

# AIA<sup>®</sup> Document G802<sup>™</sup> – 2007

## ***Amendment to the Professional Services Agreement***

Amendment Number: 002

**TO:** Katherine Miller  
*(Owner or Owner's Representative)*

In accordance with the Agreement dated: January 31, 2011

**BETWEEN** the Owner:  
*(Name and address)*  
Santa Fe County  
PO Box 276  
Santa Fe, NM 87504-0276

and the Architect:  
*(Name and address)*  
SMPC Architects  
115 Amherst Drive SE  
Albuquerque, NM 87106

for the Project:  
*(Name and address)*  
Pojoaque Senior/Community Center Remodel  
180 NM State Road 103  
Nambe, NM

Authorization is requested  
 to proceed with Additional Services.  
 to incur additional Reimbursable Expenses.

As follows:  
See attached letter of 4/8/13

The following adjustments shall be made to compensation and time.  
*(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)*

Compensation:	Original Contract Amount	Amendment 001	Amendment 002	TOTAL
11.1 Compensation	\$15,936.00	No Change	No Change	
11.2 Additional Services as defined in Article 4.1	\$ 3,264.00	No Change	\$1,562.21	
11.3 Additional printing costs	\$ 500.00	\$500.00	No Change	
Subtotal	\$19,700.00	\$500.00	\$1,562.21	\$21,762.21

Time:  
N/A

SUBMITTED BY:

*Dave Cook*  
(Signature)

Dave Cook, AIA  
(Printed name and title)

April 23, 2013  
(Date)

AGREED TO:

*Katherine Miller*  
(Signature)

Katherine Miller, Santa Fe County Manager  
(Printed name and title)

5/16/13  
(Date)

Approved as to form  
Santa Fe County Attorney  
By: *Robert J. [Signature]*  
Date: 5/13/13

*Molly [Signature] for Teresa Martinez 5-15-13*

11020

M & E ENGINEERING, INC.  
1222 Luisa Street, Suite B  
Santa Fe, NM 87505  
(505) 983-2389

INVOICE

SMPC Architects  
1925 Aspen Drive, Suite 801A  
Santa Fe, NM 87505

December 31, 2011  
Invoice No: 11006C1  
Project No: A11006C

Attn: John Padilla

Re: Senior/Comm Ctr CA

For professional services rendered for the period November 16, 2011 to December 31, 2011  
for the referenced project.

---

**Fee Charges**

<u>Description</u>	<u>Title</u>	<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
Gerald Bivens	Graduate Engineer	85.00	2.50	<u>\$212.50</u>
<b>Total Fee Charges</b>				<b><u>\$212.50</u></b>

---

**Total Current Billing**

**\$212.50**

11001

# Hands Engineering, Inc.

1216 Parkway Drive Suite B  
Santa Fe, NM 87507-7256  
(505) 473-7373 Fax (505) 473-4865

RECEIVED  
JAN 25 2012

SMPC

Invoice No.: ~~Architects~~ 35027

Invoice Date: January 13, 2012

To: Attention: John Padilla  
SMPC Architects  
115 Amherst Drive NE  
Albuquerque, NM 87106

**Project: 20113282 POJOAQUE SENIOR CENTER - POJOAQUE, NM**

Project Manager: James A. Hands, P.E.  
Professional Services for the Period: 11/16/2011 to 12/15/2011

Billing Group: 03 Cost Plus **Stair/Lintel Modifications due to field conditions**

<b>Professional Services</b>		<u>Date</u>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
<u>Structural Engineering</u>					
David Pulliam	CAD Drafting	11/28/2011	2.00	90.00	180.00
David Pulliam	CAD Drafting	11/29/2011	1.50	90.00	135.00
Robert H. Wichmann, P.E.	Site Visit	12/6/2011	1.50	125.00	187.50
Robert H. Wichmann, P.E.	Structural Design	12/15/2011	1.00	125.00	125.00
<u>Structural Engineering Total:</u>					<u>\$627.50</u>
<b>Professional Services Totals:</b>					<b>\$627.50</b>

**Project Totals:**

**\*\*\* Total Project Invoice Amount: \$627.50**

NTTC Type 5 Received 3-3-2010  
B-1138050-05-00002

Terms: Net 30

All invoices are due within 30 days. A late charge of 1.5% will be added to any unpaid balance after 60 days.  
Gross Receipts Tax is due unless a Non-taxable Transaction Certificate #5 - Services for Resale is furnished.  
CRS #03-146269-003--Thank you!

# SMPCArchitects

PRINCIPLES OF DESIGN.

April 23, 2013

Agnes Lopez  
Projects Specialist  
Santa Fe County  
P.O. Box 276  
Santa Fe, NM 87504-0276

RE: Nambe Senior/Community Center Remodel  
Additional Services Request

We request additional services compensation per Section 4.3 of our agreement. Specifically, we request additional services compensation for the two efforts described below and for the amounts noted.

1. Investigation and design of structural support of existing adobe wall adjacent to the existing basement stairs. Upon demolition of the existing stairs, an unsupported cobble foundation was exposed. Emergency action was taken and investigations and multiple site visits by SMPC and the project structural engineer, Hands Engineering were required document the hidden conditions. In addition, Hands Engineering prepared Supplementary drawings to correct the situation. As noted in 4.3.1.1 additional 'Services necessitated by a ... material change in the Project including size and complexity of the Work'.
  - a. We request the following amount:

Hands Engineering (Invoice sated 1/13/12 attached)	\$625.50
SMPC markup per 11.4 @ 1.1%	\$6.88
SMPC investigations and administration 4.5 hours @ <u>\$110</u>	= <u>\$495.00</u>
Subtotal \$1,127.38	
2. Preparation of documents alternate electrical service upgrade. Santa Fe County requested SMPC to prepare design documents for alternate electrical service upgrade. SMPC, the project electrical engineers, M&E Engineering and SF Co. met at the site to review the alternate proposal. M&E prepared these documents as requested.

115 Amherst Drive SE  
Albuquerque, NM 87106  
T 505 255 8668 F 505 268 6665  
[www.smpcarchitects.com](http://www.smpcarchitects.com)

a. We request the following amount:

M&E Engineering (invoice dated 12/31/11 attached)	\$212.50
SMPC markup per 11.4 @ 1.1%	\$2.33
SMPC investigation and administration 2 hours @ \$110 =	<u>\$220.00</u>
	Subtotal \$434.83
	<u>Subtotal items 1&amp;2 \$1,562.21</u>
	Total add services request \$1,562.21

These fees do not include New Mexico Gross Receipts Tax which is charged at 7%. Please advise if you have any further questions regarding this matter.

Very Truly Yours,



Dave Cook, AIA Principal

Attachments