

**ADDENDUM
TO TERRALOGIC DOCUMENT SYSTEMS
CONTRACT NUMBER 4886**

THIS ADDENDUM TO THE TERRALOGIC CONTRACT NUMBER 4886 is made on this 20th day of July, 2026, between **Santa Fe County** (the “County”), a political subdivision of the state of New Mexico, and **Terralogic** (the “Contractor”), 100 Sun Ave Suite 650, Albuquerque, NM 87109.

WHEREAS, pursuant to NMSA 1978, Section 13-1-125, this is a small purchase for the procurement of office equipment and maintenance services; and

WHEREAS, the Contractor has certified technicians who are approved to conduct preventative maintenance on office equipment and this Agreement is procured off of GSA Contract #GS-35F-0118V; and

WHEREAS, the Contractor has proposed the Terralogic Maintenance/ Support Contract Number 4886 that is acceptable in part but requires the addition of certain terms.

NOW THEREFORE, the parties agree that the following provisions be incorporated into the Terralogic Contract Number 4886 as if fully set forth therein. This Addendum and the Terralogic Contract Number 4886 are collectively referred to herein as the “Agreement.” If any provisions of the Terralogic Contract Number 4886 and this Addendum are in conflict, the provisions of this Addendum will govern.

1. In the section titled **A. GENERAL**, paragraph 2, the third sentence regarding a 15% reinstatement fee is deleted in its entirety.
2. In the section titled **A. GENERAL** the following sections 8 through 20 are inserted.
 8. Effective date and Term.

The effective date of this Addendum is the date of last signature by the parties. The service period of Contract Number 4886 is 7/1/2026 to 6/30/2027, unless earlier terminated pursuant to Section 10 (Termination) or Section 11 (Appropriations and Authorization).

9. Compensation and Invoicing.

A. The County will pay in full to the Contractor a fee for preventative maintenance of the equipment listed on Attachment A. In no event will the total compensation paid to Terralogic by the County exceed **\$4,274.00**, *exclusive* of NMGR. Any NMGR levied on the amounts payable under this Agreement will be paid by the County to Terralogic. Terralogic will submit a written request for payment to County at the conclusion of each month of service. Within 15 days of County’s receipt of the written request, County will issue a written certification of complete or partial

acceptance or rejection of the contractual items or service for which payment is sought. Terralogic acknowledges and agrees that the County may not make any payment hereunder unless and until it has issued a written certification accepting the contractual items or services. Within 30 days of the issuance of a written certification accepting the contractual items or services, the County will tender payment for the accepted items or services. In the event the County fails to tender payment within 30 days of the written certification accepting the items or services, the County will pay late payment charges of 1.5% per month, until the amount due is paid in full.

B. In the event the Contractor breaches this Agreement, the County may, without penalty, withhold any payments due the Contractor for the purpose of set-off until such time as the County determines the exact amount of damages it suffered as a result of the breach.

C. Payment under this Agreement will not foreclose the right of the County to recover excessive or illegal payment.

10. Termination.

A. Termination of Agreement for Cause. Either party may terminate this Agreement based upon a breach of this Agreement by the other party. The non-breaching party must give the breaching party written notice of termination specifying the nature of the breach. The termination will be effective 30 days from the breaching party's receipt of the notice of termination, during which time the breaching party will have the right to cure the breach. If, however, the breach cannot with due diligence be cured within 30 days, the breaching party will have a reasonable time to cure the breach, provided that, within 30 days of its receipt of the written notice of termination, the breaching party began to cure the breach and advised the non-breaching party in writing that it intended to cure.

B. Termination for Convenience of the County. The County may, in its discretion, terminate this Agreement at any time for any reason by giving the Contractor written notice of termination. The notice must specify the effective date of termination, which must not be less than 15 days from the Contractor's receipt of the notice. The County shall pay the Contractor for acceptable services performed before the effective date of termination but will not be liable for payment of any items or services performed after the effective date of termination.

C. The Contractor's annual maintenance fee paid by the County is non-refundable in the event the County terminates this Agreement before the term of this Agreement expires.

11. Appropriations and Authorizations

This Agreement is contingent upon sufficient appropriations and authorizations being made for performance of this Agreement by the Board of County Commissioners of

the County and/or, if state funds are involved, the Legislature of the State of New Mexico. If sufficient appropriations and authorizations are not made in this or future fiscal years, this Agreement will terminate upon written notice by the County to the Contractor. Such termination will be without penalty to the County, and the County will not be required to reimburse the Contractor for expenditures made in the performance of this Agreement. The County is expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered and approved for expenditure by the County. The County's decision as to whether sufficient appropriations and authorizations have been made for the fulfillment of this Agreement shall be final and not subject to challenge by the Contractor in any way or forum, including a lawsuit.

12. Independent Contractor

The Contractor and its agents and employees will be independent contractors and are not employees or agents of the County.

13. Release

Upon its receipt of all payments due under this Agreement, the Contractor releases the County, its elected officials, officers, agents and employees from all liabilities, claims, and obligations whatsoever arising from or under or relating to this Agreement.

14. Amendment

This Agreement may not be modified or amended orally but, rather, only by an instrument in writing signed by the parties. The County will not be responsible for any changes to this Agreement unless such changes are set forth in a written amendment.

15. Compliance with applicable law; choice of law

The Contractor will comply with all applicable laws, ordinances, and regulations. This Agreement will be construed in accordance with the substantive laws of the State of New Mexico, without regard to its choice of law rules. The exclusive forum for any litigation related to this Agreement shall be state district courts of New Mexico, Santa Fe County.

16. Indemnification.

A. The Contractor shall indemnify the County and its elected officials, agents, and employees from any losses, liabilities, causes of action, judgments, or expenses (including legal fees) resulting from the Contractor's performance or non-performance of its obligations under this Agreement.

B. The Contractor's obligations under this section shall not be limited by the provisions of any insurance policy the Contractor is required to maintain under this Agreement.

17. Severability

If any term or condition of this Agreement is held to be invalid or non-enforceable by a court, the remainder of this Agreement will not be affected.

18. Notices

Any notice required to be given to the parties must be in writing and delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the County: Attn: Jennifer T. Wilson
 Santa Fe County Clerk
 240 Grant Avenue
 Santa Fe, New Mexico 87504-0276

To Terralogic: Attn: Sandeep Metta
 Terralogic Document Systems
 100 Sun Ave Suite 650
 Albuquerque, NM 87109

19. Insurance

General Conditions. The Contractor shall submit evidence of insurance as is required herein. Policies of insurance must be written by companies authorized to write such insurance in New Mexico.

General Liability Insurance, Including Automobile. The Contractor will maintain a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than \$1,000,000.00 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. Said policies of insurance must include coverage for all operations performed for the County by the Contractor; coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Agreement is an insured contract. Santa Fe County must be a named additional insured on the policy.

Workers' Compensation Insurance. The Contractor will comply with the provisions of the Workers' Compensation Act.

20. New Mexico Tort Claims Act. No provision of this Agreement modifies or waives any sovereign immunity or limitation of liability enjoyed by County or its public

employees at common law or under the New Mexico Tort Claims Act, NMSA 1978,
Section 41-4-1, as amended.

IN WITNESS WHEREOF, the parties have executed this Addendum to the Terralogic Contract
Number 4886 as of the date of last signature by the parties.

Santa Fe County

7/20/2026



Gregory S. Shaffer
Santa Fe County Manager

Date: _____

Approved as to form:

Roberta D. Joe for W.B.
Walker Boyd
Santa Fe County Attorney

Date: 7/14/2026

Terralogic Document Systems



Sandeep Metta
SVP - Operations

Date: 7/16/2026