITION BY: ALARRANAGA

STATUS: REQ-APRVL >\$10000
 REASON: ACCESS CONTROL PANELS ETC. FOR PUBLIC WORKS BLDGS

DATE: 4/15/26

SHIP TO LOCATION: RISK MANAGEMENT/ASD

SUGGESTED VENDOR: 22772 APIC SOLUTIONS LLC

DELIVER BY DATE: 6/30/26

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
1	REQUESTED BY EPIE TAPIA Material to install cables, card readers and other hardware for the Public Works Buildings. This includes all materials, labor/commissions and bond fee. COMMODITY: SUBCOMMOD: MISC	162557.43	EA	1.0000	162557.43	
2	TAX (LABOR ONLY) Risk Management is requesting a PO to APIC Solutions LLC to install access doors at various Public Works Buildings, such as, Property Control, Project Management, Fleet, Sign Shop, and the Administrative Building. Reference Categories 1, 2, and 3 of the NMSPA No. 00-0000-20-00093AC COMMODITY: SUBCOMMOD: MISC	2400.00	EA	1.0000	2400.00	
REQUISITION TOTAL:					164957.43	

Signatures are for authorization to process a purchase order from a requisition or a purchase order change order.
 All signatures must be present & signed by the individual
 Void processing if the signatures are not signed by the individual

[Signature] 4/15/2026
 Requested By Date

[Signature] 04/15/2026
 Created By Date

[Signature] 04/15/2026
 Director approval & verification that all signatures are accounted for & approved for processing.

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT	PROJECT	%	AMOUNT
1	10101164125003	SERVICES CONTRACTUAL/PROFESSIONAL	100.00	162557.43
2	10101164125003	SERVICES CONTRACTUAL/PROFESSIONAL	100.00	2400.00
				164957.43

REQUISITION IS IN THE CURRENT FISCAL YEAR.

FY-2026

SANTA FE COUNTY
INTERNAL PURCHASE REQUISITION (IPR)

FUND -COST CENTER-ACTIVITY: 101-0116-412

Ship To Code	DEPARTMENT / DIVISION :	CMO/Risk Management
Risk Management		

REQUISITION NUMBER:

REQUESTOR / REQUESTED BY: Eppie Tapia

Enter address if different than Ship To Code Address Above		VENDOR #	VENDOR INFORMATION		VENDOR INFORMATION		VENDOR INFORMATION	
SANTA FE COUNTY		22772	1st Quote (If Applicable)		2nd Quote (If Applicable)		3rd Quote (If Applicable)	
ATTN:	Angel Larranaga	Name:	APIC Solutions LLC					
Risk Management		Address 1:	7401 Snaproll NE					
102 Grant Ave.		City, State, Zip:	Albuquerque, NM 87109					
SANTA FE, NM	Enter Zip: 87501	Contact / Phone:	505-345-1381					

Line No	DESCRIPTION	LINE ITEM	Unit Cost	Qty	Cost per item	# Items	AMOUNT	Unit Cost	Qty	Cost per item	# Items	AMOUNT	Unit Cost	Qty	Cost per item	# Items	AMOUNT
	Requested By: Eppie Tapia		1			1	\$ -	1			1	\$ -	1			1	\$ -
1	Material to install cables, card reader's and other hardware for the Public Works Buildings	50-03	1		\$162,557.43	1	\$ 162,557.43	1			1	\$ -	1			1	\$ -
	This includes all materials, labor/commissions and bond fee		1			1	\$ -	1			1	\$ -	1			1	\$ -
			1			1	\$ -	1			1	\$ -	1			1	\$ -
			1			1	\$ -	1			1	\$ -	1			1	\$ -
			1			1	\$ -	1			1	\$ -	1			1	\$ -
			1			1	\$ -	1			1	\$ -	1			1	\$ -

Notes / Comments: Risk Management is requesting a PO to APIC Solutions LLC to install access doors at Public Works Buildings, such as, Property Control, Project Management, Fleet, Sign Shop and the Administrative Building.	SUBTOTAL	\$ 162,557.43	\$ -	\$ -
	SHIPPING/HANDLING			
	TAX (Services Only)	\$ 2,400.00		
	TOTAL CHARGES	\$ 164,957.43	\$ -	\$ -

Reference Categories 1, 2, and 3 of the NMSPA No. 00-00000-20-00093AC

REQUESTOR CERTIFIES THIS REQUEST HAS BEEN PROCURED AT THE BEST OBTAINABLE PRICE.

Date Completed by Requestor: 4/15/2026

DATE SUBMITTED TO REQ CREATOR

Date: 4/15/2026
Creator Name: Angel Larranaga

**SERVICE AGREEMENT
BETWEEN SANTA FE COUNTY AND
APIC SOLUTIONS LLC**

This Agreement is entered into this 14 th day of May 2026, between **Santa Fe County**, a political subdivision of the state of New Mexico (the “County”), and **APIC Solutions, LLC**, 7401 Snaproll St. NE, Albuquerque, NM 87109 (the “Contractor”).

Background

WHEREAS, the County requires the installation of door access control of three buildings at the Santa Fe Public Works yard; and

WHEREAS, pursuant to NMSA 1978, Section 13-1-129 (Procurement under existing contracts) the Procurement Manager determines that these services may be procured without a competitive solicitation using Statewide Price Agreement No. 00-00000-20-00093AC; and

WHEREAS, the County requires the services of the Contractor, and the Contractor is willing to provide the services.

NOW, THEREFORE, the parties agree as follows:

Agreement

1. CONTRACTOR’S SERVICES

Install access control of three buildings at the Santa Fe County Public Works yard at 424 NM-599 Frontage Road in Santa Fe and upgrade the existing operating software. Contractor’s Services will be as proposed by the Contractor in the proposal dated 04/13/2026 (see Attachment A).

2. ADDITIONAL SERVICES

A. The parties agree that all tasks in section 1 (Contractor’s Services) will be completed to the County’s satisfaction and for the amount stated section 3 (Compensation, Invoicing and Set-off).

B. The County may request changes in the Contractor’s Services. Any changes to the Contractor’s services must be made by written amendment.

3. COMPENSATION, INVOICING AND SET-OFF

A. The total compensation payable to the Contractor will not exceed **\$162,557.44** *exclusive* of NM GRT. Any NM GRT levied on the amount payable under this Agreement will be paid by the Contractor.

B. The Contractor must submit a written request for payment to the County when payment is due. Upon the County’s receipt of the written request, the County will issue a written

certification of complete or partial acceptance or rejection of the services for which payment is sought. The County will not make a payment until the County issues a written certification accepting the services.

- 1) The County's representative for certification of acceptance or rejection of contractual items and services is Eppie Tapia, Risk Management Supervisor, etapia@santafecountynm.gov, (505) 992-9889, or other individual as may be designated by the County.
- 2) Within 30 days of the issuance of the certification accepting the services, the County will make payment for the services. If the County does not issue payment for accepted services within 30 days of the certification by the County, the County will pay a late payment fee of 1.5% per month until the amount due is paid in full.

C. If the Contractor breaches this Agreement, the County may, without penalty, withhold payments due the Contractor for the purpose of set-off until the County determines the exact amount of damages it suffered as a result of the breach.

D. The County's payment to Contractor will not foreclose the County's right to recover excessive or illegal payment.

4. EFFECTIVE DATE AND TERM

This Agreement will become effective on the date of last signature by the parties and will terminate one year from that date, unless earlier terminated under section 5 (Termination) or 6 (Appropriations and Authorizations). The parties may agree to extend the term by written amendment.

5. TERMINATION

A. Termination for Cause. Either party may terminate this Agreement based upon a breach by the other party. The non-breaching party must give the breaching party written notice of termination stating the specific grounds for the termination. The termination will be effective 30 days from the breaching party's receipt of the notice, during which time the breaching party may cure the breach. If the breach cannot with due diligence be cured within 30 days, the breaching party will have a reasonable time to cure the breach, provided that, within the 30-day period, the breaching party began to cure the breach and advised the non-breaching party in writing that it intended to cure.

B. Termination for Convenience of the County. The County may terminate this Agreement at any time for any reason or no reason, by giving the Contractor written notice of termination. The notice must state the effective date of termination, which must not be less than 15 days from the Contractor's receipt of the notice. The County will pay the Contractor for acceptable services performed before the effective date of termination. The County will not be liable for any services performed by the Contractor after the date of termination.

6. APPROPRIATIONS AND AUTHORIZATIONS

The County's performance of the obligations under this Agreement is contingent upon sufficient appropriations and authorizations by the Board of County Commissioners of Santa Fe County, and if state funds are involved, the Legislature of the State of New Mexico. If sufficient appropriations and/ or authorizations are not made in this or future fiscal years, this Agreement must terminate upon written notice by the County to the Contractor. A termination for non-appropriations or lack of authority will be without penalty to the County, and the County will not be required to reimburse the Contractor for expenditures made in the performance of this Agreement. The County is not committed to the expenditure of any funds until such time as they are programmed, budgeted, encumbered and approved for expenditure by the County. The County's decision regarding appropriations and authorization will be final and will not be subject to challenge by the Contractor in any way, or forum, including a lawsuit.

7. INDEPENDENT CONTRACTOR

The parties intend that the Contractor and its agents and employees will be independent contractors and not employees or agents of the County. Accordingly, the Contractor and its agents and employees will not accrue leave, participate in retirement plans, insurance plans, or liability bonding, use County vehicles, or participate in any other benefits afforded to County employees. Except as may be authorized in this Agreement, the Contractor has no authority to bind, represent, or otherwise act on behalf of the County.

8. ASSIGNMENT AND SUBCONTRACTING BY THE CONTRACTOR

A. The Contractor must not assign or transfer any interest in this Agreement or assign any claims for money due under this Agreement without the advance written approval of the County. Any attempted assignment or transfer in violation of this Agreement will be void.

B. The Contractor must not subcontract or delegate any portion of the services without the advance written approval of the County. Any attempted subcontract or delegation by the Contractor to a non-party in violation of this Agreement will be void.

9. CONTRACTOR'S PERSONNEL

A. The services in section 1 (Contractor's Services) must be performed by the Contractor or under its supervision.

B. The Contractor states that it has, or will secure at the Contractor's expense, all personnel required to perform the services and obligations under this Agreement. Such personnel must not be employees of or have any contractual relationship with the County, and must be qualified and licensed by federal, state and local law to perform the services.

10. RELEASE

The Contractor's receipt of payments due under this Agreement serves as a release of the County, its elected officials, officers, agents and employees from all liabilities, claims, and obligations arising from this Agreement.

11. CONFIDENTIALITY

Any confidential information provided to or developed by the Contractor in the performance of this Agreement will be kept confidential and will not be made available to any individual or organization by the Contractor without the prior written approval of the County.

12. PUBLICATION, REPRODUCTION, AND USE OF MATERIAL; COPYRIGHT

A. The County has the unrestricted right to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data, or other material prepared under or pursuant to this Agreement.

B. The Contractor acknowledges and agrees that any material produced in whole or in part under or pursuant to this Agreement is a work made for hire. Accordingly, to the extent that any such material is copyrightable in the United States or in any other country, the County will own any such copyright.

13. CONFLICT OF INTEREST

The Contractor states that it does not have any interest that would conflict in any manner with the performance of the services and obligations under this Agreement.

14. AMENDMENT

This Agreement may not be modified, altered, changed, or amended orally. To be valid any amendment to this Agreement must be in writing signed by the parties.

15. ENTIRE AGREEMENT; INTEGRATION

This Agreement incorporates all the agreements and understandings between the parties and all agreements and understandings are merged into this Agreement. No prior or contemporaneous agreements or understandings, verbal or otherwise, of the parties will be valid or enforceable unless embodied in this Agreement.

16. NOTICE OF PENALTIES

The Procurement Code, NMSA 1978, Section 13-1-28, imposes civil and criminal penalties for its violation. In addition, New Mexico criminal statutes impose felony penalties for bribes, gratuities, and kickbacks.

17. EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

A. The Contractor agrees to abide by federal, state, local laws, ordinances, and rules and regulations pertaining to equal employment opportunity and unlawful discrimination. The Contractor must not discriminate against any person with regard to employment with the Contractor or participation in any program or activity offered pursuant to this Agreement on the grounds of race, age, religion, color, national origin, ancestry, sex, physical or mental handicap, serious medical condition, spousal affiliation, sexual orientation, or gender identity.

B. The Contractor acknowledges that failure to comply with this section will constitute a breach of this Agreement.

18. GOVERNING LAW

A. The Contractor will comply with all applicable laws, ordinances, and regulations, including Santa Fe County Ordinance 2014-1 (Establishing a Living Wage).

B. This Agreement will be construed in accordance the laws of the State of New Mexico without regard to its choice of law rules. The Contractor acknowledges that the exclusive forum for any litigation related to this Agreement will be state district courts of New Mexico, located in Santa Fe County.

19. RECORDS AND INSPECTIONS

A. To the extent its books and records relate to (i) its performance of this Agreement or any subcontract entered into pursuant to it or (ii) cost or pricing data (if any) set forth in this Agreement or that was required to be submitted to the County as part of the procurement process, the Contractor agrees to (i) maintain such books and records for a period of six years from the date of final payment under this Agreement; (ii) allow the County or its designee to audit such books and records at reasonable times and upon reasonable notice; and (iii) to keep such books and records in accordance with generally accepted accounting principles (GAAP).

B. To the extent its books and records relate to (i) its performance of this Agreement or any subcontract entered into pursuant to it or (ii) cost or pricing data (if any) set forth in this Agreement or that was required to be submitted to County as part of the procurement process, the Contractor also agrees to require any subcontractor it may hire to perform its obligations under this Agreement to (i) maintain such books and records during the term of this Agreement and for a period of six years from the date of final payment under the subcontract; (ii) to allow the County or its designee to audit such books and records at reasonable times and upon reasonable notice; and (iii) to keep such books and records in accordance with GAAP.

20. INDEMNIFICATION

A. The Contractor shall indemnify the County and its elected officials, agents, and employees from any liabilities, damages, demands, suits, costs or expenses, including court costs and legal fees, resulting from the Contractor's performance or non-performance of its obligations under this Agreement.

B. The County may control and participate in the defense of any demand, suit, or cause of action that relate to the County. No matter will be settled without the County's consent. Consent must not be unreasonably withheld.

C. The Contractor's obligations under this indemnification section will not be limited by the terms of the insurance policy the Contractor is required to maintain under this Agreement.

21. SEVERABILITY

If any provision of this Agreement is held invalid or non-enforceable by a court of competent jurisdiction, other provisions will not be affected and will remain valid and enforceable.

22. NOTICE

Notice required to be given to either party must be in writing and delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, to:

The County: Risk Management Department
Attn: Eppie Tafoya, Risk Management Supervisor
102 Grant Ave.
Santa Fe, NM 87501
(505) 992-9889
etapia@santafecountynm.gov

The Contractor: APIC Solutions, LLC
Attn: Matt Gordon, Account Manager
7401 Snaproll St. NE
Albuquerque, NM 87109
(505) 238-1668
mgordon@apicnm.com

23. CONTRACTOR REPRESENTATIONS

The Contractor represents that:

A. This Agreement is duly authorized by the Contractor, the person signing this Agreement has authority to do so, and once signed by the Contractor, this Agreement will constitute a binding obligation of the Contractor.

B. The terms of this Agreement do not conflict with Contractor's corporate agreement or any statement that may be filed with the New Mexico Secretary of State.

C. The Contractor is legally registered and is properly licensed by the State of New Mexico to provide the services and will maintain such registration and licensure for the term of this Agreement.

24. FAX OR ELECTRONIC SIGNATURE

A fax or electronic signature will have the same force and effect as an original signature.

25. NO THIRD-PARTY BENEFICIARIES

The parties do not intend by this Agreement to create any rights in any non-parties.

26. CONTRACTOR'S INSURANCE

A. General. The Contractor must submit evidence of insurance as is required in this section. The Contractor's policies of insurance must be written by a company authorized to provide insurance in the state of New Mexico.

B. Liability Insurance, Including Automobile. The Contractor must maintain a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than \$1,000,000.00 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. Contractor's insurance must include coverage for all services and work performed for the County under this Agreement; coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Agreement is an insured contract. Santa Fe County must be a named an additional insured on the Contractor's policy.

C. Increased Limits. If the Legislature of the State of New Mexico increases the maximum limits of liability under the New Mexico Tort Claims Act, the Contractor must increase the maximum limits of any insurance required under this Agreement.

27. PERMITS AND FEES

Contractor will procure all permits, licenses, and pay all fees associated with the performance of the services and the Contractor's obligations under this Agreement.

28. NEW MEXICO TORT CLAIMS ACT

No provision of this Agreement will modify or waive the sovereign immunity or limitation of liability enjoyed by County or its "public employees" at common law or under the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1.

29. CAMPAIGN CONTRIBUTION DISCLOSURE

The Contractor must complete and submit simultaneous with signing this Agreement, the Santa Fe County Campaign Contribution Disclosure form.

30. SURVIVAL

The provisions of the following paragraphs will survive termination of this Agreement: Indemnification, Records and Inspection; Release; Confidentiality; and Choice of Law.

The parties execute this Agreement as of the date of last signature by the parties.

SANTA FE COUNTY



Gregory S. Shaffer
Santa Fe County Manager

5/14/2026

Date

Approved as to form:

Roberta D. Joe for W.B.

Walker Boyd
Santa Fe County Attorney

4/29/2026

Date

CONTRACTOR – APIC Solutions, LLC



5/12/25

Date

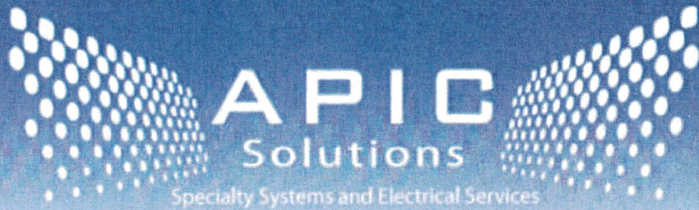
Field Hardware – (Provide and install)

Attachment A

- (2) Signo 20 card readers.
- (2) Request to Exit Device
- (10) AD400 wireless locks.
- (12) Door Position Switch 3/4" Recessed SPST
- (2) Access Pro Commercial Kit
- (LOT) Access Control Cable
- (LOT) Cable support, cable dressing, fasteners, and labels

PRODUCT DESCRIPTION	QTY	UNIT COST	LINE TOTAL
UA7 10 Door License	1	\$1,433.85	\$1,433.85
UA7 1 Door License	2	\$173.80	\$347.60
UA7 Wireless Lock License	10	\$173.80	\$1,738.00
ACM6 to UA7 Upgrade Package for up to 250 doors (include 1 Year Service Plan)	1	\$1,303.50	\$1,303.50
Mercury MP1501 Intelligent Controller with Poe+ (1 Door; 2 Readers; 2 Inputs; 2 Outputs)	5	\$847.28	\$4,236.40
Mercury MP1502 Intelligent Controller (2 Doors; 4 Readers; 8 Inputs; 4 Outputs)	1	\$1,474.69	\$1,474.69
Signo20; Mullion; 13.56MHz & 125kHz; OSDP/Wiegand; Pigtail; Mobile Ready; BLE	2	\$338.35	\$676.70
900 MHz Panel Interface Module for 16 door intelligent controller	5	\$1,793.04	\$8,965.20
Omni-Directional Remote Indoor/Outdoor Antenna Module	5	\$446.01	\$2,230.05
7AH 12VDC Battery Back-up	3	\$32.22	\$96.66
Request to Exit Device (Motion)	2	\$126.40	\$252.80
T.Rex accessory, back plate, white	2	\$21.46	\$42.92
Door Position Switch 3/4" Recessed SPST	12	\$13.26	\$159.12
Cat 6 UTP CMP - Yellow	2000	\$0.65	\$1,300.00
RJ-45 Conn. (Box of 25)	1	\$66.36	\$66.36
7' Cat 6 Patch Cord - Blue	7	\$16.75	\$117.25
15' Cat 6 Patch Cord - Blue	1	\$22.12	\$22.12
ACCESS CONTROL CABLE - 8 CONDUCTORS	500	\$0.92	\$460.00
ACCESS CONTROL READER CABLE	500	\$0.36	\$180.00
ACCESS CONTROL RS-485 CABLE	500	\$0.51	\$255.00
Enclosure and Backplane, WxHxD: 21-1/2 x 27-1/4 x 6-1/2 in.	1	\$769.27	\$769.27
Wiring Trough, Screw Cover, Mild Steel, Galvanized, Depth 48 in., Width 4 in., Unpainted	1	\$130.98	\$130.98
Flushed Duct Cover, PVC, Flush Cover, Length 6 ft., Width 2.25 in.	1	\$18.94	\$18.94
Flushed Duct Cover, PVC, Flush Cover, Length 6 ft., Width 31.8 mm	1	\$13.90	\$13.90
Base Wiring Duct, PVC, LxWxH 6 ft. (1.8m)x2.25 in. (57.2mm)x2.25 in.	1	\$59.77	\$59.77

Please send all PO's to orders@apicnm.com | 505-345-1381



7401 Snaproll St NE
 Albuquerque, NM 87109
 (505) 345-1381
 apicmsi.com

Wide Slot Base Wiring Duct, PVC, LxWxH 6 ft. (1.8m)x1.25 in. (32mm)x1.25 in. (32mm)	1	\$59.77	\$59.77
Access Power Controller, 12 to 24 VAC/DC Input, 8 -Output	1	\$139.09	\$139.09
Power Distribution Module, 12/24 VDC or 24/28 VAC, 0 to 49 C	1	\$44.30	\$44.30
Power Supply/Charger Board, 3.5 A Output, 0 to 49 C	2	\$293.91	\$587.82
Access Pro Commercial Kit	2	\$2,389.66	\$4,779.32
Four Controller Interface Enclosure	1	\$711.32	\$711.32
FREIGHT	LOT	\$1,185.00	\$1,185.00
Lock Hardware	LOT	\$79,291.52	\$79,291.52
Electrical Pathway	LOT	\$6,612.39	\$6,612.39
Material/Equipment Total			\$119,761.61
Labor and Commissioning Total			\$40,000.00
Subtotal			\$159,761.61
Tax on Labor Only		6.0000%	\$2,400.00
Bond			\$2,795.83
TOTAL PROJECT COST			\$164,957.43

Based on State Price Agreement 00-00000-20-00093AC

NOTES AND EXCLUSIONS

- Proposal **EXCLUDES** payment/performance bond and all associated permits and fees unless specified.
- Proposal **EXCLUDES** any unforeseen conditions; any equipment not listed in this quote.
- Proposal **EXCLUDES** any additional electrical/cooling upgrades required for this project.
- Proposal **EXCLUDES** patching, painting, and replacement of ceiling tiles.
- Proposal **EXCLUDES** the correction of existing code violations.
- Proposal **EXCLUDES** any warranty on existing equipment.
- Proposal **ASSUMES** all existing equipment is in proper working order. Unless otherwise stated above.
- Proposal is **VALID** for 30 days.

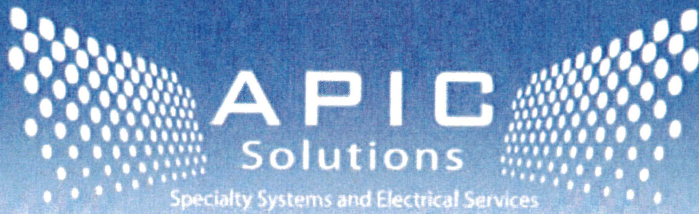
WARRANTY TERMS

- This project includes a one-year warranty against defects in product or workmanship. This warranty is provided by APIC Solutions and shall begin the day of owner acceptance.

PAYMENT TERMS

- All invoices are due Net 30 days.
- All equipment will be billed 100% once it has been delivered and inventoried / accepted by the agency.
- Progress billings for labor and equipment rental will occur monthly and be based on the percentage complete at the time of billing.
- A 3.5% processing fee will be added to all purchases being made using a credit card.

Please send all PO's to orders@apicnm.com | 505-345-1381





7401 Snaproll St NE
 Albuquerque, NM 87109
 (505) 345-1381
 apicmsi.com

TARIFF ADJUSTMENT CLAUSE

The pricing provided in this quote is based on current tariff levels as of the date of the quote. In the event that tariff rates change or suppliers impose tariff-based price increases after the issuance of this quote, the final price may need to be adjusted to reflect the new tariff rates prior to procurement or through a cost impact change order. Any such changes will be communicated to the client or contractor and will be subject to the applicable increase or decrease in costs due to tariff adjustments.

The signatures below indicate CUSTOMER and APIC Solutions agreement to the **Scope of Work, Project Pricing, and Terms and Conditions** in this document:

Santa Fe County	APIC SOLUTIONS
Name: Gregory S. Shaffer, County Manager	Name: Chris Martinez
Signature: 	Signature: 
Title and Date: County Manager 5/14/2026	Title and Date: BD Director 5/12/25

If you have any questions, please feel free to contact me at the number below. Thank you for your trust in APIC Solutions. We look forward to working with you!

Sincerely,

Matt Gordon
 505-238-1668
 mgordon@apicnm.com

From: Eppie Tapia <etapia@santafecountynm.gov>
Sent: Tuesday, April 14, 2026 3:36 PM
To: Daniel P. Sanchez <dpsanchez@santafecountynm.gov>
Cc: Melinda S. Jagles-Moquino <mjmoquino@santafecountynm.gov>
Subject: APIC Quote for PW

Afternoon Daniel,

Please review the attached quote and if you approve, I can start the PO process. Please let me know if you have any questions, thank you.

Respectfully,

EPPIE TAPIA
Risk Management Supervisor
HR/Risk Management
505-992-9889 Office
505-467-9337 Cell



SANTA FE COUNTY

Angel V. Larranaga

From: Eppie Tapia
Sent: Tuesday, April 14, 2026 3:51 PM
To: Angel V. Larranaga
Subject: FW: APIC Quote for PW
Attachments: Quote - SFCO - Public Works - AC 507729 Updated.pdf

Hi Angel,

Can you please process for a PO and utilize 5003? Let me know if you have any questions, thank you.

Respectfully,

EPPIE TAPIA

Risk Management Supervisor
HR/Risk Management
505-992-9889 Office
505-467-9337 Cell



SANTA FE COUNTY

From: Daniel P. Sanchez <dpsanchez@santafecountynm.gov>
Sent: Tuesday, April 14, 2026 3:47 PM
To: Eppie Tapia <etapia@santafecountynm.gov>; Jeff A. Espinoza <jespinoza@santafecountynm.gov>; Dale Lucero <dlucero@santafecountynm.gov>
Cc: Melinda S. Jagles-Moquino <mjmoquino@santafecountynm.gov>
Subject: RE: APIC Quote for PW

Good Afternoon Eppie,

Looks good to me, however, IT does not currently support the door locking systems within Santa Fe County; this still falls under Public Works (Facilities).

Jeff and Dale,

Does anything stand out to you?

Thank You,

Daniel Sanchez
IT Division Director
Santa Fe County
505.992.9888
dpsanchez@santafecountynm.gov