Agreement No. 2027-0037-CLK

Item# 26-0463

SANTA FE COUNTY CLERK
Facility Rental Agreement
City of Santa Fe

This Agreement between **Santa Fe County** (the "County"), a political subdivision of the State of New Mexico and the **City of Santa Fe** ("Owner or City"), a political subdivision of the State of New Mexico (collectively, the "Parties"), is for the rental of four (4) venues for the purpose of reserving sites or locations for elections to be conducted by the Santa Fe County Clerk.

Whereas, the County needs to temporarily use four (4) of the following Owner's facilities as voting locations for the 2026 General Election ("Election"). For the purposes of this Agreement, the locations (the "Venues") are:

VENUE:	ADDRESS:	RENTAL PERIOD:
GREER GARSON THEATER	1600 St Michaels Dr. Santa Fe, NM	10/12/2026 – 11/06/2026
FORT MARCY PARK (GYM)	490 Bishops Lodge Rd, Santa Fe, NM	11/01/2026 – 11/04/2026
SOUTHSIDE LIBRARY	6599 Jaguar Drive Santa Fe, NM	10/14/2026 – 11/06/2026
LA FARGE LIBRARY	1730 Llano St, Santa Fe, NM	10/30/2026 – 11/04/2026

Whereas, the Owner represents that all four (4) Venues have broadband internet; and

Whereas, the Owner agrees to the County's rental, occupation, and use of the Venues on the terms and conditions stated below.

Now, therefore, the Parties agree to the following:

1. The Owner agrees that the County Clerk will use the Venues at no cost or monetary payment to the Owner as rent.
2. The County Clerk will have access to and use of the Venues for the purpose of conducting the 2026 General Election Day Voting (the "Event"). As the time for the Event approaches, a staff member from County Clerk's Office will coordinate the set up and tear down times for the County's use of the Venues. The Owner will provide the items necessary to give the County Clerk access to each Venue no later than **the start date of the Venue's Rental Period**, as listed below.
3. The County's use of the Venues for the Events will be as follows: (the "Rental Period")

VENUE:	RENTAL PERIOD:
GREER GARSON THEATER	10/12/2026 – 11/06/2026
FORT MARCY PARK (GYM)	11/01/2026 – 11/04/2026
SOUTHSIDE LIBRARY	10/14/2026 – 11/06/2026
LA FARGE LIBRARY	10/30/2026 – 11/04/2026

4. **The Owner ensures that all Venues have and the Owner will maintain broadband internet connection throughout the Rental Period to provide the County Clerk with real-time access to the County Clerk's voter registration electronic management system.**
5. Within three (3) days of the expiration of the Rental Period, the County Clerk will return to the Owner all keys and other access control devices in its possession.
6. The County Clerk will remove all personal property, trash, and other items that were not present in each Venue when the County Clerk was provided access to the Venue.
7. Any liability on the part of the County and the City incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act NMSA 1978 §41-4-1, et seq., as amended. No provision of this Agreement modifies or waives any sovereign immunity or limitation of liability enjoyed by the County, the City, or their "public employees" at common law or under the Tort Claims Act.
8. Any disputes arising under this Agreement shall be adjudicated in the First Judicial District Court, Santa Fe, New Mexico.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the last signature below.

SANTA FE COUNTY

Gregory S. Shaffer — 10/16/2026
Santa Fe County Manager — Date

Approved:

Katharine E. Clark — 10/28/2026
Katharine E. Clark — Date
Santa Fe County Clerk

Approved as to form:

Valerie Joe for — 10/16/2026
Walker Boyd — Date
Santa Fe County Attorney

OWNER– CITY OF SANTA FE

BRIAN MOYA — 10/29/2026
Brian Moya — Date
Santa Fe City Manager

ATTEST:

11/01/2026
Geralyn F. Cardenas — Date
Santa Fe City Clerk

Approved as to form and legal sufficiency:

Marcos D. Martínez
Marcos D. Martínez (Oct 29, 2026 10:17:27 MDT)

Marcos D. Martinez

10/29/2026

Date