

Justin S. Greene
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: December 24, 2024

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Carlos Casias, Utilities Infrastructure Manager

RE: **Declaration of Emergency to Procure the Necessary Repairs in Correcting the Wastewater Flows at the County Wastewater Treatment Facility in Santa Fe for a Total Amount of \$37,773.08, Exclusive of NM GRT.**

ISSUE

At approximately 8:00AM on Tuesday December 10, 2024, the Public Works Utilities Supervisor discovered the located at the County Wastewater Treatment Facility was overflowing due to the collapsed line. The manhole lines provide access to the sewer lines for maintenance and inspection of wastewater flows, as well to clear line of any debris.

The services required to maintain flows is to jet the collapsed lines. The inability to jet the lines would result in the shutdown of the wastewater lines and sewer system for County utility customers within Santa Fe County.

The Utilities Supervisor contacted the Procurement Manager on December 10, 2024 to request a declaration of emergency to contact a contractor to jet the line so the system can operate until a long term solution of line replacement is procure.

DETERMINATION:

More than 50 resident County water customers would be affected by the operational shutdown of the Wastewater Treatment Facility if the manhole lines were blocked by the collapse. Therefore, pursuant to 13-1-127 Emergency Procurements, it is the determination of the Santa Fe County Procurement Manager that there existed a threat to the public health, welfare, safety and property that required the procurement of services, construction or tangible items under emergency procurement in order to address and eliminate the immediate emergency condition as described above, pursuant to NMSA 1978, 13-1-127.

Emergency Project Description:

Contractor: Sub Surface Contracting, LLC
27A Paseo De River
Santa Fe, New Mexico 87507
(505) 473-1000

Scope of Work: See attached cost breakdown for repairs.

Manhole parts, materials necessary to shore up the manhole, replace 8" PVC line, compaction test, concrete and weekly jetting of manhole and shoring.

TOTAL: _____ **\$37,773.08, exclusive of NMGRT**

SUB SURFACE CONTRACTING, INC.**Estimate**

27A PASEO DE RIVER
 SANTA FE, NM 87507

Phone (505) 473-1000
 Fax (505) 473-1307

Company: Sub Surface Contracting, Inc.**Location: NM State Penitentiary****Job Number: 2024-****Date: 12/12/2024****Requested By: Santa Fe County****WORK DESCRIPTION:**

Manhole at NM State Pen, 4311 NM 14

MATERIAL

QTY	DESCRIPTION	RATE	TOTAL COST
			\$0.00
2	Mobilization	\$500.00	\$1,000.00
1	Manhole Parts / Albuquerque Vault	\$3,292.00	\$3,292.00
1	Manhole Cover, C&M	\$645.16	\$645.16
2	Load Mud Out	\$400.00	\$800.00
1	5 Yards Concrete, delivered	\$1,250.00	\$1,250.00
2	Compaction Test	\$229.00	\$458.00
1	Concrete Test	\$650.00	\$650.00
20	Feet 8" PVC Pipe	\$48.00	\$960.00
	Misc. Parts	\$1,200.00	\$0.00
1	Shoring / Manhole box per week	\$360.00	\$360.00

LABOR**TOTAL MATERIAL: \$9,415.16**

UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	SAT	TOTAL HRS	RATE	TOTAL COST
F	FOREMAN								40.00	\$70.00	\$2,800.00
L	LABOR								40.00	\$43.00	\$1,720.00
L	LABOR								40.00	\$43.00	\$1,720.00
L	LABOR								40.00	\$43.00	\$1,720.00
S	SUPERINTENDENT								4.00	\$75.00	\$300.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00

EQUIPMENT**TOTAL LABOR: \$8,260.00**

UNIT	DATE:	SUN	MON	TUES	WED	THUR	FRI	SAT	TOTAL HRS	RATE	TOTAL COST
	TRUCK & TOOLS								40.00	\$35.00	\$1,400.00
	SANY EXCAVATOR								40.00	\$242.00	\$9,680.00
	BACKHOE W/ COMP. WHEEL								40.00	\$116.00	\$4,640.00
	DUMP TRUCK & DRIVER								8.00	\$118.00	\$944.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00
									0.00		\$0.00

FINALIZED SUM & TAX**TOTAL EQUIPMENT: \$16,664.00**

									SUB TOTAL		\$34,339.16
									OVERHEAD, PROFIT, INS.	10%	\$3,433.92
									SUB TOTAL		\$37,773.08
									FINAL TAX	6.8750%	\$2,596.90
									GRAND TOTAL		\$40,369.98

