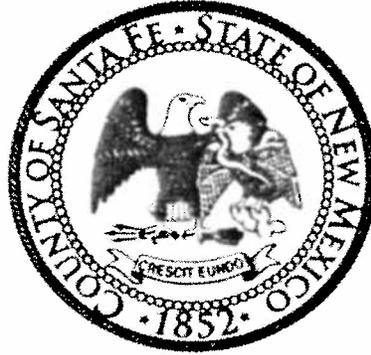


**AGREEMENT BETWEEN SANTA FE COUNTY AND CONTRACTOR
FOR CONSTRUCTION SERVICES**



**SANTA FE COUNTY
ADMINISTRATIVE SERVICES DEPARTMENT
PURCHASING DIVISION
2014 EDITION**

[Changes, additions, deletions and/or any modifications other than those agreed upon by the parties upon execution of this contract, without the written consent of Santa Fe County shall render this document null and void.]

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION.

Hereafter "County":

Katherine Miller, County Manager
Santa Fe County
PO Box 276
Santa Fe, New Mexico 87504-0276
TELEPHONE: 505-986-6200
FAX: 505-985-2740

Hereafter "Contractor":

Accent Landscape Contractor, Inc.
3525 Girard Blvd. NE
Albuquerque, New Mexico 87107
TELEPHONE: 505-881-4880
E-MAIL ADDRESS: cstevens@accentsls.org

LANDSCAPE ARCHITECT

NAME: Design Office, LLC
ADDRESS: 1300 Luisa Street Suite 24
Santa Fe, New Mexico 87505
TELEPHONE: (505) 983-1415
E-MAIL ADDRESS: chorn@do-designoffice.com

Table of Contents

	Page No
RECITALS	10
Article 1 The Contract Documents	10
1.1 Documents	10
1.2 Certificates and Documentation.....	10
Article 2 The Work	11
2.1 The Work.....	11
Article 3 Effective Date, Time of Commencement, Substantial Completion and Amendments	11
3.1 Effective Date	11
3.2 Time of Commencement.....	11
3.3 Substantial Completion.....	11
3.4 Time for Completion and Liquidated Damages.....	11
3.5 Amendments	13
Article 4 Contract Sum	13
4.1 Lump Sum.....	13
4.2 Contract Amount.....	13
Article 5 Progress Payments	14
5.1 Progress Payments	14
Article 6 Final Payment	15
6.1 Final Payment	15
6.2 Acceptance of Final Payment Constitutes Release.....	15
 GENERAL CONDITIONS	
1. Definitions.....	17
1.1 Application for Payment	17
1.2 Change Order	17
1.3 Calendar Day	17
1.4 Contract Period	17
1.5 Contractor	17
1.6 Construction Documents.....	17
1.7 Construction Schedule	17
1.8 Day.....	17
1.9 Labor and Material Payment Bond	17

1.10	Lump Sum Agreement	18
1.11	Lump Sum Bid	18
1.12	Lump Sum Contract	18
1.13	Payment Bond	18
1.14	Performance Bond	18
1.15	Progress Payment	18
1.16	Progress Schedule	18
1.17	Punch List	18
1.18	Schedule of Values	18
1.19	Services	18
1.20	Stipulated Sum Agreement	19
1.21	Subcontractor	19
1.22	Unit Price Contract	19
1.23	Unit Prices	19
1.24	Working Day	19
1.25	Work on the Project	19
2.	Contract and Contract Documents	19
2.1	Entire Agreement	19
2.2	Relationship of Contract Documents	19
2.3	Conflicting Conditions	19
3.	Plans, Specifications and Addenda	20
3.1	The plans, specifications and addenda	20
3.2	Certificates and Documents Incorporated	20
4.	Contract Security - Bonds	20
4.1	Performance Bond	20
4.2	Payment Bond	20
4.3	Additional or Substitute Bond	20
4.4	Labor and Material Bond	20
5.	Terms and Meanings	20
5.1	Words and Phrases	21
5.2	Gender, Singular/Plural	21
5.3	Captions & Section Headings	21
5.4	Interchangeable Terms	21
6.	Compliance with Applicable Law, Choice of Law	21
6.1	Agreement governed by the laws of the State of New Mexico	21
6.2	Contractor shall comply with all applicable laws, ordinances & regulations	21
6.3	Minimum Wage Rate	21

6.4 Litigation shall be federal and state district courts of New Mexico21

6.5 Bribes, Kickbacks and Gratuities.....21

6.6 New Mexico Tort Claims Act.....21

6.7 Provision Required by Law Deemed Inserted22

7. Effective Date & Term.....22

7.1 Agreement shall become effective.....22

7.2 Substantial Completion.....22

8. Termination.....22

8.1 Termination of Agreement for Cause22

8.2 Termination for Convenience22

8.3 Right of the County to Terminate Contract23

9. Appropriations & Authorizations23

10. Amendments – Change Orders23

11. Indemnification23

11.1 Contractor shall indemnify23

11.2 County shall have right to control and participate in defense
of demand or suit24

11.3 Contractor’s obligations shall not be limited by provisions of
insurance policy24

12. Aggrievement Procedure During Contract Administration24

12.1 Claims, Disputes or other matters.....24

12.2 Settlement Agreement.....24

12.3 Contractor shall carry on Work during dispute resolution proceedings24

13. Dispute Resolution.....24

13.1 Mediation.....24

13.2 Mediation Process.....24

13.3 Litigation.....25

14. Insurance.....25

14.1 Insurance required before contractor commences work25

14.2 Proof of Carriage of Insurance.....25

14.3 General Conditions25

14.4 General Liability Insurance, including automobile25

14.5 Subcontractor’s Public Liability & Property Damage Insurance25

14.6 Worker’s Compensation Insurance.....25

14.7 Scope of Insurance and Special Hazards26

14.8 Builder’s Risk Insurance.....26

14.9 Increased Limits.....26

14.10 Additional Insured26

15. Independent Contractor.....26

15.1 Contractor and its agents are independent contractors26

15.2 Contractor shall not subcontractor without written approval27

15.3 Contractor shall maintain detailed time records27

16. Conflict of Interest of Officers or Employees of the Local Jurisdiction.....27

16.1 No officer or employee shall have any interest shall have any interest.....27

16.2 No official of the County shall be interested personally in this contract.....27

16.3 Contractor warrants no conflict of interest27

17. Assignment27

17.1 Contractor shall not assign or transfer any interest in this Agreement27

18. Subcontracting27

18.1 Contractor shall not subcontract without written notice to County27

18.2 Contractor shall provide listing of subcontractors28

18.3 Contractor shall adhere to all provisions of Subcontractor’s
Fair Practices Act.....28

18.4 Contractor shall provide Non-Collusion and EEO forms for
all subcontractors28

18.5 Contractor shall not award any work without written notice to County.....28

18.6 Contractor shall be responsible for acts and omissions of subcontractors.....28

18.7 Contractor shall cause appropriate provisions in all subcontracts28

18.8 Nothing shall create contractual relation between County
and subcontractors28

18.9 New Mexico Little Miller Act28

19. Personnel.....28

19.1 All work performed by Contractor28

19.2 Contractor shall secure all qualified personnel required to perform work29

20. Notices29

20.1 Notice required shall be in writing.....29

20.2 Nothing shall preclude the giving of written Notice29

21. Release29

22. Waiver.....29

CONDITIONS OF THE WORK

1. Additional Instructions & Detail Drawings30

1.1 Additional instructions & drawings as necessary30

2. Shop or Setting Drawings30

2.1 Contractor shall submit copies of shop or setting drawing.....30

3. Materials, Services and Facilities30

4. Contractor’s Title to Materials.....30

4.1 No materials or supplies shall be purchased by subject to chattel mortgage30

5. Inspection and Testing of Materials.....31

5.1 All material and equipment shall be subject to adequate inspection31

5.2 Materials of construction shall be subject to inspection and testing.....31

6. “Or Equal” Clause.....31

6.1 To establish a standard.....31

7. Patents31

7.1 Patented or Unpatented Invention.....31

7.2 License or Royalty Fees.....31

7.3 Copyrighted Design31

8. Surveys, Permits and Regulations.....32

8.1 County will furnish all surveys32

8.2 Contractor shall procure and pay all permits, licenses and approvals32

8.3 Contractor shall comply with all laws, ordinances, rules orders & regulations32

9. Contractor’s Obligations.....32

9.1 Contractor shall perform all work and furnish all materials, equipment, machinery.....32

9.2 Contractor shall complete entire work.....32

10. Weather Conditions32

10.1 Temporary suspension of Work.....32

11. Protection of Work and Property - Emergency.....32

11.1 Contractor shall safeguard County’s property32

11.2 Emergency which threatens loss or injury of property33

11.3 Contractor shall act as instructed or authorized33

11.4 Reimbursement claimed by Contractor33

12. Inspection.....33

12.1 County shall be permitted to inspect all work, materials, payrolls, records33

13. Reports, Records and Data.....33

13.1 Contractor shall submit to County schedules, payrolls, reports, estimates.....33

14. Superintendent by Contractor33

14.1 Contractor shall employ a construction superintendent.....33

15. Changes in Work.....33

15.1 No changes in Work without written approval33

16. Extras34

16.1 County may order extra Work34

17. Inspection of Services34

17.1 Contractor shall provide inspection system34

17.2 County has the right to inspect and test all services34

17.3 Contractor shall furnish all reasonable facilities and assistance.....34

17.4 If any services do not conform with Contract requirements.....34

17.5 County may perform the services and charge Contractor.....35

18. Correction of Work35

18.1 Work shall be made good if failure to meet County approval.....35

19. Warranty of Construction35

19.1 Warrants that Work conforms with Contract requirements.....35

19.2 One year warranty.....35

19.3 Contractor shall remedy any failure to conform35

19.4 Contractor shall restore any Work damaged.....35

19.5 County shall notify Contractor of any failure, defect or damage36

19.6 If Contractor fails to remedy.....36

19.7 Contractor shall obtain all warranties, executed in writing36

19.8 Contractor’s warranty has expired36

19.9 Defect in County furnished material or design36

19.10 County’s rights under the Inspection and Acceptance Clause.....36

20. Subsurface Conditions Found Different36

20.1 Subsurface conditions materially differing from plans and specifications.....36

21. Claims for Extra Cost.....36

21.1 No claim for extra work or cost36

22. Construction Schedule and Periodic Estimates.....37

22.1 Estimated construction progress schedule37

22.2 Progress Schedule37

23. Assignments.....37

23.1 Contractor shall not assign.....37

24. Mutual Responsibility of Contractors37

24.1 Acts of Negligence.....37

25. Separate Contract38

25.1 Coordination with other contractors38

26. Architect/Engineer’s Authority.....38

26.1 Orders & Directions to execution of the Work.....38

26.2 Decisions concerning meaning and intent38

27. Stated Allowances.....38

27.1 Contract sum for all allowances.....38

28. Use of Premises and Removal of Debris39

28.1 Contractor undertakes at own expense39

29. Quantities of Estimate.....39

29.1 Increase and decrease of estimated quantities39

30. Lands and Right-of-Way.....39

30.1 County shall obtain all lands and rights-of way.....39

31. General Guaranty39

31.1 Work not done in accordance with contract documents39

32. Protection of Lives and Health40

32.1 Protection of persons and property40

33. Interest of Member.....40

33.1 BCC shall not have any share or interest.....40

34. Other Prohibited Interests40

34.1 No County official or others to be personally interested in Contract40

35. Use & Occupancy Prior to Acceptance by County.....40

35.1 Partial Occupancy by County.....40

Attachment A Bid Sheets41

Attachment B Addenda and Modifications.....42

Exhibit A Project Manual43

Exhibit B Technical Specifications44

Exhibit C	Labor and Material Payment Bond	45
Exhibit D	Performance Bond	47
Exhibit E	Assignment of Antitrust Claims.....	49
Exhibit F	Certificate of Liability Insurance	50
Exhibit G	Notice of Contract Award.....	51
Exhibit H	Notice to Proceed	52
Exhibit I	Change Order)	54
Exhibit J	Certificate of Substantial Completion	56

RECITALS

WHEREAS, in accordance with Section 13-1-103 through Section 13-1-110 NMSA 1978, the County issued Invitation for Bid (IFB) No. 2015-0195-PW/PL for construction services for Romero Park Landscape Improvements Phase I; and

WHEREAS, the Contractor submitted its bid, dated January 28, 2015 in response to IFB No. 2015-0195-PW/PL; and

WHEREAS, the County is authorized to enter into a construction contract for the Project pursuant to Sections 13-1-100, NMSA 1978; and

WHEREAS, the Contractor hereby represents that it is a licensed contractor of the State of New Mexico pursuant to Chapter 60, Article 13 NMSA 1978; and

WHEREAS, the Owner agrees to hire the Contractor, and the Contractor agrees to provide Construction Services as required herein for the Project in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, the County requires the services of the Contractor, and the Contractor is willing to provide these services and both parties wish to enter into this Agreement.

**ARTICLE 1
THE CONTRACT DOCUMENTS**

1.1 DOCUMENTS

The contract documents consist of the following:

- Agreement between County and Contractor
- General Conditions of the Construction Contract
- Conditions of the Work of the Construction Contract
- Bid Sheet Attachment A
- Addenda and Modifications issued Attachment B
before and after execution of this Contract

1.2 CERTIFICATES AND DOCUMENTATION

The following certificates and documentation are hereby attached as exhibits as follows:

- Project Manual Exhibit A
- Technical Specifications as listed in Plan Set Exhibit B
- Labor and Material Payment Bond Exhibit C
- Performance Bond Exhibit D
- Assignment of Antitrust Claims Exhibit E
- Certificate of Insurance Exhibit F

Notice of Award
Notice to Proceed
Change Order
Certificate of Substantial Completion

Exhibit G
Exhibit H
Exhibit I
Exhibit J

**ARTICLE 2
THE WORK**

2.1 THE WORK

The Contractor shall perform all the Work required by the Contract Documents for the following:

The Romero Park Landscape Improvements Phase I located at County Road 62, Santa Fe, New Mexico consists of, but is not limited to, the complete construction of: site improvements to include site furnishings, north playground, shade structure, signage, landscape surfacing, planting, irrigation around existing facilities and improvements and perimeter fencing and access control.

**ARTICLE 3
EFFECTIVE DATE, TIME OF COMMENCEMENT, SUBSTANTIAL COMPLETION
AND AMENDMENTS**

3.1 EFFECTIVE DATE

The Effective Date of this Agreement is the date of signature by the County.

3.2 TIME OF COMMENCEMENT

The work to be performed under this Contract shall be commenced no later than ten (10) consecutive calendar days after the date of written Notice to Proceed issued by the County, hereto attached as Exhibit H.

3.3 SUBSTANTIAL COMPLETION

The Contractor shall achieve Substantial Completion of the entire work no later than ninety (90) calendar days from the date of the Notice to Proceed, except as hereafter extended by valid written Change Order. A Certificate of Substantial Completion, attached hereto as Exhibit J, will be issued by the County to the Contractor, as adjusted by any Change Order, attached hereto as Exhibit I.

3.4 TIME FOR COMPLETION AND LIQUIDATED DAMAGES

Should the Contractor neglect, refuse, or otherwise fail to complete the Work within the time specified in this Article, the Contractor agrees that Liquidated Damages in the amount of three hundred dollars (\$300.00) shall be assessed per each calendar day that expires after the date of

substantial completion, as adjusted by any change order, and until issuance by the County of a certificate of Substantial Completion in accordance with Paragraph 7 EFFECTIVE DATE AND TERM of the General Conditions.

- A. It is hereby understood and mutually agreed, by and between the Contractor and the County, that the date of beginning and the time for completion as specified in the contract of the work to be done hereunder are *essential conditions* of this contract and it is further mutually understood and agreed that the work outlined in this contract shall be commenced on a date to be specified in the "Notice to Proceed."
- B. The Contractor agrees that work shall be prosecuted regularly, diligently and uninterruptedly at such rate of progress as will insure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the County, that the time for the completion of the work described herein is a reasonable time for the completion of the same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality.
- C. If the Contractor shall neglect, fail or refuse to complete the work within the time herein specified or any proper extension thereof granted by the County, then the Contractor does hereby agree, as a part consideration for the awarding of this contract, to pay to the County the amount specified in the contract, not as a penalty but as liquidated damages for such breach of contract as herein set forth, for each and every calendar day that the contract shall be in default after the time stipulated in the contract for completing the work.
- D. The amount is fixed and agreed upon by and between the Contractor and the County because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the County would in such event sustain, and the amount is agreed to be the amount of damages which the County would sustain and the amount shall be retained from time to time by the County from current periodical estimates.
- E. It is agreed that time is of the essence of each and every portion of this contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever and where under the contract an additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be of the essence of this contract. Provided that the Contractor shall not be charged with liquidated damages or any excess cost when the County determines that the Contractor is without fault and the Contractor's reasons for the time extension are acceptable to the County. Provided that the Contractor shall not be charged with liquidated damages or any excess cost when the delay in completion of the work is due:
 - 1. To any preference, priority or allocation order duly issued by the County;
 - 2. To unforeseeable cause beyond the control and without the fault or negligence of the Contractor, including but not restricted to, acts of God, or of the public enemy, acts of the County, acts of another contractor in the performance of a

- contract with the County, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and severe weather;
- 3. To any delays of subcontractors or suppliers occasioned by any of the causes specified in subsections above.

F. Provided further, that the Contractor shall, within ten (10) days from the beginning of such delay, unless the County shall grant a further period of time prior to the date of final settlement of the contract, notify the County in writing of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the Contractor within a reasonable time of its decision in the matter.

3.5 AMENDMENTS

This Agreement may be amended by mutual agreement by both parties upon issuance of a Change Order by the County to the Contractor. Any such amendment shall be in accordance with Paragraph 10 AMENDMENTS-CHANGE ORDERS of the General Conditions. Unless otherwise agreed to by the parties, an amendment shall not affect any outstanding Purchase Order(s) issued by the County prior to the effective date of the amendment.

**ARTICLE 4
CONTRACT SUM**

4.1 CONTRACT SUM

The County shall pay the Contractor in current funds for the performance of the Work, subject to additions and deductions by Change Order as provided in the Contract Documents, an agreed upon amount of Four hundred fifty-three thousand seven hundred thirty-eight dollars (\$453,738.00), exclusive of New Mexico gross receipts tax.

4.2 CONTRACT AMOUNT

The Contract sum is determined as follows:

Base Bid	\$ 326,869.00
Additive Alternate #1	\$ 126,869.00
Total Contract Amount	\$ 453,738.00 exclusive of GRT

ARTICLE 5 PROGRESS PAYMENTS

5.1 PROGRESS PAYMENTS

Based upon an Application for Payment submitted to the County by the Contractor and Certificates for Payment issued by the County, the County shall make progress payments on account of the Contract sum to the Contractor as provided in the Contract documents for the period ending the last day of the month as follows:

- A. No later than (21) working days following receipt by the County of an undisputed Application for Payment, one hundred percent (100%) of the portion of the Contract Sum properly allocable to labor, materials, and equipment incorporated in the Work and one hundred percent (100%) of the portion of the Contract Sum properly allocable to materials and equipment suitably stored at the site or some other location agreed upon in writing for the period covered by the Application for Payment, less the aggregate of previous payments made by the County; less such amounts as the Architect/ Engineer shall determine for all incomplete Work and unsettled claims as provided in the Contract Documents (Section 57-28-5, NMSA 1978).
- B. When making payments, the County, Contractor or subcontractor shall not retain, withhold, hold back or in any other manner not pay amounts owed for work performed. For additional information regarding retainage and the Prompt Payment Act (refer to Section 57-28-5, NMSA 1978).
- C. Contractors and subcontractors shall make prompt payment to their subcontractors and suppliers for amounts owed for work performed on the construction project within twenty-one days after receipt of payment from the County, contractor or subcontractor. If the contractor or subcontractor fails to pay its subcontractor and suppliers by first-class mail or hand delivery within twenty-one days after receipt of an undisputed request for payment, the contractor or subcontractor shall pay interest to its subcontractors and suppliers beginning on the twenty-second day after payment was due, computed at one and one-half percent of the undisputed amount per month or fraction of a month until payment is issued. These payment provisions apply to all tiers of contractors, subcontractors and suppliers (Section 57-28-1 et. seq. NMSA 1978).
- D. In preparing estimates the material delivered on the site and preparatory work done may be taken into consideration.
- E. All material and work covered by partial payments made shall thereupon become the sole property of the County, but this provision shall not be construed as relieving the Contractor from the sole responsibility for the care and protection of materials and work upon which payments have been made or the restoration of any damaged work, or as a waiver of the right of the County to require the fulfillment of all of the terms of the contract.

- F. County's right to withhold certain amounts and make application thereof. The Contractor agrees that it will indemnify and hold the County harmless from all claims growing out of the lawful demands of subcontractors, laborers, workmen, mechanics, material men, and furnisher of machinery and parts thereof, equipment, power tools, and all supplies, including commissary, incurred in the furtherance of the performance of this contract. The Contractor shall, at the County's request, furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged, or waived. If the Contractor fails so to do, then the County may, after having served written notice on the said Contractor, either pay unpaid bills, of which the County has written notice, direct, or withhold from the Contractor's unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to the Contractor shall be resumed, in accordance with the terms of this contract, but in no event shall the provisions of this sentence be construed to impose any obligations upon the County to either the Contractor or its Surety. In paying any unpaid bills of the Contractor, the County shall be deemed the agent of the Contractor, and any payment so made by the County shall be considered as a payment made under the contract by the County to the Contractor and the County shall not be liable to the Contractor for any such payments made in good faith.

ARTICLE 6 FINAL PAYMENT

6.1 FINAL PAYMENT

The entire unpaid balance of the Contract Sum, shall be paid by the County to the Contractor within thirty (30) calendar days after notification of the County by the Architect/Engineer that all incomplete and unacceptable work that was noted during the Substantial Completion Inspection and listed on the attachment to the Certificate of Substantial Completion has been corrected, and provided the Contract has been fully performed and a final Certificate for Payment has been issued by the Architect/Engineer. In addition, the Contractor shall provide to the County a certified statement of Release of Liens and Consent of Surety.

6.2 ACCEPTANCE OF FINAL PAYMENT CONTITUTES RELEASE

The acceptance by the Contractor of final payment shall be and shall operate as a release to the County of all claims and all liability to the Contractor for all things done or furnished in connection with this work and for every act and neglect of the County and others relating to or arising out of this work. No payment, however, final or otherwise, shall operate to release the Contractor or its sureties from any obligations under this contract or the Performance and Payment Bond.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date first written above.

SANTA FE COUNTY

[Signature]
Robert A. Anaya, Board Chair
Santa Fe County Board of County Commissioners

2/24/15
Date

ATTESTATION:

[Signature]
Geraldine Salazar
Santa Fe County Clerk

2-24-2015
Date

APPROVED AS TO FORM:

[Signature]
Gregory S. Shaffer
Santa Fe County Attorney

2-9-15
Date



FINANCE DEPARTMENT APPROVAL:

[Signature]
Teresa C. Martinez
Santa Fe County Finance Director

2/17/15
Date

CONTRACTOR

[Signature]
Signature
G. Cameron Stevens
Print Name
President
Print Title

2/17/15
Date

**GENERAL CONDITIONS
TO AGREEMENT BETWEEN SANTA FE COUNTY
AND CONTRACTOR
FOR CONSTRUCTION SERVICES**

1.0 DEFINITIONS

The following terms as used in this contract are respectively defined as follows:

- 1.1 *Application for Payment* Contractor's written request for payment for completed portions of the work and, for materials delivered or stored and properly labeled for the respective project.
- 1.2 *Change Order* A written document between the County and the Contractor signed by the County and the Contractor authorizing a change in the work or an adjustment in the contract sum or the contract time. A change order may be signed by the Architect or Engineer, provided they have written authority from the County for such procedure and that a copy of such written authority is furnished to the Contractor upon request. The contract sum and the contract time may be changed only by change order. A change order may be in the form of additional compensation or time; or less compensation or time known as a Deduction (from the contract) the amount deducted from the contract sum by change order.
- 1.3 *Calendar Day* Each and every Day shown on the calendar, beginning and ending at midnight.
- 1.4 *Contract Period* The elapsed number of working days or calendar days from the specified date of commencing work to the specified date of completion, as specified in the contract.
- 1.5 *Contractor* is a person, firm or corporation with whom the contract is entered into with the County.
- 1.6 *Construction Documents* All drawings, specifications and addenda associated with a specific construction project.
- 1.7 *Construction Schedule* A schedule in form satisfactory to the County, showing the proposed dates of commencement and completion of each of the various subdivisions of work required under the contract documents and the anticipated amount of each monthly payment that will become due the Contractor in accordance with the progress schedule.
- 1.8 *Day* The word "day" means a calendar day of 24 hours measured from midnight to the next midnight.
- 1.9 *Labor and Material Payment Bond* A written form of security from a surety (bonding) company to the County, on behalf of an acceptable prime Contractor or

subcontractor, guaranteeing payment to the County in the event the Contractor fails to pay for all labor, materials, equipment, or services in accordance with the contract. (see Performance Bond and Surety Bond).

1.10 *Lump Sum Agreement (See Stipulated Sum Agreement)*

1.11 *Lump Sum Bid* A single entry amount to cover all labor, equipment, materials, services, and overhead and profit for completing the construction of a variety of unspecified items of work without the benefit of a cost breakdown.

1.12 *Lump Sum Contract* A written contract between the County and Contractor wherein the County agrees to pay the contractor a specified sum of money for completing a scope of work consisting of a variety of unspecified items or work.

1.13 *Payment Bond* A written form of security from a surety company to the County, on behalf of an acceptable prime contractor or subcontractor, guaranteeing payment to all persons providing labor, materials, equipment, or services in accordance with the contract.

1.14 *Performance Bond* A written form of security from a surety company to the County, on behalf of an acceptable prime contractor or subcontractor, guaranteeing the completion of the work in accordance with the terms of the contract.

1.15 *Progress Payment* A payment from the County to the Contractor determined by calculating the difference between the completed work and materials stored and a predetermined schedule of values or unit costs. (see Schedule of Values, Unit Costs).

1.16 *Progress Schedule* A pictorial or written schedule (including a graph or diagram) that shows proposed and actual start and completion dates of the various work elements.

1.17 *Punch list* a list of items to be completed or corrected, prepared by the Architect/Engineer, checked and augmented as required by the Contractor or Construction Manager is appended hereto as Exhibit J. Note: The failure to include any item on such list does not relieve the Contractor of the responsibility to complete all work in accordance with the contract documents.

1.18 *Schedule of Values* A statement furnished by the Contractor to the Architect or Engineer and the County reflecting the portions of the contract sum allotted for the various parts of the work and used as the basis for reviewing the Contractor's Applications for Payment.

1.19 *Services* Includes services performed, workmanship, and material furnished or utilized in the performance of services.

- 1.20 *Stipulated Sum Agreement*** A written agreement in which a specific amount is set forth as the total payment for completing the contract (See Lump Sum Contract).
- 1.21 *Subcontractor*** is a person, firm or corporation supplying labor and materials or only labor for work at the site of the project for, and under separate contract or agreement with, the Contractor.
- 1.22 *Unit Price Contract*** A written contract wherein the County agrees to pay the Contractor a specified amount of money for each unit of work successfully completed as set forth in the contract.
- 1.23 *Unit Prices*** A predetermined price for a measurement or quantity of work to be performed within a specific contract. The designated unit price would include all labor materials, equipment or services associated with the measurement or quantity established.
- 1.24 *Working Day*** means every day except Saturday, Sunday and holidays recognized by Santa Fe County. Based on a review of weather that may adversely affect the Contractor's ability to effectively prosecute the Work, and the actual Work performed by the Contractor, the Architect or Engineer will determine (between the end of the day and noon of the next day) if the County will charge a Working Day. If the Contractor was able to effectively prosecute Work on a critical path item for six (6) or more hours on a Saturday, Sunday or County-recognized Holiday, the Architect or Engineer may charge a Working Day.
- 1.25 *Work on (at) the project*** is work to be performed at the location of the project, including the transportation of materials and supplies to or from the location of the project by employees of the Contractor and any subcontractor.

2. CONTRACT AND CONTRACT DOCUMENTS

- 2.1 Entire Agreement.** This Agreement represents the entire contract between the parties and, except as otherwise provided herein, may not be amended, changed, modified, or altered without the written consent of the parties hereto. This Agreement incorporates all of the conditions, agreements, and understandings between the parties concerning the subject matter of this Agreement, and all such conditions, understandings, and agreements have been merged into this written Agreement. No prior condition, agreement, or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless incorporated in this written Agreement.
- 2.2 Relationship of Contract Documents.** The Contract Documents are complementary, and any requirement of one Contract Document shall be as binding as if required by all.
- 2.3 Conflicting Conditions.** Any provisions in any of the Contract Documents which may be in conflict or inconsistent with any of the paragraphs in these General Conditions shall be void to the extent of such conflict or inconsistency.

3. PLANS, SPECIFICATIONS AND ADDENDA

- 3.1** The plans, specifications and addenda, hereinafter enumerated in Article 1 of the Agreement Between County and Contractor for Construction shall form part of this Contract and the provisions thereof shall be as binding upon the parties hereto as if they were herein fully set forth. The table of contents, titles, headings, running headlines and marginal notes contained herein and in said documents are solely to facilitate reference to various provisions of the Contract Documents and in no way affect or limit the interpretation of the provisions to which they refer.
- 3.2** Certificates and Documents Incorporated. All certificates and documentation required by the provisions of the Agreement shall be attached to this Agreement at the time of execution, and are hereby incorporated by reference as though set forth in full in this Agreement to the extent they are consistent with its conditions and terms.

4. CONTRACT SECURITY – BONDS

- 4.1** Performance Bond. The Contractor shall furnish a performance bond in an amount at least equal to one hundred percent (100%) of the contract sum as security for the faithful performance of this contract. The performance bond and the payment bond may be in one or in separate instruments in accordance with local law.
- 4.2** Payment Bond. The Contractor shall provide payment bond in an amount not less than one hundred percent (100%) of the contract price or in a penal sum not less than that prescribed by state, territorial or local law, as security for the payment of all persons performing labor on the project under this contract, furnishing materials in connection with this contract and all of Contractor's requirements as specified in the contract documents. The Payment Bond shall remain in effect until one year after the date when final payment becomes due.
- 4.3** Additional or Substitute Bond. If at any time the County for justifiable cause shall be or become dissatisfied with any surety or sureties, then upon the Performance or Payment Bonds, the Contractor shall within five (5) days after notice from the County so to do, substitute an acceptable bond (or bonds) in such form and sum and signed by such other surety or sureties as may be satisfactory to the County. The premiums on such bond shall be paid by the Contractor. No further payments shall be deemed due nor shall be made until the new surety or sureties shall have furnished such an acceptable bond to the County.
- 4.4** Labor and Material Bond. The Contractor shall provide to the County Labor and Material Bond in an amount equal to the required payments by the Contractor to pay specified subcontractors, laborers, and materials suppliers associated with the project.

5. TERMS AND MEANINGS

Terms used in this Agreement that are defined in the Conditions of the Contract shall have the meanings designated in those Conditions.

- 5.1 **Words and Phrases.** Words, phrases, and abbreviations which have well-known technical or trade meanings used in the Contract Documents shall be used according to such recognized meanings. In the event of a conflict, the more stringent meaning shall govern.
- 5.2 **Gender, Singular/Plural.** Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires.
- 5.3 **Captions and Section Headings.** The captions and section headings contained in this Agreement are for convenience of reference only, and in no way limit, define, or enlarge the terms, scope and conditions of this Agreement.
- 5.4 **Interchangeable Terms.** For purposes of all provisions within this Agreement and all attachments hereto, the terms “Agreement” and “Contract” shall have the same meaning and shall be interchangeable.

6. COMPLIANCE WITH APPLICABLE LAW, CHOICE OF LAW

- 6.1 This Agreement shall be governed exclusively by the provisions hereof and by the laws of the State of New Mexico and applicable ordinances of Santa Fe County.
- 6.2 In performing its obligations hereunder, the Contractor shall comply with all applicable laws, ordinances, and regulations, including Santa Fe County Ordinance 2014-1 (Establishing a Living Wage).
- 6.3 **Minimum Wage Rates.** The Contractor, all subcontractors and subsubcontractors warrants and agree to will comply with all applicable provisions of the New Mexico Public Works Minimum Wage Act as outlined in the Bid Documents. Wage rates are not applicable to projects costing less than \$60,000.
- 6.4 This Agreement shall be construed in accordance with the substantive laws of the State of New Mexico, without regard to its choice of law rules. Contractor and the County agree that the exclusive forum for any litigation between them arising out of or related to this Agreement shall be federal and state district courts of New Mexico.
- 6.5 Pursuant to 13-1-191, NMSA 1978, reference is hereby made to the criminal laws of New Mexico, including §30-14-1, §30-24-2, and §30-41-1 through 3 NMSA 1978, which prohibit bribes, kickbacks, and gratuities, violation of which constitutes a felony. Further, the Procurement Code, 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation.
- 6.6 **New Mexico Tort Claims Act.** By entering into this Agreement, neither party shall be responsible for liability incurred as a result of the other party’s acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, et Seq. NMSA 1978, as amended. The County and its “public employees” as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not

waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

- 6.7** Provision Required by Law Deemed Inserted. Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the contract shall forthwith be physically amended to make such insertion or correction.

7. EFFECTIVE DATE AND TERM

- 7.1** This Agreement shall, upon due execution by all parties, become effective in accordance with the Agreement Between County and Contractor for Construction, Article 3 - Effective Date, Time of Commencement and Substantial Completion. This Agreement shall not become effective until: (1) approved by the Santa Fe County Commissioners and/or the County Manager or their designee; and (2) signed by all parties required to sign this Agreement.
- 7.2** This Contract shall achieve Substantial Completion in accordance with the Agreement Between County and Contractor, Article 3 - Effective Date, Time of Commencement and Substantial Completion, unless earlier terminated pursuant to Section 8 (Termination) or 9, (Appropriations and Authorizations) of these General Conditions.

8. TERMINATION

- 8.1** Termination of Agreement for Cause. Either party may terminate the Agreement based upon any material breach of this Agreement by the other party. The non-breaching party shall give the breaching party written notice of termination specifying the grounds for the termination. The termination shall be effective thirty (30) days from the breaching party's receipt of the notice of termination, during which time the breaching party shall have the right to cure the breach. If, however, the breach cannot with due diligence be cured within thirty (30) days, the breaching party shall have a reasonable time to cure the breach, provided that, within thirty (30) days of its receipt of the written notice of termination, the breaching party began to cure the breach and advised the non-breaching party in writing that it intended to cure.
- 8.2** Termination for Convenience of the County. The County may, in its discretion, terminate this Agreement at any time for any reason by giving the Contractor written notice of termination. The notice shall specify the effective date of termination, which shall not be less than fifteen (15) days from the Contractor's receipt of the notice. The County shall pay the Contractor for acceptable work, determined in accordance with the specifications and standards set forth in this Agreement, performed before the effective date of termination but shall not be liable for any work performed after the effective date of termination.

- 8.3 Right of the County to Terminate Contract** In the event that any of the provisions of this contract are violated by the Contractor, or by any of its subcontractors, the County may serve written notice upon the Contractor and the Surety of its intention to terminate the contract, such notices to contain the reasons for such intention to terminate the contract, and unless within ten (10) days after the serving of such notice upon the Contractor, such violation or delay shall cease and satisfactory arrangement of correction be made, the contract shall, upon the expiration of said ten (10) days, cease and terminate. In the event of any such termination, the County shall immediately serve notice thereof upon the Surety and the Contractor and the Surety shall have the right to take over and perform the contract. Provided, however, that if the Surety does not commence performance thereof within ten (10) days from the date of the mailing to such Surety of notice of termination, the County may take over the work and prosecute the same to completion by contract or by force account and at the expense of the Contractor and the Contractor and its Surety shall be liable to the County for any excess cost occasioned the County thereby, and in such event the County may take possession of and utilize in completing the work, such materials, appliances, and plant as may be on the site of the work and necessary therefore.

9. APPROPRIATIONS AND AUTHORIZATIONS

This Agreement is contingent upon sufficient appropriations and authorizations being made for performance of this Agreement by the Santa Fe County Board of County Commissioners and/or, if state funds are involved, the New Mexico State Legislature. If sufficient appropriations and authorizations are not made in this or future fiscal years, this Agreement shall terminate upon written notice by the County to the Contractor. Such termination shall be without penalty to the County, and the County shall have no duty to reimburse the Contractor for expenditures made in the performance of this Agreement. The County is expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered and approved for expenditure by the County. The County's decision as to whether sufficient appropriations and authorizations have been made for the fulfillment of this Agreement shall be final and not subject to challenge by the Contractor in any way or forum, including a lawsuit.

10. AMENDMENTS – CHANGE ORDERS

Contract Documents may be amended by a Change Order, hereto attached as Exhibit I to allow for additions, deletions, and revision as specified in Article 2 "The Work" of the Agreement between Santa Fe County and the Contractor or to amend the terms and conditions by a Change Order.

11. INDEMNIFICATION

- 11.1** The Contractor shall defend, indemnify, and hold harmless the County and its elected officials, agents, and employees from any losses, liabilities, damages, demands, suits, causes of action, judgments, costs or expenses (including but not limited to court costs and attorneys' fees) resulting from or directly or indirectly arising out of the Contractor's performance or non-performance of its obligations under this Agreement, including but not limited to the Contractor's breach of any representation or warranty made herein.

11.2 The Contractor agrees that the County shall have the right to control and participate in the defense of any such demand, suit, or cause of action concerning matters that relate to the County and that such suit will not be settled without the County's consent, such consent can not to be unreasonably withheld. If a conflict exists between the interests of the County and the Contractor in such demand, suit, or cause of action, the County may retain its own counsel to represent the County's interest.

11.3 The Contractor's obligations under this section shall not be limited by the provisions of any insurance policy the Contractor is required to maintain under this Agreement.

12. AGGRIEVEMENT PROCEDURE DURING CONTRACT ADMINISTRATION

12.1 Any claims, disputes, or other matters in question between the Contractor and the County, except those which have been waived by the making or acceptance of final payment as provided in Paragraph 6.2 of the Agreement Between Santa Fe County and Contractor for Construction, shall be presented in the form of a written request accompanied by supporting data to the Architect/Engineer for formal decision, with a copy to the other party. Such formal decision of the Architect/Engineer is binding upon the Contractor and the Owner unless either or both notify each other and the Architect/Engineer in writing within fifteen (15) days of their receipt of the decision that they are unwilling to abide by the Architect's/Engineer's decision, are thereby aggrieved in connection with the decision, and are separately exercising such rights as either may have under the Contract Documents or by law and regulation. If the Architect/Engineer fails to provide a written decision or a reasonable schedule to issue a written decision within ten (10) days after the County or the Contractor has presented its request, that party may consider itself aggrieved and may proceed to exercise its rights.

12.2 A settlement agreement signed by the County and the Contractor shall supersede and cancel any other dispute resolution proceedings regarding the same matter.

12.3 Unless work is stopped or payment withheld in accordance with the conditions of the Contract, or unless otherwise agreed in writing, the Contractor shall carry on the Work and maintain its progress during any dispute resolution proceedings, and the Owner shall continue to make payments to the Contractor in accordance with the Contract Documents.

13. DISPUTE RESOLUTION

13.1 Either County or Contractor may request mediation pursuant to the New Mexico Public Works Mediation Act, 13-4C-1 NMSA 1978, of any claim before such decision become final and binding. The request for mediation shall be submitted in writing to the other party. Timely submission of the request shall stay the effect of Paragraph 12.1.

13.2 County and Contractor shall participate in the mediation process in good faith. The process shall be completed within Sixty (60) days of filing of the request. The mediation shall be governed by the rules for mediation pursuant to the New Mexico Public Works Mediation Act.

13.3 If the dispute is not resolved by mediation, the dispute shall be resolved through litigation in the district court. The parties agree that the exclusive forum for such litigation shall be the State of New Mexico District Court for the First Judicial District at Santa Fe, New Mexico. Contractor irrevocably consents to the jurisdiction of said Court and agrees to accept service of a summons and complaint by mail or commercial courier service in accordance with Rule 1-004(E)(3) NMRA.

14. INSURANCE

14.1 The Contractor shall not commence work under this contract until they have obtained all the insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on its subcontract until the insurance required of the subcontractor has been so obtained and approved.

14.2 Proof of Carriage of Insurance. The Contractor shall furnish the County with certificates showing the type, amount, class of operations covered, effective dates and date of expiration of policies. Such certificates shall also contain substantially the following statement: "Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions".

14.3 General Conditions. The Contractor shall submit evidence of insurance as is required herein. Policies of insurance shall be written by companies authorized to write such insurance in New Mexico.

14.4 General Liability Insurance, Including Automobile. The Contractor shall procure and maintain during the life of this Agreement a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than \$1,000,000.00 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. Said policies of insurance shall include coverage for all operations performed for the County by the Contractor; coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Agreement is an insured contract. The Santa Fe County shall be a named additional insured on the policy.

14.5 Subcontractor's Public Liability and Property Damage Insurance and Vehicle Liability Insurance. The Contractor shall either 1) require each of its subcontractors to procure and to maintain during the life of its subcontract, Subcontractor's Public Liability and Property Damage Insurance and Vehicle Liability Insurance of the type and in the amounts specified in 14.4 above.

14.6 Workers' Compensation Insurance. The Contractor shall comply with the provisions of the Workers' Compensation Act, 52-1-1 to 52-1-70 NMSA 1978. The Contractor shall procure and shall maintain during the life of this contract Workmen's Compensation Insurance as required by applicable State law for all of its employees to be engaged in work at the site of

the project under this Contract and, in case of any such work sublet, the Contractor shall require the subcontractor similarly to provide Workmen's Compensation Insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Workmen's Compensation Insurance. In case any class of employees engaged in hazardous work on the project under this contract is not protected under the Workmen's Compensation law, the Contractor shall provide and shall cause each subcontractor to provide adequate employer's liability insurance for the protection of such of its employees as are not otherwise protected.

14.7 Scope of Insurance and Special Hazards. The insurance require under subparagraphs 14.4 and 14.5 hereof shall provide adequate protection for the Contractor and his subcontractors, respectively, against damage claims which may arise from operations under this Contract, whether such operations be by the insured or by anyone directly or indirectly employed by him and, also against any of the special hazards which may be encountered in the performance of this Contract.

14.8 Builder's Risk Insurance (Fire and Extended Coverage). Until the project is completed and accepted by the County, the County, or Contractor at the County's option is required to maintain Builder's Risk Insurance (fire and extended coverage) on a 100 percent completed value basis on the insurable portion of the project for the benefit of the County, the Contractor, subcontractors as their interests may appear. The Contractor shall not include any costs for Builder's Risk Insurance (fire and extended coverage) premiums during construction unless the Contractor is required to provide such insurance; however, this provision shall not release the Contractor from its obligation to complete, according to plans and specifications, the project covered by the contract, and the Contractor and his Surety shall be obligated to full performance of the Contractor's undertaking.

14.9 Increased Limits. If, during the life of this Agreement, the New Mexico State Legislature increases the maximum limits of liability under the Tort Claims Act (NMSA 1978, Sections 41-4-1 through 41-4-29, as amended), the Contractor shall increase the maximum limits of any insurance required herein.

14.10 Additional insured. Santa Fe County will be listed as an additional insured on all policies, and proof of coverage must be provided before work begins. Contractor shall maintain adequate insurance in at least the maximum amounts which the County could be liable under the New Mexico Tort Claims Act. It is the sole responsibility of the Contractor to be in compliance with the law.

15. INDEPENDENT CONTRACTOR

15.1 The Contractor and the Contractor's agents and employees are independent contractors performing professional and technical services for the County and are not employees of the County. The Contractor and the Contractor's agents and employees shall not accrue leave, retirement, insurance, bonding, use of County's vehicles, or any other benefits afforded to employees of the County as a result of this Agreement.

15.2 The Contractor shall not subcontract any portion of the services to be performed under this Agreement without prior written approval of the County.

15.3 The Contractor shall maintain detailed time records which indicate the date, time and nature of services rendered. These records shall be subject to inspection by the County and the State Auditor. The County shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the County to recover excessive illegal payments.

16. CONFLICT OF INTEREST OF OFFICERS OR EMPLOYEES OF THE LOCAL JURISDICTION, MEMBERS OF THE LOCAL GOVERNING BODY, OR OTHER PUBLIC OFFICIALS

16.1 No officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this contract, during its tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed. Further, the Contractor shall cause to be incorporated in all subcontracts the language set forth in this paragraph prohibiting conflict of interest.

16.2 No official of the County who is authorized in such capacity and on behalf of the County to negotiate, make, accept or approve, or to take part in negotiating, making accepting or approving any architectural, engineering, inspection, construction or material supply contract or any subcontract in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part hereof. No officer, employee, architect, attorney, engineer or inspector of or for the County who is authorized in such capacity and on behalf of the County to exercise any legislative, executive, supervisory or other similar functions in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part thereof, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the project.

16.3 The Contractor warrants that the Contractor presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under this Agreement.

17. ASSIGNMENT

17.1 The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the advance written approval of the County. Any attempted assignment or transfer without the County's advance written approval shall be null and void and without any legal effect.

18. SUBCONTRACTING

18.1 The Contractor shall not subcontract or delegate any portion of the services to be performed under this Agreement without the advance written approval of the County. Any

attempted subcontracting or delegating without the County's advance written approval shall be null and void and without any legal effect.

- 18.2** Contractor shall provide to the County a listing of subcontractors within ten (10) days of the Contract award.
- 18.3** Contractor shall adhere to all provisions of the Subcontractor's Fair Practices Act 13-4-31 to 13-4-42, NMSA 1978.
- 18.4** Contractor shall provide to the County completed Non-Collusion Affidavit of Subcontractor form and Certification of Subcontractor Regarding Equal Employment Opportunity form for all subcontractors listed.
- 18.5** The Contractor shall not award any work to any subcontractor without prior written approval of the County, which approval will not be given until the Contractor submits to the County a written statement concerning the proposed award to the subcontractor, which statement shall contain such information as the County may require.
- 18.6** The Contractor shall be as fully responsible to the County for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as they are for the acts and omissions of persons directly employed by them.
- 18.7** The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the Contractor by the terms of the General Conditions and other contract documents insofar as applicable to the work of subcontractors and to give the Contractor the same power as regards terminating any subcontract that the County may exercise over the Contractor under any provision of the contract documents.
- 18.8** Nothing contained in this contract shall create any contractual relation between any subcontractor and the County.
- 18.9** All Work performed for Contractor by a Subcontractor or Supplier will be pursuant to an appropriate written agreement between Contractor and the Subcontractor or Supplier which specifically binds the Subcontractor or Supplier to the applicable terms and conditions of the Contract Documents for the benefit of County. Any contract between Contractor and a Subcontractor or Supplier shall provide that any remedy or claim for nonpayment of sums due or owing to Subcontractor or Supplier or services performed or materials provided is against Contractor and not County, subject to any remedy or rights Subcontractor or Supplier may have under the terms of the Contractor's Performance Bond and Section 13-4-19 NMSA 1978, the New Mexico Little Miller Act.

19. PERSONNEL

- 19.1** All work performed under this Agreement shall be performed by the Contractor or under its supervision.

19.2 The Contractor represents that it has, or will secure at its own expense, all personnel required to discharge its obligations under this Agreement. Such personnel (i) shall not be employees of or have any contractual relationships with the County and (ii) shall be fully qualified and licensed or otherwise authorized or permitted under federal, state, and local law to perform such work.

20. NOTICES

20.1 Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the County: Santa Fe County
 Office of the County Attorney
 102 Grant Avenue
 Santa Fe, New Mexico 87501

To the Contractor: Accent Landscape Contractor, Inc.
 3525 Girard Boulevard NE
 Albuquerque, New Mexico 87107

20.2 Nothing herein contained shall preclude the giving of any such written notice by personal service. The address to which notices shall be mailed to either party may be changed by written notice given by such party to the other as hereinabove provided.

21. RELEASE

The Contractor, upon final payment of the amounts due under this Agreement, releases the County, the County's officers and employees from all liabilities and obligations arising from or under this Agreement, including, without limitation, all damages, losses, costs, liability, and expenses, including, without limitation, attorney's fees and costs of litigation that the Contractor may have.

22. WAIVER

No provision of this Agreement shall be deemed to have been waived by either party unless such waiver be in writing signed by the party making the waiver and addressed to the other party; nor shall any custom or practice which may evolve between the parties in the administration of the terms hereof be construed to waive or lessen the right of either party to insist upon performance by the other party in strict accordance with the terms hereof. Further, the waiver by any party of a breach by the other party of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term, covenant, or condition thereof.

CONDITIONS OF THE WORK

1. ADDITIONAL INSTRUCTIONS AND DETAIL DRAWINGS

- 1.1** The Contractor will be furnished additional instructions and detail drawings as necessary to carry out the work included in the Contract. The additional drawings and instructions supplied to the Contractor will coordinate with the Contract Documents and will be so prepared that they can be reasonably interpreted as part thereof. The Contractor shall carry out the work in accordance with the additional detail drawings and instructions. The Contractor and the Architect/Engineer/County will prepare jointly (a) a schedule, fixing the dates at which special detail drawings will be required, such drawings, if any, to be furnished by the Architect/ Engineer/County in accordance with the schedule, and (b) a schedule fixing the respective dates for the submission of shop drawings, the beginning of manufacture, testing and installation of materials, supplies and equipment, and the completion of the various parts of the work; each schedule to be subject to change from time to time in accordance with progress of the work.

2. SHOP OR SETTING DRAWINGS

- 2.1** The Contractor shall submit promptly to the Architect/Engineer/County two (2) copies of each shop or setting drawing prepared in accordance with the schedule predetermined as aforesaid. After examination of such drawings by the Architect/Engineer/County and the return thereof, the Contractor shall make such corrections to the drawings as have been indicated and shall furnish the Architect/ Engineer/County with two corrected copies. If requested by the Architect/Engineer/County the Contractor must furnish additional copies. Regardless of corrections made in or approval given to such drawings by the Architect/Engineer/County, the Contractor will be responsible for the accuracy of such drawings and for their conformity to the Plans and Specifications, unless the Contractor notifies the Architect/Engineer/County in writing of any deviations at the time the Contractor furnishes such drawings.

3. MATERIALS, SERVICES AND FACILITIES

3.1 It is understood that except as otherwise specifically stated in the Contract Documents, the Contractor shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, superintendence, temporary construction of every nature, and all other services and facilities of every nature whatsoever necessary to execute, complete, and deliver the work within the specified time.

3.2 Any work necessary to be performed after regular working hours, on Sundays or legal holidays, shall be performed without additional expense to the County.

4. CONTRACTOR'S TITLE TO MATERIALS

- 4.1** No materials or supplies for the work shall be purchased by the Contractor or by any subcontractor subject to any chattel mortgage or under a conditional sale contract or other

agreement by which an interest is retained by the seller. The Contractor warrants that he/she has good title to all materials and supplies used by him/her in the work, free from all liens, claims or encumbrances.

5. INSPECTION AND TESTING OF MATERIALS

- 5.1** All materials and equipment used in the construction of the project shall be subject to adequate inspection and testing in accordance with accepted standards. The laboratory or inspection agency shall be selected by the County. The County will pay for all laboratory inspection service direct, and not as a part of the Contract.
- 5.2** Materials of construction, particularly those upon which the strength and durability of the structure may depend, shall be subject to inspection and testing to establish conformance with specifications and suitability for uses intended.

6. "OR EQUAL" CLAUSE

- 6.1** Whenever a material, article or piece of equipment is identified on the plans or in the specifications by reference to manufacturers' or vendors' names, trade names, catalogue numbers, etc., it is intended merely to establish a standard; and, any material, article, or equipment or other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided the material, article, or equipment so proposed, is, in the opinion of the Architect/Engineer/County, of equal substance and function. It shall not be purchased or installed by the Contractor without the Architect/Engineer/County's written approval.

7. PATENTS

- 7.1** The Contractor shall hold and save the County and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of, any patented or unpatented invention, process, article, or appliance manufactured or used in the performance of the Contract, including its use by the County, unless otherwise specifically stipulated in the Contract Documents.
- 7.2** License and/or Royalty Fees for the use of a process which is authorized by the County of the project must be reasonable, and paid to the holder of the patent, or its authorized licensee, direct by the County and not by or through the Contractor.
- 7.3** If the Contractor uses any design, device or materials covered by letters, patent or copyright, the Contractor shall provide for such use by suitable agreement with the County of such patented or copyrighted design, device or material. It is mutually agreed and understood, that, without exception, the Contract prices shall include all royalties or costs arising from the use of such design, device or materials, in any way involved in the work. The Contractor and/or its Sureties shall indemnify and save harmless the County of the project from any and all claims for infringement by reason of the use of such patented or copyrighted design, device or materials, or any trademark or copyright in connection with

work agreed to be performed under this Contract, and shall indemnify the County for any cost, expense or damage which it may be obliged to pay by reason of such infringement at any time during the prosecution of the work or after, completion of the work.

8. SURVEYS, PERMITS AND REGULATIONS

- 8.1** Unless otherwise expressly provided for in the Specifications, the County will furnish to the Contractor all surveys necessary for the execution of the work.
- 8.2** Unless otherwise expressly provided for in the Specifications, the Contractor shall procure and pay all permits, licenses and approvals necessary for the execution of this Contract.
- 8.3** The Contractor shall comply with all laws, ordinances, rules, orders, and regulations relating to performance of the work, the protection of adjacent property, and the maintenance of passageways, guard fences or other protective facilities.

9. CONTRACTOR'S OBLIGATIONS

- 9.1** The Contractor shall and will, in good workmanlike manner, do and perform all work and furnish all supplies and materials, machinery, equipment, facilities and means, except as herein otherwise expressly specified, necessary or proper to perform and complete all the work required by this Contract, within the time herein specified. The Contractor will perform the Work in accordance with the provisions of this Contract and said specifications and in accordance with the plans and drawings covered by this Contract any and all supplemental plans and drawings, and in accordance with the directions of the Architect/Engineer/County as given from time to time during the progress of the work. The Contractor shall furnish, erect, maintain, and remove such construction plans and such temporary works as may be required.
- 9.2** The Contractor shall observe, comply with, and be subject to all terms, conditions, requirements, and limitations of the Contract and specifications, and shall do, carry on, and complete the entire work to the satisfaction of the Architect/Engineer and the County.

10. WEATHER CONDITIONS

- 10.1** In the event of temporary suspension of work, or during inclement weather, or whenever the Architect/Engineer/County shall direct, the Contractor will, and will cause its subcontractors to protect carefully its and their work and materials against damage or injury from the weather. If, in the opinion of the Architect/Engineer/County, any work or materials shall have been damaged or injured by reason of failure on the part of the Contractor or any of its Subcontractors so to protect its work, such materials shall be removed and replaced at the expense of the Contractor.

11. PROTECTION OF WORK AND PROPERTY-EMERGENCY

- 11.1** The Contractor shall at all times safely guard the County's property from injury or loss in

connection with this Contract. The Contractor shall at all times safely guard and protect its own work, and that of adjacent property from damage. The Contractor shall replace or make good any such damage, loss or injury unless such is caused directly by errors contained in the Contract or by the County, or its duly authorized representatives.

11.2 In case of an emergency which threatens loss or injury of property, and/or safety of life, the Contractor will be allowed to act, without previous instructions from the Architect/Engineer/County, in a diligent manner. The Contractor shall notify the Architect/Engineer/County immediately thereafter. Any claim for compensation by the Contractor due to such extra work shall be promptly submitted to the Architect/Engineer/County for approval.

11.3 Where the Contractor has not taken action but has notified the Architect/Engineer/County of an emergency threatening injury to persons or to damage to the work or any adjoining property, the Contractor shall act as instructed or authorized by the Architect/Engineer/County.

11.4 The amount of reimbursement claimed by the Contractor on account of any emergency action shall be determined in the manner provided in Paragraph 15 of these Conditions of the Work.

12. INSPECTION

12.1 The authorized representatives and agents of the County shall be permitted to inspect all work, materials, payrolls, records of personnel, invoices of materials, and other relevant data and records.

13. REPORTS, RECORDS AND DATA

13.1 The Contractor shall submit to the County such schedule of quantities and costs, progress schedules, payrolls, reports, estimates, records and other data as the County may request concerning work performed or to be performed under this Contract.

14. SUPERINTENDENT BY CONTRACTOR

14.1 At the site of the work the Contractor shall employ a construction superintendent or foreman who shall have full authority to act for the Contractor. It is understood that such representative shall be acceptable to the Architect/ Engineer/County and shall be one who can be continued in that capacity for the particular job involved unless he/she ceases to be on the Contractor's payroll.

15. CHANGES IN WORK

15.1 No changes in the work covered by the approved Contract Documents shall be made without having prior written approval of the County. Charges or credits for the work covered by the approved change shall be determined by one or more, or a combination of

the following methods:

- A. Unit bid prices previously approved.
- B. An agreed lump sum.
- C. The actual cost of:
 - 1) Labor, including foremen;
 - 2) Materials entering permanently into the work;
 - 3) The County's or rental cost of construction equipment during the time of use on the extra work;
 - 4) Power and consumable supplies for the operation of power equipment;
 - 5) Insurance;
 - 6) Social Security and old age and unemployment contributions.
- D. To the costs for changes in work a fixed fee will be added to be agreed upon but not to exceed ten percent (10%) of the actual cost of the work. The fee shall be compensation to cover the cost of supervision, overhead, bond, profit and any other general expenses.

16. EXTRAS

16.1 Without invalidating the contract, the County may order extra work or make changes by altering, adding to or deducting from the work, the contract sum being adjusted accordingly, and the consent of the Surety being first obtained where necessary or desirable. All the work of the kind bid upon shall be paid for at the price stipulated in the proposal, and no claims for any extra work or materials shall be allowed unless the work is ordered in writing by the County or the Architect/Engineer, acting officially for the County, and the price is stated in such order.

17. INSPECTION OF SERVICES

17.1 The Contractor shall provide and maintain an inspection system acceptable to the County covering the services under this Contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the County during contract performance and for as long afterwards as the Contract requires.

17.2 The County has the right to inspect and test all services called for by the Contract, to the extent practicable at all times and places during the term of the Contract. The County shall perform inspections and tests in a manner that will not unduly delay the work.

17.3 If the County performs inspections or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties.

17.4 If any of the services do not conform with the Contract requirements, the County may require the Contractor to perform the services again in conformity with Contract requirements, at no increase in contract amount. When the defects in services cannot be

corrected by re-performance, the County may require the Contractor to take necessary action to ensure that future performance conforms to contract requirements; and reduce the Contract sum to reflect the reduced value of the services performed.

17.5 If the Contractor fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with Contract requirements, the County may by contract or otherwise, perform the services and charge to the Contractor any cost incurred by the County that is directly related to the performance of such service, or terminate the Contract for default.

18. CORRECTION OF WORK

18.1 All work, all materials, whether incorporated in the work or not, all processes of manufacture, and all methods of construction shall be at all times and places subject to the inspection of the Architect/ Engineer/County who shall be the final judge of the quality and suitability of the work, materials, processes of manufacture, and methods of construction for the purposes for which they are used. Should they fail to meet their approval they shall be forthwith reconstructed, made good, replaced and/or corrected, as the case may be, by the Contractor at its own expense. Rejected material shall immediately be removed from the site. If, in the opinion of the Architect/Engineer/County, it is undesirable to replace any defective or damaged materials or to reconstruct or correct any portion of the work injured or not performed in accordance with the Contract Documents, the compensation to be paid to the Contractor hereunder shall be reduced by such amount as in the judgment of the Architect/Engineer/County shall be equitable.

19. WARRANTY OF CONSTRUCTION

19.1 In addition to any other warranties in this Contract, the Contractor warrants that work performed under this Contract conforms to the Contract requirements and is free of any defect in equipment, material, or design furnished, or workmanship performed by the Contractor or any subcontractor or supplier at any tier.

19.2 This warranty shall continue for a period of one (1) year from the date of final acceptance of the work. If the County takes possession of any part of the work before final acceptance, this warranty shall continue for a period of one (1) year from the date the County takes possession.

19.3 The Contractor shall remedy at the Contractor's expense any failure to conform, or any defect. In addition, the Contractor shall remedy at the Contractor's expense any damage to County-owned or controlled real or personal property, when that damage is the result of the Contractor's failure to conform to contract requirements or any defect of equipment, material, workmanship, or design furnished.

19.4 The Contractor shall restore any work damaged in fulfilling the terms and conditions of this clause. The Contractor's warranty with respect to work repaired or replaced will run for one (1) year from the date of repair or replacement.

- 19.5** The County shall notify the Contractor, in writing, within a reasonable time after the discovery of any failure, defect, or damage.
- 19.6** If the Contractor fails to remedy any failure, defect, or damage within a reasonable time after receipt of notice, the County shall have the right to replace, repair, or otherwise remedy the failure, defect, or damage at the Contractor's expense.
- 19.7** With respect to all warranties, express or implied, from subcontractors, manufacturers, or suppliers for work performed and materials furnished under this Contract, the Contractor shall obtain all warranties that would be given in normal commercial practice; require all warranties to be executed, in writing, for the benefit of the County, if directed by the County; and, enforce all warranties for the benefit of the County, if directed by the County.
- 19.8** In the event the Contractor's warranty under subparagraph 19.4 of this clause has expired, the County may bring suit at its expense to enforce a subcontractor's, manufacturer's, or supplier's warranty.
- 19.9** Unless a defect is caused by the negligence of the Contractor or subcontractor or supplier at any tier, the Contractor shall not be liable for the repair of any defects of material or design furnished by the County or for the repair of any damage that results from any defect in County-furnished material or design.
- 19.10** This warranty shall not limit the County's rights under the Inspection and Acceptance clause of this Contract with respect to latent defects, gross mistakes, or fraud.

20. SUBSURFACE CONDITIONS FOUND DIFFERENT

- 20.1** Should the Contractor encounter sub-surface and/or latent conditions at the site materially differing from those shown on the Plans or indicated in the Specifications, the Contractor shall immediately give notice to the Architect/Engineer/County of such conditions before they are disturbed. The Architect/Engineer/County will thereupon promptly investigate the conditions, and if they find that they materially differ from those shown on the Plans or indicated in the Specifications, they will at once make such changes in the Plans and/or Specifications as they may find necessary, any increase or decrease of cost resulting from such changes to be adjusted in the manner provided in Paragraph 15 above.

21. CLAIMS FOR EXTRA COST

- 21.1** No claim for extra work or cost shall be allowed unless the same was done in pursuance of a written order of the Architect/Engineer approved by the County, as aforesaid, and the claim presented with the first estimate after the changed or extra work is done. When work is performed under the terms of General Conditions, the Contractor shall furnish satisfactory bills, payrolls and vouchers covering all items of cost and when requested by the County, giving the County access to accounts relating thereto.

22. CONSTRUCTION SCHEDULE AND PERIODIC ESTIMATES

22.1 Immediately after execution and delivery of the Contract, and before the first partial payment is made, the Contractor shall deliver to the County an estimated construction progress schedule in a form satisfactory to the County, showing the proposed dates of commencement and completion of each of the various subdivisions of work required under the Contract Documents and the anticipated amount of each monthly payment that will become due to the Contractor in accordance with the progress schedule. The Contractor shall also furnish on forms to be supplied by the County (a) a detailed estimate giving a complete breakdown of the Contract sum and (b) periodic itemized estimates of work done for the purpose of making partial payments thereof. The costs employed in making up any of these schedules will be used only for determining the basis of partial payments and will not be considered as fixing a basis for additions to or deductions from the Contract price.

22.2 Schedule

The Contractor shall, within five (5) days after the effective date of Notice to Proceed, prepare and submit five (5) copies of a progress schedule covering project operations for the Contract period. This progress schedule shall be of the type generally referred to as a Critical Path Method (CPM), Critical Path Schedule (CPS), and Critical Path Analysis (CPA), and other similar designations. The CPM shall be used to control the timing and sequences of the project. All work shall be done in accordance with the CPM Planning and Scheduling. A written statement of explanation shall be submitted with the progress schedule. All costs incurred by the contractor to implement the CPM shall be borne by the Contractor.

23. ASSIGNMENTS

23.1 The Contractor shall not assign the whole or any part of this Contract or any monies due or to become due hereunder without written consent of the County. In case the Contractor assigns all or any part of any monies due or to become due under this Contract, the instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any monies due or to become due to the Contractor shall be subject to prior claims of all persons, firms and corporations of services rendered or materials supplied for the performance of the work called for in this Contract.

24. MUTUAL RESPONSIBILITY OF CONTRACTORS

24.1 If, through acts of neglect on the part of the Contractor, any other Contractor or any subcontractor shall suffer loss or damage on the work, the Contractor agrees to settle with such other Contractor or subcontractor by agreement or arbitration if such other Contractor or subcontractors will so settle. If such other Contractor or subcontractor shall assert any claim against the County on account of any damage alleged to have been sustained, the County shall notify the Contractor, who shall indemnify and save harmless the County against any such claim.

25. SEPARATE CONTRACT

25.1 The Contractor shall coordinate its operations with those of other contractors. Cooperation will be required in the arrangement for the storage of materials and in the detailed execution of the work. The Contractor, including its subcontractors, shall keep informed of the progress and the detail work of other contractors and shall notify the Architect/Engineer/County immediately of lack of progress or defective workmanship on the part of other contractors. Failure of a contractor to keep informed of the work progressing on the site and failure to give notice of lack of progress or defective workmanship by others shall be construed as acceptance by the Contractor of the status of the work as being satisfactory for proper coordination with its own work.

26. ARCHITECT/ENGINEER'S AUTHORITY

26.1 The Architect/Engineer/County shall give all orders and directions contemplated under this Contract and specifications, relative to the execution of the work. The Architect/Engineer/County shall determine the amount, quality, acceptability, and fitness of the several kinds of work and materials which are to be paid for under this Contract and shall decide all questions which may arise in relation to said work and the construction thereof. The Architect/Engineer/County's estimates and decisions shall be final and conclusive, except as herein otherwise expressly provided. In case any question shall arise between the parties hereto relative to said contract or specifications, the determination or decision of the Architect/Engineer/County shall be a condition precedent to the right of the Contractor to receive any money or payment for work under this Contract affected in any manner or to any extent by such question.

26.2 The Architect/Engineer/County shall decide the meaning and intent of any portion of the specifications and of any plans or drawings where the same may be found obscure or be in dispute. Any differences or conflicts in regard to their work which may arise between the Contractor under this Contract and other Contractors performing work for the County shall be adjusted and determined by the Architect/Engineer/County.

27. STATED ALLOWANCES

27.1 It is understood that Contractor has included in its proposal for the Contract sum all allowances including "Allowed Materials" The Contractor shall purchase the "Allowed Materials" as directed by the County on the basis of the lowest and best bid of at least three competitive bids. If the actual sum for purchasing the "Allowed Materials" is more or less than the "Cash Allowance," the Contract sum shall be adjusted accordingly. The adjustment in contract price shall be made on the basis of the purchase price without additional charges for overhead, profit, insurance or any other incidental expenses. The cost of installation of the "Allowed Materials" shall be included in the applicable sections of the Contract Specifications covering this work.

28. USE OF PREMISES AND REMOVAL OF DEBRIS

28.1 The Contractor expressly undertakes at its own expense:

- A. to take every precaution against injuries to persons or damage to property;
- B. to store its apparatus, materials, supplies and equipment in such orderly fashion at the site of the work as will not unduly interfere with the progress of its work or the work of any other subcontractors;
- C. to place upon the work or any part thereof only such loads as are consistent with the safety of the portion of the work;
- D. to clean up frequently all refuse, rubbish, scrap materials, and debris caused by its operations, to the end that at all times the site of the work shall present a neat, orderly and workmanlike appearance;
- E. before final payment to remove all surplus material, false-work, temporary structures, including foundations thereof, plant of any description and debris of every nature resulting from its operations, and to put the site in a neat, orderly condition.
- F. to effect all cutting, fitting or patching of its work required to make the same to conform to the plans and specifications and, except with the consent of the Architect/Engineer/County, not to cut or otherwise alter the work of any other Contractor.

29. QUANTITIES OF ESTIMATE

29.1 Wherever the estimated quantities of work to be done and materials to be furnished under this Contract are shown in any of the documents including the proposal, they are given for use in comparing bids and the right is especially reserved except as herein otherwise specifically limited, to increase or diminish them as may be deemed reasonably necessary or desirable by the County to complete the work contemplated by this Contract, and such increase or diminution shall in no way void this Contract, nor shall any such increase or diminution give cause for claims or liability for damages.

30. LANDS AND RIGHTS-OF-WAY

30.1 Prior to the start of construction, the County shall obtain all lands and rights-of-way necessary for the carrying out and completions of work to be performed under this Contract.

31. GENERAL GUARANTY

31.1 Neither the final certificate of payment nor any provision in the Contract Documents, nor partial or entire occupancy of the premises by the County, shall constitute an acceptance of work not done in accordance with the Contract Documents or relieve the Contractor of liability in respect to any express warranties or responsibility for faulty materials or workmanship. The Contractor shall remedy any defects in the work and pay for any damage to other work resulting therefrom, which shall appear within a period of one (1) year from the date of final acceptance of the work unless a longer period is specified. The

County will give notice of observed defects with reasonable promptness.

32. PROTECTION OF LIVES AND HEALTH

32.1 The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for all damages to persons or property, either on or off the site, which occur as a result of its prosecution of the work. The safety provisions of applicable laws and building and construction codes shall be observed and the Contractor shall take or cause to be taken, such additional safety and health measures as the County may determine to be reasonably necessary.

33. INTEREST OF MEMBER

33.1 No member of Santa Fe Board of County Commissioners shall be admitted to any share or part of this Contract or to any benefit that may arise therefrom.

34. OTHER PROHIBITED INTERESTS

34.1 No official of the County who is authorized in such capacity and on behalf of the County to negotiate, make, accept or approve, or to take part in negotiating, making accepting or approving any architectural, engineering, inspection, construction or material supply contract or any subcontract in connection with the construction of the project, shall become directly or indirectly interested personally in this Contract or in any part hereof. No officer, employee, architect, attorney, engineer or inspector of or for the County who is authorized in such capacity and on behalf of the County to exercise any legislative, executive, supervisory or other similar functions in connection with the construction of the project, shall become directly or indirectly interested personally in this Contract or in any part thereof, any material supply contract, subcontract, insurance contract, or any other contract pertaining to the project.

35. USE AND OCCUPANCY PRIOR TO ACCEPTANCE BY COUNTY

- 35.1** The Contractor agrees to the use and/or occupancy of a portion or unit of the project before formal acceptance by the County, provided the County:
- A. Secures written consent of the Contractor except in the event, in the opinion of the Architect/ Engineer, the Contractor is chargeable with unwarranted delay in final cleanup of punch list items or other contract requirements.
 - B. Secures endorsement from the insurance carrier and consent of the surety permitting occupancy of the building or use of the project during the remaining period of construction.
 - C. When the project consists of more than one building, and one of the buildings is occupied, secures permanent fire and extended coverage insurance, including a permit to complete construction. Consent of the surety must also be obtained.

ATTACHMENT A

BID SHEETS

REVISED BID SHEETS

IFB# 2015-0070-PW/PL

ROMERO PARK LANDSCAPE IMPROVEMENTS PHASE I

Please offer your best price for the work required for the construction of the Romero Park Landscape Improvements Phase I. The Lump Sum Base Bid and all Alternates are inclusive of any and all items and costs necessary to furnish, install, or complete the work, including, but not limited to, necessary superintendence, labor, equipment, tools, machinery, mobilization, insurance, profit and overhead.

PART 1 – LUMP SUM BASE BID AND LUMP SUM ALTERNATES

<u>Item</u>	<u>Description</u>
1.	The work designated as Romero Park Landscape Improvements Phase I consists of, but is not limited to the complete construction of: site improvements (site furnishings, north playground, signage, fencing and access control, landscape surfacing, planting, irrigation) around existing facilities and improvements.

Lump Sum Base Bid: \$326,869.00

Lump Sum Base Bid Written in Words: Three Hundred Twenty Six Thousand Eight hundred Sixty Nine Dollars and no cents

<u>Additive Alternate #1</u>	<u>Description – Shade Structure</u>
#A1	Install steel shade structure and architectural building improvements per sheets A1-01 and A1-02. Coordinate architectural installation with surface paving installation to be completed by others. Install cobble swale on north side of building per detail 7/L3-02. Base bid assumes no shade structure or building improvements and no improvements in the cobble swale location.

Lump Sum Additive Alternate #1: \$126,869.00

Lump Sum Additive Alternate #1 Written in Words: One hundred Twenty Six Thousand Eight hundred Sixty Nine Dollars and zero cents

Additive Alternate #2

Description – North Area Landscaping

#A2

Install landscape improvements in drainage swale area as indicated on sheet L2-02. Improvements include check dam, bioswale surfacing, boulders and crusher fines paving. Install plants per sheet L4-02 and irrigation system per sheet IR1-01 for this area. Coordinate installation of irrigation sleeving with civil improvements. Base bid assumes hydroseeding for this area and a fence / gate alignment at the end of the truncated access road / parking area.

Lump Sum Additive Alternate #2: \$22,500.00

Lump Sum Additive Alternate #2 Written in Words: Twenty Two Thousand Five hundred Dollars and zero cents

Additive Alternate #3

Description - Reseeding

#A3

Scarify existing dirt parking area (73,500 sf) and install reclamation seeding (hydroseed, non-irrigated). Base bid assumes no improvements in this area.

Lump Sum Additive Alternate #3: \$14,379.00

Lump Sum Additive Alternate #3 Written in Words: Fourteen Thousand Three Hundred Seventy Nine Dollars and zero

ALL LUMP SUM BIDS ARE EXCLUSIVE OF GROSS RECEIPTS TAX

REVISED BID SHEETS, CONT'D

PART 2 – UNIT PRICES (for Additions or Deletions Only)

In the event changes in the Project Scope require additions to or deletions from the BASE BID CONTRACT PRICE, Bidder agrees to provide Owner or delete from the Contract the items listed in the Unit Prices worksheet below. The Unit Prices provided will be used only for additions to and deletions from the contract price which may have to be made as the performance under this contract proceeds. The Unit Prices are inclusive of any and all items and costs necessary to furnish, install, or complete the work, including, but not limited to, necessary superintendence, labor, equipment, tools, machinery, mobilization, insurance, profit and overhead. The Unit Prices are "Complete-In-Place" Costs.

Item	Description	Unit	Unit Cost
1	Clearing & Grubbing	SY	\$ <u>.68</u>
2	Crusher Fines Paving	SF	\$ <u>1.00</u>
3	Timber Steps	LF	\$ <u>43.50</u>
4	Timber Edging	LF	\$ <u>30.00</u>
5	Boulders	EA	\$ <u>200.00</u>
6	Picnic Table, 8 ft.	EA	\$ <u>1973.00</u>
7	Picnic Table, 8 ft. Accessible	EA	\$ <u>1,937.00</u>
8	Picnic Table, 6 ft.	EA	\$ <u>1,793.00</u>
9	Bench, 8 ft.	EA	\$ <u>896.00</u>
10	Bench, 8 ft. Backless	EA	\$ <u>698.00</u>
11	Bollard, Removeable	EA	\$ <u>1,297.00</u>
12	Bollard, Fixed	EA	\$ <u>973.00</u>
13	Trash / Recycling Receptacles	EA	\$ <u>937.39</u>
14	Bike Loop	EA	\$ <u>368.00</u>
15	BBQ Grill	EA	\$ <u>750.00</u>
16	Ranch Fence	LF	\$ <u>49.37</u>
17	Post & Cable Fence	LF	\$ <u>25.68</u>
18	Five Strand Barbless Fence	LF	\$ <u>7.93</u>
19	Handrail, 2.5" O.D.	LF	\$ <u>38.00</u>
20	Backboard, Rim + Net	EA	\$ <u>293.75</u>
21	Swing Gates (Double Leaf)	EA	\$ <u>2,793.00</u>
22	Prescription Trail Sign (Single Panel)	EA	\$ <u>300.00</u>
23	Entry Monument Sign	EA	\$ <u>6869.00</u>
24	Asphalt Patching	SF	\$ <u>7.39</u>
25	Metal Stock Tank - 2' dia. (concrete filled)	EA	\$ <u>168.00</u>
26	Metal Stock Tank - 3' dia. (concrete filled)	EA	\$ <u>225.00</u>
27	Metal Stock Tank - 5' dia. (concrete filled)	EA	\$ <u>275.00</u>
28	Metal Stock Tank - 3' dia. (cobble/sand/gravel filled)	EA	\$ <u>215.00</u>
29	Metal Stock Tank - 5' dia. (cobble/sand/gravel filled)	EA	\$ <u>250.00</u>
30	Metal Stock Tank - 8' dia. (cobble/sand/gravel filled)	EA	\$ <u>650.00</u>

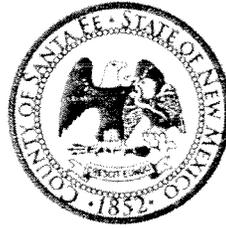
31.	Metal Stock Tank – 15" dia. bottomless (sand filled)	EA	\$ <u>973.80</u>
32.	Large Deciduous Trees (3"- 3 1/2" cal.)	EA	\$ <u>468.00</u>
33.	Medium Deciduous Trees (2.5" 0 3" cal.)	EA	\$ <u>379.00</u>
34.	Small Deciduous Trees (1.5"- 2" cal.)	EA	\$ <u>268.00</u>
35.	Evergreen Tree (8'-10' B+B)	EA	\$ <u>468.00</u>
36.	Shrub / Ornamental Grass – 5 gal.	EA	\$ <u>36.00</u>
37.	Perennial / Grass – 1 gal.	EA	\$ <u>13.00</u>
38.	Native Grass Seeding	AC	\$ <u>8,800.00</u>
39.	Lawn	SF	\$ <u>.97</u>
40.	Landscape Bed Preparation	SF	\$ <u>.43</u>
41.	Organic Mulch	CY	\$ <u>40.00</u>
42.	Gravel Mulch, 7/16" (3" depth)	CY	\$ <u>137.95</u>
43.	Gravel Mulch, 1" (4" depth)	CY	\$ <u>119.73</u>
44.	Cobble, 2"- 4" (12" depth)	CY	\$ <u>137.95</u>
45.	Cobble, 4"- 8" (12" depth)	CY	\$ <u>156.86</u>
46.	Stone Creek Dam	EA	\$ <u>875.00</u>
47.	Rain Bird 1812 PRS w/plastic nozzle spray head	EA	\$ <u>39.75</u>
48.	Hunter 1-20 Rotor	EA	\$ <u>46.00</u>
49.	Hunter 1-20 12" Rotor	EA	\$ <u>56.00</u>
50.	CL200 PVC Lateral Pipe - .75"	LF	\$ <u>2.00</u>
51.	CL200 PVC Lateral Pipe - 1"	LF	\$ <u>2.45</u>
52.	CL200 PVC Lateral Pipe - 1.25"	LF	\$ <u>2.80</u>
53.	CL200 PVC Lateral Pipe - 1.5"	LF	\$ <u>3.05</u>
54.	CL200 PVC Lateral Pipe - 2"	LF	\$ <u>3.50</u>
55.	CL200 PVC Mainline - 2"	LF	\$ <u>4.75</u>
56.	CL200 PVC Mainline - 2.5"	LF	\$ <u>5.50</u>
57.	CL160 PVC Sleeve - 2"	LF	\$ <u>3.80</u>
58.	CL160 PVC Sleeve - 3"	LF	\$ <u>4.75</u>
59.	CL160 PVC Sleeve - 4"	LF	\$ <u>4.95</u>
60.	Febco 825YA BFP - 2"	EA	\$ <u>2,686.00</u>
61.	Guard Shack GS-1 enclosure	EA	\$ <u>593.75</u>
62.	Rainbird PESB - 1" valve	EA	\$ <u>300.00</u>
63.	Rainbird PESB - 1.5" valve	EA	\$ <u>329.75</u>
64.	Rainbird 44LRC Quick Coupler	EA	\$ <u>268.69</u>
65.	Gate Valve - 2"	EA	\$ <u>188.00</u>
66.	Gate Valve - 2.5"	EA	\$ <u>225.00</u>
67.	Drain Valve - 1/4"	EA	\$ <u>150.00</u>
68.	AWG Wire #14	EA	\$ <u>.10</u>
69.	Hunter I-Core – 400 – 4 Station Module	EA	\$ <u>400.00</u>
70.	Radio Remote w/Tranceiver	EA	\$ <u>225.00</u>
71.	Drip Valve Assembly w/ 1 PI PRV	EA	\$ <u>325.00</u>
72.	Inline Emitter Tubing	LF	\$ <u>.68</u>
73.	Drip Blow-Out Box w/Operator	EA	\$ <u>139.75</u>
74.	Tubular Skylight	EA	\$ <u>973.00</u>

ATTACHMENT B
ADDENDA & MODIFICATIONS

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathleen Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

January 16, 2015

SANTA FE COUNTY
IFB# 2015-0195-PW/PL
ROMERO PARK LANDSCAPE IMPROVEMENT PHASE I

ADDENDUM #1

Dear Bidders,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested bidders to adhere to any changes or revisions to the IFB as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

IMPORTANT NOTICE:
THIS ADDENDUM CONTAINS REVISED BID SHEETS TO BE
USED IN BID SUBMITTAL

ATTACHMENT 1: REVISED BID SHEETS
ATTACHMENT 2: PRE-BID CONFERENCE SIGN-IN SHEET
ATTACHMENT 3: ALLOWANCES / SECTION 01 21 00
ATTACHMENT 4: SITE WORK / SECTION 02 10 00
ATTACHMENT 5: IRRIGATION PLAN / REVISED SHEET IR1-01
ATTACHMENT 6: COVERSHEET 150108

On January 6, 2015 Santa Fe County held the pre-bid conference for the above referenced Invitation for Bid (IFB). Listed below are questions asked at the conference and received via email.

Question #1- What is the budget amount for this project?

Answer #1- The MACC for this project is \$400,000 for the base bid plus all of the alternates.

Question #2- If the contract time for the civil improvements project is 90 days, what is the estimated start-up for this project? Is the expectation to begin before the civil portion is completed?

Answer #2- It is anticipated that there would be some coordination before the civil improvements are complete and accepted and when landscape improvements begin. Full landscape construction activities are anticipated to begin once the civil has achieved substantial completion.

Question #3- Please clarify the irrigation requirements for this project?

Answer #3- See irrigation plans for details. As part of base bid, irrigation will not be installed in area north of shade structure outlined as Additive Alternate 2.

Question #4- Will the SWPPP be required for both the landscape and the civil contractor?

Answer #4- Yes. The landscape contractor will assume maintenance of SWPPP components for the duration of landscape construction activities as outlined in revised technical specifications 01 21 00 Allowances and 02 10 00 Site Work.

Question #5- Please clarify where the fencing stops on Sheet L2-02?

Answer #5- Fencing ends at the bollard at the van accessible parking space.

Question #6- Will the native planting require irrigation?

Answer #6- It is assumed that native grass seeding installed in areas without irrigation will not receive additional watering.

Question #7- Is all the demolition work contained in the civil improvements project?

Answer #7- Yes. The Landscape Contractor shall coordinate demolition activities with Civil Contractor.

Question #8- Are all the fencing requirements contained in this project? Is any fencing required in the civil improvements project?

Answer #8- All permanent fencing is included in the landscape scope of work as per the contract documents.

Question #9- Clarify the effort required for the re-surfacing of the basketball courts? What type of sealant will be required?

Answer #9- The basketball court is to be re- striped and new nets and rims are to be installed on the remaining existing backboards. Prior to restriping, cracks are to be sealed. See plans.

Question #10- Have the prairie dogs been relocated?

Answer #10- Yes.

Question #11- Will the basketball backboards be replaced? Are the poles to be replaced?

Answer #11- Backboards will not be replaced. Poles will not be replaced. Basketball replacement elements are outlined in 12 93 00 Site Furnishings spec and on the plans.

Question #12- Who will be responsible for the shade structure footings?

Answer #13- The Landscape Contractor is responsible for the structure footings and shall coordinate work with the Civil Contractor.

Question #14- How much patching will be required for the installation of the skylights in the concession/restroom building?

Answer #14- Skylights penetrating the existing concession/restroom building shall be installed to prevent leakage with appropriate flashing. Skylights locations penetrating shade structure shall be sealed / installed according to manufacturer's specifications.

Question #15- What components are required in the playground area?

Answer #15- See plan L2-05. The Landscape Contractor is responsible for furnishing and installing the north play area, with the exception of the pump, which will be supplied by the Owner. The Landscape Contractor is responsible for installing round concrete components in the playground area. Landscape Contractor to coordinate installation with Civil Contractor.

Question #16- Is the playground structure to be purchased and installed by others?

Answer#16- Pre-manufactured playground equipment elements and safety surfacing to be installed by others.

Question #17- Due to changes/clarifications discussed at pre-bid conference, will revised Bid Sheets be issued?

Answer #17- Yes, this Addendum contains **REVISED BID SHEETS** that must be used in your bid submittal.

Please add this Addendum #1 to the original bid documents and refer to bid documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Bidders are reminded that any questions or need for clarification must be addressed to Pamela Lindstam, Senior Procurement Specialist at plindsta@santafecountynm.gov.

ATTACHMENT 1

**REVISED BID SHEETS
(PAGES 1-4)
TO BE USED IN BID SUBMITTAL**

REVISED BID SHEETS

IFB# 2015-0070-PW/PL

**ROMERO PARK LANDSCAPE IMPROVEMENTS
PHASE I**

Please offer your best price for the work required for the construction of the Romero Park Landscape Improvements Phase I. The Lump Sum Base Bid and all Alternates are inclusive of any and all items and costs necessary to furnish, install, or complete the work, including, but not limited to, necessary superintendence, labor, equipment, tools, machinery, mobilization, insurance, profit and overhead.

PART 1 – LUMP SUM BASE BID AND LUMP SUM ALTERNATES

<u>Item</u>	<u>Description</u>
1.	The work designated as Romero Park Landscape Improvements Phase I consists of, but is not limited to the complete construction of: site improvements (site furnishings, north playground, signage, fencing and access control, landscape surfacing, planting, irrigation) around existing facilities and improvements.

Lump Sum Base Bid: _____

Lump Sum Base Bid Written in Words: _____

<u>Additive Alternate #1</u>	<u>Description – Shade Structure</u>
#A1	Install steel shade structure and architectural building improvements per sheets A1-01 and A1-02. Coordinate architectural installation with surface paving installation to be completed by others. Install cobble swale on north side of building per detail 7/L3-02. Base bid assumes no shade structure or building improvements and no improvements in the cobble swale location.

Lump Sum Additive Alternate #1: _____

Lump Sum Additive Alternate #1 Written in Words: _____

Additive Alternate #2

Description – North Area Landscaping

#A2

Install landscape improvements in drainage swale area as indicated on sheet L2-02. Improvements include check dam, bioswale surfacing, boulders and crusher fines paving. Install plants per sheet L4-02 and irrigation system per sheet IR1-01 for this area. Coordinate installation of irrigation sleeving with civil improvements. Base bid assumes hydroseeding for this area and a fence / gate alignment at the end of the truncated access road / parking area.

Lump Sum Additive Alternate #2: _____

Lump Sum Additive Alternate #2 Written in Words: _____

Additive Alternate #3

Description - Reseeding

#A3

Scarify existing dirt parking area (73,500 sf) and install reclamation seeding (hydroseed, non-irrigated). Base bid assumes no improvements in this area.

Lump Sum Additive Alternate #3: _____

Lump Sum Additive Alternate #3 Written in Words: _____

ALL LUMP SUM BIDS ARE EXCLUSIVE OF GROSS RECEIPTS TAX

REVISED BID SHEETS, CONT'D

PART 2 – UNIT PRICES (for Additions or Deletions Only)

In the event changes in the Project Scope require additions to or deletions from the BASE BID CONTRACT PRICE, Bidder agrees to provide Owner or delete from the Contract the items listed in the Unit Prices worksheet below. The Unit Prices provided will be used only for additions to and deletions from the contract price which may have to be made as the performance under this contract proceeds. The Unit Prices are inclusive of any and all items and costs necessary to furnish, install, or complete the work, including, but not limited to, necessary superintendence, labor, equipment, tools, machinery, mobilization, insurance, profit and overhead. The Unit Prices are “Complete-In-Place” Costs.

Item	Description	Unit	Unit Cost
1	Clearing & Grubbing	SY	\$ _____
2	Crusher Fines Paving	SF	\$ _____
3	Timber Steps	LF	\$ _____
4	Timber Edging	LF	\$ _____
5	Boulders	EA	\$ _____
6	Picnic Table, 8 ft.	EA	\$ _____
7	Picnic Table, 8 ft. Accessible	EA	\$ _____
8	Picnic Table, 6 ft.	EA	\$ _____
9	Bench, 8 ft.	EA	\$ _____
10	Bench, 8 ft. Backless	EA	\$ _____
11	Bollard, Removeable	EA	\$ _____
12	Bollard, Fixed	EA	\$ _____
13	Trash / Recycling Receptacles	EA	\$ _____
14	Bike Loop	EA	\$ _____
15	BBQ Grill	EA	\$ _____
16	Ranch Fence	LF	\$ _____
17	Post & Cable Fence	LF	\$ _____
18	Five Strand Barbless Fence	LF	\$ _____
19	Handrail, 2.5" O.D.	LF	\$ _____
20	Backboard, Rim + Net	EA	\$ _____
21	Swing Gates (Double Leaf)	EA	\$ _____
22	Prescription Trail Sign (Single Panel)	EA	\$ _____
23	Entry Monument Sign	EA	\$ _____
24	Asphalt Patching	SF	\$ _____
25	Metal Stock Tank - 2' dia. (concrete filled)	EA	\$ _____
26	Metal Stock Tank - 3' dia. (concrete filled)	EA	\$ _____
27	Metal Stock Tank - 5' dia. (concrete filled)	EA	\$ _____
28	Metal Stock Tank - 3' dia. (cobble/sand/gravel filled)	EA	\$ _____
29	Metal Stock Tank - 5' dia. (cobble/sand/gravel filled)	EA	\$ _____
30	Metal Stock Tank - 8' dia. (cobble/sand/gravel filled)	EA	\$ _____

31.	Metal Stock Tank – 15” dia. bottomless (sand filled)	EA	\$ _____
32.	Large Deciduous Trees (3”- 3 1/2” cal.)	EA	\$ _____
33.	Medium Deciduous Trees (2.5” 0 3” cal.)	EA	\$ _____
34.	Small Deciduous Trees (1.5”- 2” cal.)	EA	\$ _____
35.	Evergreen Tree (8’-10’ B+B)	EA	\$ _____
36.	Shrub / Ornamental Grass – 5 gal.	EA	\$ _____
37.	Perennial / Grass – 1 gal.	EA	\$ _____
38.	Native Grass Seeding	AC	\$ _____
39.	Lawn	SF	\$ _____
40.	Landscape Bed Preparation	SF	\$ _____
41.	Organic Mulch	CY	\$ _____
42.	Gravel Mulch, 7/16” (3” depth)	CY	\$ _____
43.	Gravel Mulch, 1” (4” depth)	CY	\$ _____
44.	Cobble, 2”- 4” (12” depth)	CY	\$ _____
45.	Cobble, 4”- 8” (12” depth)	CY	\$ _____
46.	Stone Creek Dam	EA	\$ _____
47.	Rain Bird 1812 PRS w/plastic nozzle spray head	EA	\$ _____
48.	Hunter 1-20 Rotor	EA	\$ _____
49.	Hunter 1-20 12” Rotor	EA	\$ _____
50.	CL200 PVC Lateral Pipe - .75”	LF	\$ _____
51.	CL200 PVC Lateral Pipe - 1”	LF	\$ _____
52.	CL200 PVC Lateral Pipe - 1.25”	LF	\$ _____
53.	CL200 PVC Lateral Pipe - 1.5”	LF	\$ _____
54.	CL200 PVC Lateral Pipe - 2”	LF	\$ _____
55.	CL200 PVC Mainline - 2”	LF	\$ _____
56.	CL200 PVC Mainline - 2.5”	LF	\$ _____
57.	CL160 PVC Sleeve - 2”	LF	\$ _____
58.	CL160 PVC Sleeve - 3”	LF	\$ _____
59.	CL160 PVC Sleeve - 4”	LF	\$ _____
60.	Febco 825YA BFP - 2”	EA	\$ _____
61.	Guard Shack GS-1 enclosure	EA	\$ _____
62.	Rainbird PESB - 1” valve	EA	\$ _____
63.	Rainbird PESB - 1.5” valve	EA	\$ _____
64.	Rainbird 44LRC Quick Coupler	EA	\$ _____
65.	Gate Valve - 2”	EA	\$ _____
66.	Gate Valve - 2.5”	EA	\$ _____
67.	Drain Valve - ¼”	EA	\$ _____
68.	AWG Wire #14	EA	\$ _____
69.	Hunter I-Core – 400 – 4 Station Module	EA	\$ _____
70.	Radio Remote w/Tranceiver	EA	\$ _____
71.	Drip Valve Assembly w/ 1 P1 PRV	EA	\$ _____
72.	Inline Emitter Tubing	LF	\$ _____
73.	Drip Blow-Out Box w/Operator	EA	\$ _____
74.	Tubular Skylight	EA	\$ _____

ATTACHMENT 2

PRE-BID CONFERENCE SIGN-IN SHEET

PRE-BID CONFERENCE
IFB #2015-0195-PW/PL
ROMERO PARK LANDSCAPE IMPROVEMENTS PHASE I
JANUARY 6, 2015
2:00 PM (MST)

NAME	COMPANY	TELEPHONE	E-MAIL ADDRESS
<i>Samela Sudstam</i>	<i>SFC</i>	<i>992-6759</i>	<i>Pindstaf@santafecountynm.ga</i>
<i>Raymond Moya</i>	<i>Seguoiq Landscap</i>	<i>505-977-2767</i>	<i>R.Seguoiq landatLine.com</i>
<i>Brent Bower</i>	<i>R M C I INC</i>	<i>505-345-0008</i>	<i>bbower@rmeinc.com</i>
<i>Scott McCloy</i>	<i>BlueLine Const. Inc.</i>	<i>505-216-7909</i>	<i>smcloy@bluelinenw.com</i>
<i>Kelly Chittenden</i>	<i>Home Mountain</i>	<i>505-869-2996</i>	<i>Sales@hometountain.com</i>
<i>MATIS BUCARINA</i>	<i>MAXTEL CONTRACTORS</i>	<i>505-880-9783</i>	<i>maxtelcontractors.com</i>
<i>Julie Rodrigop</i>	<i>AMJ, Inc.</i>	<i>505-242-4848</i>	<i>julier@amjinc.net</i>
<i>Cameron Stevens</i>	<i>Accent Landscape</i>	<i>505-891-4880</i>	<i>Cstevens@ACCENTS.ORG</i>
<i>Colin BZ</i>	<i>SFC</i>	<i>(505) 992-9568</i>	<i>cbaker@santafecountynm.gov</i>
<i>Rick Cassidy</i>	<i>Cassidy's Landscaping</i>	<i>(505) 474-4500</i>	<i>Rick@Cassidy'slandscaping.com</i>
<i>Claccidion Horn</i>	<i>design office</i>	<i>505-983-1415</i>	<i>clac@do-designoffice.com</i>
<i>Patrick Sinnott</i>	<i>design office</i>	<i>505-983-1415</i>	<i>psinnott@do-designoffice.com</i>

PART 1 – GENERAL

1.01 SUMMARY

- A. Lump-sum allowances shall be included in the Bid by the Contractor.
 - 1. Miscellaneous Graphics
 - 2. SWPPP Maintenance

1.02 ALLOWANCES

- A. The following Allowances are to be included in the Bid and Contract Sum:
 - 1. Miscellaneous Graphics - \$1,200.00
 - 2. SWPPP - \$5,000.00
- B. Advise the Landscape Architect of the date when selection and purchase of each product, system, or services described by an Allowance must be completed to avoid delaying the Work.
- C. Submit invoices to show cost of products and services furnished under each allowance. Reconciliation of Allowance amounts with actual costs will be by Change Order.

1.03 SCHEDULE OF ALLOWANCES

- A. The Allowance includes materials, labor, installation, liability insurance, and gross receipts tax for the work provided by the subcontractor. In all cases, the Contractor shall be the responsible party for coordinating between the Contractor's work and the subcontractor. The Contractor shall also be responsible for protection and repair of any damage to the work of the subcontractor once installed within the project site.

The general description of the work provided by the subcontractor includes:

- 1. Miscellaneous Graphics: Subcontractor shall provide all materials and installation services for graphics such as exterior vinyl print graphics on metal surfaces, sign panels with graphics, and graphics painted on exterior surfaces. Final installation locations, templates (as required), and digital graphic files to be provided by the landscape architect.
- 2. SWPPP Maintenance: Subcontractor shall manage and maintain SWPPP activities in accordance with regulatory requirements as set forth in the contract documents. These activities will begin after the Civil Contractor has completed civil improvements as part of a separate contract and as landscape improvement work begins. Subcontractor to ensure there is no gap in inspection activities. Subcontractor to coordinate with SWPPP plans already in place for the project, if any. SWPPP management includes but is not limited to monthly inspections, paperwork filing, repairs and maintenance of SWPPP plan components, and removal of SWPPP components upon acceptance of the project.

END OF SECTION

PART 1 - GENERAL

1.01 INTRODUCTION

- A. This work shall consist of fine grading, landscape surfacing, irrigation pipe installation, fencing and access control, steel structures, architectural improvements, permanent signing, designating and potholing for utility conflicts, structural backfill, and overall project coordination and project scheduling required by the construction documents for this project.

PART 2 – TECHNICAL SPECIFICATIONS

2.01 GENERAL

- A. For all site work the “New Mexico Standard Specifications for Public Works Construction”, 2006 Edition, are hereby incorporated by reference, the same as if fully written herein and shall govern this project except where revised, amended, or supplemented by the construction plans, or superseded by the specifications and contract documents.
- B. All work shall be paid for as a lump sum for base bid and any selected alternative. All work as part of additions or deletions shall be paid for or deducted as per Contractor submitted unit cost per item.

PART 3 – NPDES PERMITTING

3.01 GENERAL

- A. This item will be paid on an at cost basis out of the allowance set forth in Section 01 21 00 for the duration of this project. This includes excavation for temporary sediment basins, straw bales, silt fence, temporary gravel construction entrance/exit installed prior to any construction and removed at completion of project, use of temporary earth swales, implementation of the Storm Water Pollution Prevention Plan (SWPPP) in accordance with Section 603 of the New Mexico Department of Transportation 2005 Interim Specifications and as amended by the Supplemental Technical Specifications Section 603 and all other materials and equipment required to complete erosion control plan and SWPPP.

END OF SECTION

ROMERO PARK PHASE 1 - LANDSCAPE IMPROVEMENTS

AGUA FRIA VILLAGE, NEW MEXICO

CONSTRUCTION DOCUMENTS

December 29, 2014

sheet index

No.	Sheet Title
L-001	GENERAL NOTES
L-002	LANDSCAPE LAYOUT PLAN
L-003	EXISTING CONDITIONS PLAN SERIES (SURVEY)

landscape drawings

L1-01	LAYOUT + MATERIALS PLAN SERIES
L1-02	LAYOUT + MATERIALS DETAILS
L1-03	PLANTING SERIES
L1-04	PLANTING DETAILS
IR-1-01	IRRIGATION PLAN SERIES
IR-2-01	IRRIGATION DETAILS

architectural drawings

A1-01	FOUNDATION PLAN, FOOT FRAMING PLAN
A2-01	BUILDING ELEVATIONS, SECTIONS, DETAILS

signatures

APPROVED BY SANTA FE COUNTY	DATE
<i>[Signature]</i>	12/29/14
PROJECT AND FACILITIES DIVISION DIRECTOR	DATE
MARK HOGAN, AIA	12/29/14
APPROVED BY SANTA FE COUNTY	DATE
<i>[Signature]</i>	12/29/14
PROJECT MANAGER	DATE
COLLEEN BAKER	

project description

Romero Park is located on a 66-acre area of public land along the Santa Fe River off Caja Del Oro Grant Road in Santa Fe County. The site is an existing community park with amenities such as a basketball court, a baseball field, dog park, small playground, and a restroom. Construction of the new building is also being undertaken including La Familia Medical building, the Henry Rodriguez Community Center, and the Agua Fria Station.

The work designated as Romero Park Phase 1 Landscape Improvements includes: site furnishings, non-planting, shade structure, signage, fencing and access control, landscape surfacing (paving, impaction), ground seeding, sods, and improvements.

additive alternate 1

Shade Structure: Install shade structure and associated building materials as shown on sheet L1-02. Coordinate with sheet L1-02 and Irrigation System per sheet IR-1-01 for this area. Coordinate installation of irrigation piping with other improvements. Base bid assumes installation of irrigation piping at the end of the trucked access road / parking area.

additive alternate 2

North Area Landscaping: Install landscape improvements in drainage swale between surfacing, sods and sodder area as shown on sheet L1-02. Coordinate installation of irrigation piping with other improvements. Base bid assumes installation of irrigation piping at the end of the trucked access road / parking area.

additive alternate 3

Resurfacing: Stipply existing on parking area (13,500 SF) and install improvements in the area.

project location

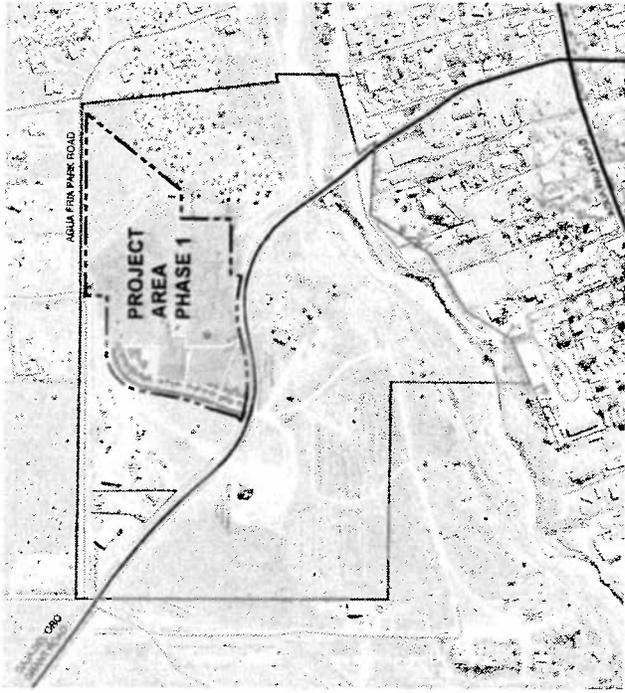
Caja Del Oro Grant Road
Village of Agua Fria, New Mexico 87507

location map



project data

LOT INFO	LOT 13.6.14
PROJECT AREA	4.6601 ACRES (501,900 SF)
ROOF AREA (NON HEATED)	3200 SF SHADE STRUCTURE 1193 SF EXISTING ROOF 2087 SF TOTAL NEW
LOT COVERAGE	2087 SF (ROOF AREA) / 66 AC. = 3.7%
ALLOWABLE BUILDING HEIGHT	24'-0" MAXIMUM
ACTUAL BUILDING HEIGHT	16'-5" MAXIMUM
OCCUPANCY GROUP	NR-NON RESIDENTIAL
DWELLING UNITS	0 UNITS
SECTION / LOT / BLOCK INFO	SECTION 31, T. 17N., R. 9E., N.M.P.M. SANTA FE COUNTY, NEW MEXICO
PARKING	LOT A (NEW): 45 SPACES 3 ADA LOT B (EXISTING): 31 SPACES 2 ADA



owner representative

Santa Fe County
102 Grant Avenue
Santa Fe, New Mexico 87501-2061
contact: Colleen Baker
Project Manager
tel: 505.952.9958
e: cbaker@santafecountynm.gov

landscape architect

Design Integrity
1300 Luiza Street, suite 24
PO Box 2758
Santa Fe, NM 87505
contact: Claudia Meyer Horn, PLA
tel: 505.983.1415
e: chorn@dc-designoffice.com

civil engineer

Design Integrity
PO Box 2758
Santa Fe, NM 87504
contact: Craylyn Guerrerontiz
tel: 505.988.3557
e: orayl@dc-designintegrity.biz

structural engineer

Chris Murray, Engineer
12059 State Hwy. 14 N
Cedar Crest, NM 87008
contact: Chris Murray
tel: 505.239.3501
e: wallmurr@yahoo.com

irrigation consultant

HydroSystems-KOI, Inc.
860 Tabor Street, Suite 200
Lakewood, Colorado
contact: Amber Clark
tel: 303.980.5327
e: amber@hydrosystemsksdi.com



EXHIBIT A
PROJECT MANUAL

EXHIBIT B

TECHNICAL SPECIFICATIONS AS LISTED IN PLAN SET

EXHIBIT C

LABOR AND MATERIAL PAYMENT BOND (SAMPLE)

KNOW ALL MEN BY THESE PRESENT, THAT WE _____ as PRINCIPAL hereinafter called the “PRINCIPAL” and _____ as SURETY hereinafter called the “SURETY”, are held and firmly bound unto Santa Fe County, a Political Subdivision of the State of New Mexico as OBLIGEE hereinafter called the “COUNTY”, for the use and benefit of any claimants as herein below defined, in the amount of _____ (\$.) dollars for the payment whereof PRINCIPAL and SURETY bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the PRINCIPAL has a written contract dated _____, 2015, with the COUNTY for the construction services for the Romero Park Landscape Improvements Phase I in Santa Fe County, New Mexico, which must be constructed in accordance with drawings and specifications which contract is referenced and made a part hereof, and is hereinafter referred to as the “Contract.”

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if PRINCIPAL shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect, subject to the following conditions:

1. A claimant is defined as one having a direct contract with the PRINCIPAL or with a subcontractor of the PRINCIPAL for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include but not be limited to that part of water, gas, power, light, heat, oil, gasoline, telephone services or rental of equipment directly applicable to the Contract.
2. The above named PRINCIPAL and SURETY hereby jointly and severally agree with the COUNTY that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant’s work or labor was done or performed, or materials were furnished by such claimant, prosecute a suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereof. The COUNTY shall not be liable for payment of any cost or expenses of any such suit.
3. No suit or action shall be commenced hereunder by any claimant:
 - a. Unless claimant, or other than one having a direct contract with the PRINCIPAL, shall have written notice in the form of an sworn statement to the COUNTY and any one or both of the following: the PRINCIPAL or SURETY above named, within ninety (90) days after such said claim is made or suit filed, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed.
 - b. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the COUNTY, PRINCIPAL or SURETY, at any place where an office is regularly maintained by said COUNTY,

PRINCIPAL or SURETY for the transaction of business, or served in any manner in which legal process may be served in the State in which the aforesaid project is located, save that such service need not be made by a public officer.

- 4. Any suit under this Labor and Material Bond must be instituted in accordance with the statute of limitation under Section 37-1-3 NMSA 1978.
- 5. No right of action shall accrue on this Bond to or for the use of any person or corporation other than subcontractors or sub-subcontractors of the said Contract between PRINCIPAL and Santa Fe County named herein.

SIGNED AND SEALED THIS _____ DAY OF _____, 2015.

CONTRACTOR – PRINCIPAL (signature)

By: _____
(Printed name and title)

NOTARY PUBLIC (seal)

My Commission expires: _____

SURETY (signature)

(Printed name and title)

NOTARY PUBLIC (seal)

My Commission expires: _____

SURETY'S Authorized New Mexico Agent

EXHIBIT D

PERFORMANCE BOND (SAMPLE)

A. KNOW ALL MEN BY THESE PRESENT, THAT WE _____, as PRINCIPAL hereinafter called the “CONTRACTOR” and _____, as SURETY hereinafter called the “SURETY”, are held and firmly bound unto OBLIGEE Santa Fe County, a Political Subdivision of the State of New Mexico, hereinafter called the “COUNTY”, in the sum of _____ (\$_____) dollars for the payment whereof CONTRACTOR and SURETY bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

B. WHEREAS, the CONTRACTOR has a written contract dated _____, 2015, with the COUNTY for the construction services for the Romero Park Landscape Improvements Phase I in Santa Fe County, New Mexico, in accordance with drawings and specifications which contract is referenced made part hereof, and is hereinafter referred to as the “Contract.”

C. NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if CONTRACTOR shall promptly and faithfully perform said Contract (including any amendment thereto), then this obligation shall be null and void; otherwise it shall remain in full force and effect until the COUNTY shall by written instrument notify the SURETY that the obligation is discharged, except that the obligation shall continue for at least three (3) months following the expiration of the term of the Contract.

1. The SURETY hereby waives notice of any alteration or extension of the Contract time made by the COUNTY.
2. Whenever CONTRACTOR shall be, and is declared by the COUNTY to be in default under the Contract, the COUNTY having performed the COUNTY’S obligations thereunder, the SURETY must promptly remedy the default and shall promptly:
 - (1) Complete the Contract in accordance with its terms and conditions, or
 - (2) Obtain a bid or bids for submission to the COUNTY for completing the Contract in accordance with its terms and conditions, and upon determination by the COUNTY and SURETY of the lowest responsible bidder, arrange for a contract between such bidder and Santa Fe County, and make available as work progresses (even though there should be a default or a secession of defaults under the Contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract price, but not exceeding, including other costs and damages for which the SURETY may be liable hereunder, the amount set forth in the first paragraph hereof. The term “balance of the Contract price” as used in this paragraph, shall mean the total amount payable by the COUNTY to CONTRACTOR under the Contract and any amendments thereto, less the amount properly paid by the COUNTY to CONTRACTOR.

D. No right of action shall accrue on this Performance Bond to or for the use of any person or corporation other than Santa Fe County named herein or the heirs, executors, administrators, or successors of Santa Fe County.

E. This Bond shall be enforceable without the need to have recourse to any judicial or arbitral proceedings.

SIGNED AND SEALED THIS _____ DAY OF _____, 2015.

CONTRACTOR – PRINCIPAL (signature)

By: _____
(Printed name and title)

NOTARY PUBLIC (seal)

My Commission expires: _____

SURETY (signature)

(Printed name and title)

NOTARY PUBLIC (seal)

My Commission expires: _____

SURETY'S Authorized New Mexico Agent

EXHIBIT E

ASSIGNMENT OF ANTITRUST CLAIMS

TO BE EXECUTED BY GENERAL CONTRACTORS, SUBCONTRACTORS, SUPPLIERS,
AND SUBSUBCONTRACTORS OF CONTRACTORS ON COUNTY CONTRACTS.

FIRM NAME:
ADDRESS:

PROJECT: Romero Park Landscape
Improvements Phase I

PHONE NO.:

PROJECT NO: 2015-0195-PW/PL

_____ agrees that any and all claims which it may have or may inure to it for overcharges resulting from antitrust violations as to goods, services, and materials purchased in connection with the above-referenced project are hereby assigned to Santa Fe County, but only to the extent that such overcharges are passed on to the County. It is agreed that the undersigned retains all rights to any such antitrust claims to the extent of any overcharges not passed on to the County, including the right to any treble damages attributable thereto.

FIRM: _____

BY: _____
Signed by Individual empowered to obligate Suppliers,
Subcontractors or Subsubcontractors

TITLE: _____

EXHIBIT F
CERTIFICATE OF LIABILITY INSURANCE

EXHIBIT G

NOTICE OF CONTRACT AWARD

TO:

FROM: _____, Public Works Department

CONTRACT NO. 2015-0195-PW/PL

This is to inform that you that you have been awarded the Contract for:

Project Name: Romero Park Landscape Improvements Phase I

Date of Award _____ Amount of Award _____

Contractor Information:

Firm Name: _____ License# _____

Address: _____ Phone # _____

It is anticipated that construction will take place:

Approximate Starting Date: _____ Approximate Completion Date: _____

Santa Fe County hereby accepts your offer on the solicitation No. _____ as reflected in this award document. The rights and obligations of the parties shall be subject to and governed by this document and any documents attached or incorporated by reference.

SANTA FE COUNTY

Name of Public Works Director or designee: _____
(Print Name)

Signature

EXHIBIT H

NOTICE TO PROCEED

TO: DATE:
PROJECT: Romero Park Landscape
Improvements Phase I

ATTN: PROJECT NO. 2015-0195-PW/PL
CONTRACT NO. 2015-0195-PW/PL
IFB NO. 2015-0195-PW/PL

Enclosed is your copy of the Contract, which has been approved. Please consider this letter as official NOTICE TO PROCEED on the above-referenced project.

Your firm shall commence work within ten (10) calendar days of the above date and shall achieve Substantial Completion [REDACTED] calendar days thereafter, which shall be [REDACTED], 2015, unless modified by Change Order.

It is essential that you make reference to the above-stated project number on all documents sent to the Architect/Engineer from your office. These documents shall include correspondence, change order proposals, change orders, payment request statements, and all other project-related material which you forward to the Architect/Engineer for information and processing.

Also, before you may start any Work at the site, you must (add any other requirements):

OWNER: Santa Fe County
SFC [REDACTED] DEPARTMENT

By: [REDACTED]
Director, SFC Department

EXHIBIT I
CHANGE ORDER

PROJECT:

CONTRACTOR
CHANGE ORDER NO:

ARCHITECT/ENGINEER

PROJECT NO:

Contractor Telephone:
Contractor e-mail:
ENGINEER'S/ARCHITECT'S PROJECT NO:

CHANGE ORDER JUSTIFICATION (Provide definitive reason for proposed change order.)

You are directed to make the following changes in this Contract: (Provide a detailed description of the Scope of the Work.)

NOT VALID UNTIL SIGNED BY BOTH THE COUNTY AND THE ARCHITECT/ENGINEER.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The Original Contract Sum was _____
Net change by previously authorized Change Orders \$0.00
The Contract Sum prior to this Change Order was he Contract Sum will be increased/decreased/unchanged _____
by this Change Order in the amount of \$0.00
The new contract Sum including this Change Order will be \$0.00
The Contract Time will be increased/decreased/unchanged by _____ days.
The date of Substantial Completion as of the date of this Change Order therefore is: _____

CHANGE ORDER SIGNATURE PAGE

REVIEWED

Santa Fe County By: _____ Date: _____

AGREED AND RECOMMENDED

CONTRACTOR By: _____ Date: _____

Title: _____

ARCHITECT/ENGINEER By: _____ Date: _____

APPROVED

SANTA FE COUNTY By: _____ Date: _____

EXHIBIT J

CERTIFICATE OF SUBSTANTIAL COMPLETION

SANTA FE COUNTY – PUBLIC WORKS DEPARTMENT

Public Works Director or designee (name): _____

CONTRACTOR: _____

Contractor Purchase Order Number: _____

ARCHITECT/ENGINEER: _____

Project Name: _____

Contract Date: _____

Project Description - Article 2 to Agreement Between Santa Fe County and Contractor (include address and project location description):

The contractor hereby certifies the Work of this project to be in complete conformance to the Contract Documents and is substantially complete, enabling the County to make use of the Work as intended.

By its signature below the Contractor further requests Architect/Engineer and County to inspect the Work and to concur in the Work's substantial completion by their signature and/or to provide in a timely manner to Contractor a listing of work items adjudged by them as remaining to be completed or corrected. Contractor agrees to complete and correct all work items (Punch List) representative of such listing within ___ days from date of receipt from Architect/Engineer.

Contractor

Signature

Print Name

Date

Accepted by Santa Fe County

Signature (Public Works Director or Designee) Print Name Date

Inspected/Concurrence Architect/Engineer

Signature Print Name Date

PUNCH LIST

A list of items (Punch List) to be completed or corrected, verified by the Architect/Engineer and County, is appended hereto. Failure to include any incomplete items on such list does not alter the responsibility of the Contractor to provide all Work in complete conformance with the Contract Documents.

The Contractor shall complete or correct the work on the punch list appended hereto by _____

The punch list consists of _____ (indicate number of items) items. (Date)

The Work performed under this Contract has been reviewed and found to be substantially complete by the Director of Public Works who has hereby established the Date of Substantial Completion as _____ (date) which is also the date of commencement of all warranties and guarantees required by the Contract Documents. The Date of Substantial Completion of the Work or designated portion thereof is the date established by the Director of Public Works (or designee) when construction is sufficiently complete, in accordance with the Contract Documents, so the County may occupy the Work, or designated portion thereof, for the use for which it is intended.

The County accepts the Work or designated portion thereof as substantially complete and assumes full possession thereof, in accordance with the contract documents.

Punch List Items: (Use additional sheets if necessary)