

**AGREEMENT
BETWEEN SANTA FE COUNTY AND HDR ENGINEERING, INC.,
FOR A UTILITY FEASIBILITY STUDY**

This Agreement is entered into this 12th day of May, 2026, between **Santa Fe County**, a political subdivision of the state of New Mexico (the “County”), and **HDR Engineering, Inc.**, 2155 Louisiana Blvd. NE, Ste. 3000, Albuquerque, New Mexico 87110 (the “Contractor”).

WHEREAS the County requires utility feasibility study pertaining to a County owned electrical utility; and

WHEREAS, in accordance with NMSA 1978, Section 13-1-112, and the Santa Fe County Purchasing Regulations and Policy Manual, the County issued Request for Proposal No. 2026-0159-CMO; and

WHEREAS, the Contractor was recommended for selection by the County’s Evaluation Committee as the most qualified offeror; and

WHEREAS, the County requires the services of the Contractor, and the Contractor is willing to provide these services and both parties wish to enter into this Agreement.

NOW THEREFORE, the parties agree as follows:

Agreement

1. CONTRACTOR’S SERVICES

The Contractor will conduct a Utility Feasibility Study by performing and completing the Scope of Work, including Tasks Nos. 1 through 7 described in the Contractor’s proposal submitted on April 7, 2026 (see Exhibit A) in order to help the County understand:

- Whether publicly owned or locally controlled energy options merit further exploration.
- What types of utility models, scales, or pilot applications may be feasible.
- What benefits, risks, and uncertainties exist.
- What additional information would be required if the County chooses to advance to future phases.

2. ADDITIONAL SERVICES

A. The parties agree that all tasks in section 1 (Contractor’s Services) will be completed in accordance with the requirements of this Agreement and for the amount stated in section 3 (Compensation, Invoicing and Set- off).

B. The County may request changes in the Contractor’s Services. Any changes to the Contractor’s services will be made by written amendment.

3. COMPENSATION, INVOICING AND SET-OFF

A. The total compensation payable to the Contractor will not exceed **\$148,718.00**, *exclusive* of NM GRT. Any NM GRT levied on the amount payable under this Agreement will be paid by the County to the Contractor. The compensation is to be paid to the Contractor on a monthly basis according to the hourly rate sheet and other costs in accordance with Contractor’s proposed costs in Exhibit A.

B. Hourly Rate Schedule

Role	Rate
Project Manager	\$313
Deputy Project Manager	\$238
Principal in Charge	\$348
Quality Assurance/Quality Control	\$427
Communications Support	\$257
Energy Subject Matter Expert	\$267
Analyst	\$108
Project Support	\$140
Subcontractor Support – Lead	\$345
Subcontractor Support – Advisor	\$345
Subcontractor Support – Analyst I	\$245
Subcontractor Support – Analyst II	\$290

C. The Contractor will submit a written request for payment to the County when payment is due under this Agreement. Upon the County’s receipt of the written request, the County will issue a written certification of complete or partial acceptance or rejection of the services for which payment is sought. The County will not make payment until the County issues a written certification accepting the services.

- 1) The County’s representative for certification of acceptance or rejection of and services is Leandro Cordova, Deputy County Manager, County Manager’s Office, lcordova@santafecountynm.gov, (505) 995-9517, or such other individual as may be designated in the absence of the County representative.
- 2) Within 30 days of the issuance of the certification accepting the services, the County will make payment for the services. If the County does not issue payment for accepted services within 30 days of the certification by the County, the County will pay a late payment fee of 1.5% per month until the amount due is paid in full.

D. If the Contractor breaches this Agreement, the County may, without penalty, withhold payments due the Contractor for the purpose of set-off until the County determines the exact amount of damages it suffered as a result of the breach.

E. The County’s payment to Contractor will not foreclose the County’s right to recover excessive or illegal payment.

4. EFFECTIVE DATE AND TERM

This Agreement will become effective on the date of last signature by the parties and will terminate one year from that date, unless earlier terminated under section 5 (Termination) or 6 (Appropriations and Authorizations). The parties may agree to extend the term by written amendment. In no event will the term of this Agreement exceed 4 years in total.

5. TERMINATION

A. Termination for Cause. Either party may terminate this Agreement based upon a breach by the other party. The non-breaching party will give the breaching party written notice of termination stating the specific grounds for the termination. The termination will be effective 30 days from the breaching party's receipt of the notice, during which time the breaching party may cure the breach. If the breach cannot with due diligence be cured within 30 days, the breaching party will have a reasonable time to cure the breach, provided that, within the 30-day period, the breaching party began to cure the breach and advised the non-breaching party in writing that it intended to cure.

B. Termination for Convenience of the County. The County may terminate this Agreement at any time for any reason or no reason, by giving the Contractor written notice of termination. The notice will state the effective date of termination, which will not be less than 15 days from the Contractor's receipt of the notice. The County will pay the Contractor for acceptable services performed before the effective date of termination. The County will not be liable for any services performed by the Contractor after the date of termination.

6. APPROPRIATIONS AND AUTHORIZATIONS

The County's performance of the obligations under this Agreement is contingent upon sufficient appropriations and authorizations by the Board of County Commissioners of Santa Fe County, and if state funds are involved, the Legislature of the State of New Mexico. If sufficient appropriations and/ or authorizations are not made in this or future fiscal years, this Agreement will terminate upon written notice by the County to the Contractor. A termination for non-appropriations or lack of authority will be without penalty to the County, and the County will not be required to reimburse the Contractor for expenditures made in the performance of this Agreement. The County is not committed to the expenditure of any funds until such time as they are programmed, budgeted, encumbered and approved for expenditure by the County. The County's decision regarding appropriations and authorization will be final and will not be subject to challenge by the Contractor in any way, or forum, including a lawsuit.

7. INDEPENDENT CONTRACTOR

The parties intend that the Contractor and its agents and employees will be independent contractors and not employees or agents of the County. Accordingly, the Contractor and its agents and employees will not accrue leave, participate in retirement plans, insurance plans, or liability bonding, use County vehicles, or participate in any other benefits afforded to County employees. Except as may be authorized in this Agreement, the Contractor has no authority to bind, represent, or otherwise act on behalf of the County.

8. ASSIGNMENT AND SUBCONTRACTING BY THE CONTRACTOR

A. The Contractor will not assign or transfer any interest in this Agreement or assign any claims for money due under this Agreement without the advance written approval of the County. Any attempted assignment or transfer in violation of this Agreement will be void.

B. The Contractor will not subcontract or delegate any portion of the services without the advance written approval of the County. Any attempted subcontract or delegation by the Contractor to a non-party in violation of this Agreement will be void.

9. CONTRACTOR'S PERSONNEL

A. The services in section 1 (Contractor's Services) will be performed by the Contractor or under its supervision.

B. The Contractor states that it has, or will secure at the Contractor's expense, all personnel required to perform the services and obligations under this Agreement. Such personnel will not be employees of or have any contractual relationship with the County, and will be qualified and licensed by federal, state and local law to perform the services.

10. RELEASE

The Contractor's receipt of payments due under this Agreement serves as a release of the County, its elected officials, officers, agents and employees from all payment, liabilities, claims, and obligations arising from this Agreement.

11. CONFIDENTIALITY

Any confidential information provided to or developed by the Contractor in the performance of this Agreement will be kept confidential and will not be made available to any individual or organization by the Contractor without the prior written approval of the County.

12. PUBLICATION, REPRODUCTION, AND USE OF MATERIAL; COPYRIGHT

A. The County has the unrestricted right to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data, or other material prepared under or pursuant to this Agreement. However, County's re-use of such materials for purposes other than those contemplated in this Agreement will be at County's sole risk and without liability to Contractor.

B. The Contractor acknowledges and agrees that any material produced in whole or in part under or pursuant to this Agreement is a work made for hire. Accordingly, to the extent that any such material is copyrightable in the United States or in any other country, the County will own any such copyright.

C. During the course of providing these services Contractor may use certain preexisting and proprietary tools, data sets, models, formulas, spreadsheets, methodologies, processes, formats, and templates ("Prior IP"). This Prior IP has been developed by Contractor and/or its subcontractors overtime, is not publicly available, and is of significant value to the Contractor. Therefore, Contractor reserves all their rights in and ownership of such Prior IP, but provide County with a license to use the Prior IP incorporated into any work product or deliverable as part of such work product or deliverable. Nothing in this subsection shall prohibit the County from disclosing Prior IP incorporated into any work product or deliverable where disclosure is required by law, including but not limited to, requests made by interrogatories, inspection of public records requests and other requests for information or documents, subpoenas, an order issued by a court or regulatory body, civil investigation or similar process.

13. CONFLICT OF INTEREST

The Contractor states that it does not have any interest that would conflict in any manner with the performance of the services and obligations under this Agreement.

14. AMENDMENT

This Agreement may not be modified, altered, changed, or amended orally. To be valid any amendment to this Agreement will be in writing signed by the parties.

15. ENTIRE AGREEMENT; INTEGRATION

This Agreement incorporates all the agreements and understandings between the parties and all agreements and understandings are merged into this Agreement. No prior or contemporaneous agreements or understandings, verbal or otherwise, of the parties will be valid or enforceable unless embodied in this Agreement.

16. NOTICE OF PENALTIES

The Procurement Code, NMSA 1978, Section 13-1-28, imposes civil and criminal penalties for its violation. In addition, New Mexico criminal statutes impose felony penalties for bribes, gratuities, and kickbacks.

17. EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

A. The Contractor agrees to abide by federal, state, local laws, ordinances, and rules and regulations pertaining to equal employment opportunity and unlawful discrimination. The Contractor will not discriminate against any person with regard to employment with the Contractor or participation in any program or activity offered pursuant to this Agreement on the grounds of race, age, religion, color, national origin, ancestry, sex, physical or mental handicap, serious medical condition, spousal affiliation, sexual orientation, or gender identity.

B. The Contractor acknowledges that failure to comply with this section will constitute a breach of this Agreement.

18. GOVERNING LAW

A. The Contractor will comply with all applicable laws, ordinances, and regulations, including Santa Fe County Ordinance 2014-1 (Establishing a Living Wage).

B. This Agreement will be construed in accordance the laws of the State of New Mexico without regard to its choice of law rules. The Contractor acknowledges that the exclusive forum for any litigation related to this Agreement will be state district courts of New Mexico, located in Santa Fe County.

19. RECORDS AND INSPECTIONS

A. To the extent its books and records relate to (i) its performance of this Agreement or any subcontract entered into pursuant to it or (ii) cost or pricing data (if any) set forth in this Agreement or that was required to be submitted to the County as part of the procurement process, the Contractor agrees to (i) maintain such books and records for a period of six years from the date of final payment under this Agreement; (ii) allow the County or its designee to audit such books and records at reasonable times and upon reasonable notice; and (iii) to keep such books and records in accordance with generally accepted accounting principles (GAAP).

B. To the extent its books and records relate to (i) its performance of this Agreement or any subcontract entered into pursuant to it or (ii) cost or pricing data (if any) set forth in this Agreement or that was required to be submitted to County as part of the procurement process, the Contractor also agrees to require any subcontractor it may hire to perform its obligations under this Agreement to (i) maintain such books and records during the term of this Agreement and for a period of six years from the date of final payment under the subcontract; (ii) to allow the County or its designee to audit such books and records at reasonable times and upon reasonable notice; and (iii) to keep such books and records in accordance with GAAP.

20. INDEMNIFICATION

A. The Contractor shall indemnify the County and its elected officials, agents, and employees from any liabilities, damages, demands, suits, costs or expenses, including court costs and legal fees, resulting from the Contractor's negligent performance or non-performance of its obligations under this Agreement.

B. The County may control and participate in the defense of any demand, suit, or cause

of action that relate to the County. No matter will be settled without the County's consent. Consent will not be unreasonably withheld.

C. The Contractor's obligations under this indemnification section will not be limited by the terms of the insurance policy the Contractor is required to maintain under this Agreement.

21. SEVERABILITY

If any provision of this Agreement is held invalid or non-enforceable by a court of competent jurisdiction, other provisions will not be affected and will remain valid and enforceable.

22. NOTICE

Notice required to be given to either party will be in writing and delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, to:

The County: Santa Fe County
County Manager's Office Attn:
Leandro Cordova, Deputy County Manager
102 Grant Avenue
Santa Fe, NM 87501
505-995-9517
lcordova@santafecountynm.gov

The Contractor: HDR Engineering, Inc.
Attn: Jason Fort
2155 Louisiana Blvd.
NE, Ste. 3000
Albuquerque, NM 87501
505-830-5400
jason.fort@hdrinc.com

23. CONTRACTOR REPRESENTATIONS

The Contractor represents that:

A. This Agreement is duly authorized by the Contractor, the person signing this Agreement has authority to do so, and, once signed by the Contractor, this Agreement will constitute a binding obligation of the Contractor.

B. The terms of this Agreement do not conflict with Contractor's corporate agreement or any statement that may be filed with the New Mexico Secretary of State.

C. The Contractor is legally registered with the New Mexico Secretary of State and will maintain such registration for the term of this Agreement.

24. FAX OR ELECTRONIC SIGNATURE

A fax or electronic signature will have the same force and effect as an original signature.

25. NO THIRD-PARTY BENEFICIARIES

The parties do not intend by this Agreement to create any rights in any non-parties.

26. CONTRACTOR'S INSURANCE

A. General. The Contractor will submit evidence of insurance as is required in this section. The Contractor's policies of insurance will be written by a company authorized to provide insurance in the state of New Mexico.

B. Liability Insurance, Including Automobile. The Contractor will maintain a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than \$1,000,000.00 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. Contractor's insurance will include coverage for all services and work performed for the County under this Agreement; coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Agreement is an insured contract. Santa Fe County will be a named an additional insured on the Contractor's policy.

C. Increased Limits. If, during the life of this Agreement, the Legislature of the State of New Mexico increases the maximum limits of liability under the Tort Claims Act, NMSA 1978, Section 41-4-1, the Contractor will increase the maximum limits of its insurance.

D. Additional insured. Santa Fe County will be listed as an additional insured on all policies of insurance required above.

27. PERMITS AND FEES

Contractor will procure all permits, licenses, and pay all fees associated with the performance of the services and the Contractor's obligations under this Agreement.

28. NEW MEXICO TORT CLAIMS ACT

No provision of this Agreement will modify or waive the sovereign immunity or limitation of liability enjoyed by County or its public employees at common law or under the New Mexico Tort Claims Act.

29. CAMPAIGN CONTRIBUTION DISCLOSURE

The Contractor will complete and submit simultaneous with signing this Agreement, the Santa Fe County Campaign Contribution Disclosure form.

30. SURVIVAL

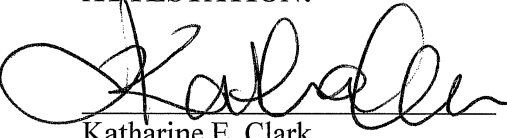
The provisions of the following paragraphs will survive termination of this Agreement: Indemnification, Records and Inspection; Release; Confidentiality; and Choice of Law.

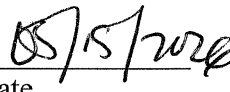
The parties execute this Agreement as of the date of last signature by the parties.

SANTA FE COUNTY



Justin S. Greene
Santa Fe County Board of County Commissioners, Chair

ATTESTATION:


Katharine E. Clark
Santa Fe County Clerk



Date

Approved as to form:

 for
Walker Boyd
Santa Fe County Attorney

5.4.26
Date

CONTRACTOR – HDR Engineering, Inc.


Jason Fort
Vice President

May 5, 2026
Date

Exhibit A

Scope of Work

HDR's scope of services is intentionally designed as a desktop-based, screening-level feasibility assessment that provides Santa Fe County with a clear, defensible understanding of options, constraints, and tradeoffs—without committing the County to costly or premature technical analysis. The scope relies on existing data, published studies, comparable case examples, and high-level analysis to inform decision-making. No detailed engineering, asset valuation, rate design, or original load modeling is assumed.

The focus of this effort is to help the County understand:

- Whether publicly owned or locally controlled energy options merit further exploration.
- What types of utility models, scales, or pilot applications may be feasible.
- What benefits, risks, and uncertainties exist.
- What additional information would be required if the County chooses to advance to future phases.

Task 1: Project Management and Coordination

OBJECTIVE

The objective of the Project Management and Coordination Task 1 is to provide streamlined project management that provides clarity, efficiency, and alignment with County priorities while minimizing administrative burden and cost. This work task emphasizes focused coordination and disciplined scope governance. Our approach supports the timely delivery of the feasibility assessment and verifies that the analysis remains appropriately scaled to the County's needs and available resources.

OUR SERVICES

Our team will provide overall project management and serve as the County's primary point of contact. We will hold a virtual project kickoff meeting to confirm objectives, scope, schedule, and communication protocols. Our PM, Kate Bartelt, will coordinate internal team activities and monitor progress against the agreed schedule. We will facilitate check-in meetings with County staff, prepare brief meeting summaries, and monitor quality control for deliverables. Project management will be conducted efficiently and proportionate to the scale of work.

CLIENT RESPONSIBILITIES

- Designate a primary County project manager and technical point of contact.
- Participate in schedule coordination and project-kickoff meetings.
- Provide timely access to relevant background documents and data.

ASSUMPTIONS

- Meetings will be conducted virtually unless otherwise agreed.
- The County will provide one set of consolidated track change comments per deliverable.

DELIVERABLES

- Virtual project kick-off meeting agenda and notes.
- Project schedule, monthly invoices, and issues tracking.
- Brief meeting summaries and decision logs.

COST

Proposed cost for this task is \$13,694.

Task 2: Baseline Conditions and Context Assessment

OBJECTIVE

The objective of Task 2 is to establish a high-level understanding of Santa Fe County's existing electric service context within the broader challenges facing the Southwestern United States, including climate-driven energy demand, water constraints, and the need for resilient and affordable power systems using readily available information. This task provides the contextual foundation for evaluating feasibility without undertaking original data collection or field investigation.

This task also frames the County's interest in renewable energy, local control, and potential microgrid applications within the broader climate, water, and resilience challenges facing the region.

OUR SERVICES

Our team will conduct a desktop review of existing electric service arrangements, service territories, and publicly available information related to infrastructure, reliability, and energy use. The team will review applicable local, state, and federal policies, resolutions, and climate or sustainability commitments relevant to utility feasibility.

We will identify high-level resilience considerations, including critical facilities and potential applications for locally generated renewable energy, such as solar electric microgrids at County-owned or energy-intensive facilities. Findings will be summarized concisely to inform subsequent tasks.

CLIENT RESPONSIBILITIES

- Provide available County plans, policies, resolutions, and relevant background materials.
- Identify known electric service, facility, or resilience considerations to be reflected.
- Confirm priority facilities or geographies of interest.

ASSUMPTIONS

- The geographical extent of the locations of existing electric service arrangements and related projects or
- applications reviewed in this task will be limited to inside and immediately adjacent to the County.
- One consolidated set of tracked-change comments will be provided by the County.

DELIVERABLES

- Baseline Conditions and Context Technical Findings Chapter. Findings will be a chapter in the final feasibility report under Task 7.

COST

Proposed cost for this task is \$17,034.

Task 3: High-level Legal, Regulatory, and Governance Screening

OBJECTIVE

The objective of Task 3 is to screen legal, regulatory, and governance considerations associated with potential utility ownership or alternative service models at a feasibility level. This task is intended to identify major constraints, decision thresholds, and risks—not to provide formal legal analysis. This screening helps the County determine which options may be viable under current frameworks and where additional expertise would be required if the County proceeds further.

OUR SERVICES

Our team will perform a high-level review of publicly available statutes, regulations, and governance models relevant to public or alternative electric utilities in New Mexico. We will summarize general procedural considerations, governance structures, and institutional requirements associated with different models.

The team will identify potential regulatory interfaces, risks, and areas of uncertainty and will clearly note where future coordination with legal counsel or regulators would be required. No legal opinions are assumed.

CLIENT RESPONSIBILITIES

- Confirm desired level of screening detail.
- Identify known legal or governance sensitivities.

ASSUMPTIONS

- Screening-level review only; no legal opinion provided.
- Review based on publicly available statutes, regulations, and case examples.
- Findings are descriptive and informational, not advisory.
- One consolidated set of tracked-change comments will be provided by the County.

DELIVERABLES

- Legal, Regulatory, and Governance Screening Findings Chapter. All findings will be a chapter in the final feasibility report under Task 7.

COST

Proposed cost for this task is \$17,388.

Task 4: Screening-Level Financial and Economic Conditions

OBJECTIVE

The objective of Task 4 is to provide a screening-level understanding of cost drivers, affordability considerations, and financial risks associated with up to three different utility models, including publicly owned utilities, alternative governance models, and targeted renewable or microgrid applications. This task supports comparison across options without producing detailed financial or rate analyses. The intent is to help the County understand relative magnitude, directionality, and uncertainty—not precise cost estimates.



OUR SERVICES

We will identify major capital and operating cost categories associated with potential utility ownership or alternative service models using secondary sources and industry benchmarks. Our team will discuss affordability and rate considerations qualitatively and identify key financial risks and uncertainties. Next, we will compare financial considerations across scenarios at a high level and summarize findings in a concise memorandum appropriate for decision-makers.

CLIENT RESPONSIBILITIES

- Identify affordability priorities or sensitivities.
- Provide available high-level financial reference materials (if available).

ASSUMPTIONS

- Desktop, screening-level financial review only.
- No rate modeling, asset valuation, or pro forma analysis.
- Cost information derived from secondary sources and industry benchmarks.
- One consolidated set of tracked-change comments will be provided by the County.

DELIVERABLES

- Financial and Economic Screening Findings Chapter. Findings will be a chapter in the final feasibility report under Task 7.

COST

Proposed cost for this task is \$26,901.

Task 5: Targeted Stakeholder and County Charrette

OBJECTIVE

The objective of Task 5 is to conduct a charrette to identify County priorities, values, and perceived risks related to renewable energy, local governance, and potential utility development. Given budget constraints, this task is designed as a targeted engagement rather than broad public outreach. Larger public engagement is assumed to be part of future phases of work. The charrette verifies that feasibility findings reflect County values and community considerations alongside technical screening.

OUR SERVICES

We will design and facilitate a single, structured charrette in-person with County leadership, staff, and select local stakeholders identified by the County. We will guide discussions on needs, values, benefits, risks, and success criteria related to locally generated renewable energy, resilience, affordability, and potential microgrid applications. We will document key themes and integrate findings into scenario evaluation and recommendations.

CLIENT RESPONSIBILITIES

- Identify and invite County participants and select local stakeholders.
- Coordinate meeting logistics and venue for in-person charrette.
- Clarify priorities and desired outcomes for discussion.

ASSUMPTIONS

- One in-person, half-day charrette
- Targeted engagement only (not broad public outreach).
- Our team facilitates; County manages invitations.
- One consolidated set of tracked-change comments will be provided by the County.

DELIVERABLES

- Charrette agenda and facilitation materials.
- Charrette Summary and Findings Chapter. Findings will be a chapter in the final feasibility report under Task 7.

COST

Proposed cost for this task is \$23,555.

Task 6: Scenario Development and Comparative Desktop Evaluation

OBJECTIVE

The objective of Task 6 is to compare a limited set of feasible utility and energy service scenarios using a consistent, desktop-based framework. Scenarios will reflect different scales for a subset of the models examined in Task 4. This task enables the county to understand tradeoffs and identify pathways that may merit further exploration or phased implementation.

OUR SERVICES

We will develop up to three screening-level scenarios informed by prior tasks and County input. We will evaluate each scenario qualitatively and semi-quantitatively across cost, resilience, sustainability, equity, and implementation risk using existing data and standard practices. We will document advantages, constraints, uncertainties, and decision considerations for each scenario in a comparative format.

CLIENT RESPONSIBILITIES

- Confirm up to three scenarios for evaluation.
- Provide input on evaluation criteria priorities.
- Review and comment on comparative findings.

ASSUMPTIONS

- Up to three screening-level scenarios.
- Qualitative and semi-quantitative comparison only.
- No original modeling, engineering, or system simulations.
- One consolidated set of tracked-change comments will be provided by the County.

DELIVERABLES

- Scenario Definition and Comparative Evaluation Findings Chapter. Findings will be a chapter in the final feasibility report under Task 7.

COST

Proposed cost for this task is \$35,222.

Task 7: Final Feasibility Summary and Briefing

OBJECTIVE

The objective of the final task is to synthesize findings into clear, concise, decision-ready materials that support county leadership and board discussion. Deliverables will emphasize clarity, transparency, and practical next steps rather than technical depth.

OUR SERVICES

We will prepare a concise feasibility Findings Report and executive-level presentation materials that integrate findings from tasks. We will clearly document assumptions, limitations, and areas requiring additional analysis for future phases. We will support one briefing to county leadership and/or the board of county commissioners, as requested.

CLIENT RESPONSIBILITIES

- Review draft final report and provide consolidated comments.
- Coordinate briefing logistics for County leadership and/or Board presentation.

ASSUMPTIONS

- Task-level findings (Tasks 1–6) will be included as chapters.
- One consolidated set of tracked-change comments prior to finalization.
- One briefing to County leadership and/or the Board of County Commissioners.

DELIVERABLES

- Draft and Final Feasibility Summary Report with appendices.
- Executive-level presentation materials.
- One briefing presentation.

COST

Proposed cost for this task is \$14,924.

Summary of Deliverables

Our work plan is organized around interim technical findings and a final synthesis deliverable. Key deliverables include:

- Project kickoff materials and schedule.
- Baseline Conditions and Context Findings Chapter.
- Legal, Regulatory, and Governance Screening Findings Chapter.
- Financial and Economic Screening Findings Chapter.
- Stakeholder and County Charrette Summary Findings Chapter.
- Scenario Evaluation Findings Chapter.
- Final Feasibility Summary Report with appendices.
- Executive-level presentation materials and one briefing.



This deliverable structure supports iterative review, maintains schedule discipline, and verifies findings are well documented and traceable.

Summary of Limitations and Restrictions

Our proposed scope includes the following limitations, consistent with the RFP and budget considerations.

- Analyses are desktop-based screening assessments.
- No detailed engineering, asset valuation, rate design, or original load modeling is included.
- No formal legal opinions will be provided.
- Public engagement is limited to a targeted charrette; broader outreach is assumed to occur in future phases if desired.
- Findings are intended to inform decision-making and identify next steps, not to serve as final implementation guidance.

These limitations verify the work remains appropriately scaled, cost-effective, and aligned with the County's current decision needs.

Cost Breakdown by Task

Task	Amount
Task 1: Project Management and Coordination	\$13,694
Task 2: Baseline Conditions and Context Assessment	\$17,034
Task 3: High-level Legal, Regulatory, and Governance Screening	\$17,388
Task 4: Screening-Level Financial and Economic Conditions	\$26,901
Task 5: Targeted Stakeholder and County Charrette	\$23,555
Task 6: Scenario Development and Comparative Desktop Evaluation	\$35,222
Task 7: Final Feasibility Summary and Briefing	\$14,924
Total	\$148,718