

Change Order to Contract No. 2011-0229-UT/MS

Change Order No. 4

Date of Issuance: 12/14/11 Effective Date: 12/14/11

Project: Valle Vista LS	Owner: Santa Fe County	Owner's Contract No.: 2011-0229-UT/MS
Contract: 2011-0229-UT/MS	Date of Contract: April 11, 2011	
Contractor: RMCI INC.	Engineer's Project No.: 2011-0111-UT/MS	

The Contract Documents are modified as follows upon execution of this Change Order by the Santa Fe County Manager or Santa Fe Board of County Commissioners:

Description of change or changes:
PLEASE SEE ATTACHED: FOR DETAILED SUPPORTING DOCUMENTATION

Attachments (list documents supporting change that corresponds to each change listed above):
MEMO, PO#957960, Attachments, Legal Contract Form

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:
\$ 803,694.00 Exclusive of GRT

Original Contract Times: Working Calendar days
Substantial completion (days or date): 7/22/11
Ready for final payment (days or date): _____

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 3
[Inc. \$65,205.75]
\$ Exclusive of GRT

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 3:
Substantial completion (days): 0
Ready for final payment (days): 0

Contract Price prior to this Change Order:
\$ 868,899.75 Exclusive of GRT

Contract Times prior to this Change Order:
Substantial completion (days or date): 7/22/11
Ready for final payment (days or date): _____

[Increase] Decrease of this Change Order:
[Dec. \$92,577.01]
\$ Exclusive of GRT

[Increase] [Decrease] of this Change Order:
Substantial completion (days or date): 0
Ready for final payment (days or date): 0

Contract Price incorporating this Change
\$ \$776,322.74 Exclusive of GRT

Contract Times with all approved Change Orders:
Substantial completion (days or date): 7/22/11
Ready for final payment (days or date): _____

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
Engineer (Authorized Signature)
By: _____
Project Manager

By: Katherine Miller
Owner (Authorized Signature)
SANTA FE COUNTY

By: _____
Contractor (Authorized Signature)

Approved as to form
Santa Fe County Attorney
By: _____
Date: December 23 2011

Date: _____ Date: _____
Approved by Funding Agency (if applicable): _____

Date: 12/19/2011

Date: _____

Change Order Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.