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Commissioner, District 4

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Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: August 11, 2026

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Gregory S. Shaffer, County Manager
Jacob Black, County Fire Chief
Yvonne S. Herrera

RE: **Declaration of Emergency – Frijoles Fire to Procure All Goods and Services
Necessary for the Evacuation of Residents, Livestock and Property in the
Community of Cundiyo and Surrounding Areas in Santa Fe County, New Mexico**

ISSUE

On August 4, 2026, a fire began in the Frijoles Canyon area of Santa Fe County as a result of a lightning strike. The fire has now grown to over 4,000 acres placing residents in the Cundiyo area in harms-way. On August 10, 2026, the County Fire Department placed the resident in the Cudiyo are on “Go” status and began evacuating residents who live on Camino de Canon Street in Cundiyo in Santa Fe, New Mexico.

The Fire Department is actively setting up shelter at the Pojoaque Valley Schools to accommodate all evacuated residents. The residents who are being displaced will need food, water and other essential needs while sheltered. In addition, livestock is also being evacuated to the County livestock yard in the area. Livestock will require feed and water, as well.

DETERMINATION:

Due to the immediate threat to the public health, safety and property, Santa Fe County is declaring an emergency condition, pursuant to NMSA 1978, 13-1-127, Emergency procurements. Santa Fe County forces are to take all action necessary to protect the safety of residents and remove the emergency conditions that currently exist in the immediate areas of the Frijoles Fire.

Emergency Project Description:

The Fire Department and other County forces will be utilizing the County Debit Cards to purchase all supplies and equipment necessary to support this evacuation. Procurement under emergency conditions;

provided that emergency purchases shall be made with competition as is practicable under the circumstances.

Santa Fe County / Purchasing Division

102 Grant Ave.
Santa Fe, NM 87501
(505) 986-6373

REQUEST FOR DECLARATION OF EMERGENCY PROCUREMENT

To facilitate the process and obtain a complete request for emergency assistance, please provide the following: ***completed form and detailed memo of justification to: Bill Taylor, Procurement Manager, SFC, (505) 986-6373, or mail original to above address, or e-mail to wtaylor@santafecountynm.gov.***

Pursuant to 13-1-127, NMSA 1978. Emergency Procurements:

- A. The state purchasing agent or a central purchasing office may make emergency procurements when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions; provided that emergency procurements shall be made with competition as is practicable under the circumstances.
- B. An emergency condition is a situation that creates a threat to public health, welfare or safety such as may arise by reason of floods, fires, epidemics, riots, acts of terrorism, equipment failures or similar events and includes the planning and preparing for an emergency response. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:
 - 1). the functioning of government;
 - 2.) the preservation or protection of property; or
 - 3.) the health and safety of any person.
- C. Emergency procurements shall not include the purchase or lease purchase of heavy road equipment.
- D. The state purchasing agent or central purchasing office shall use due diligence in determining the basis for the emergency procurement and for the selection of the particular contractor. The determination shall be in writing and included in the procurement file.
- E. Money expended for planning and preparing for an emergency response shall be accounted for and reported to the Legislative finance committee and the department of finance and administration within sixty days after the end of each fiscal year.

Submittal of DOE request does not constitute an emergency situation. Request will be reviewed and verified by the County Procurement Manager, and a determination will be made on the merits of the request.

Date of Request 08/10/2026
Person Making Request & Title Maricela Martinez, PS ASD Director
Department & Agency Public Safety/Fire Department
Ph. (505) 986-2415 Cell (505) 660-5084 Fax (505)
Location Cundiyo, NM
Physical Address 35 Camino Justicia
City & Zip Code Santa Fe, NM 87508

Residents or tenants affected by the emergency situation:

All residents living on Camino de Canon Street in Cundiyo are currently on "GO" status requiring

Evacuation. The Fire Department has 3 levels Ready (Prepare Family), Set (Fire approaches) and Go (Leave Early). Let this DOE serve for Cundiyo and surrounding areas.

Information surrounding the emergency situation (include the following: *describe the problem in detail*; indicate times, dates and extent of damages; has any action been taken? any other information which will help determine this request qualifies as an emergency)

On August 4, 2026 a fire started by lightening, in a matter of 5 days the fire grew to 4,158 acres putting residents in the Cundiyo area in a "Ready" status. On August 10, 2026, the Fire Department placed the residents in the Cundiyo area on "Go" status evacuating residents who live on Camino de Canon Street in Cundiyo, NM.

Describe the emergency condition that exists as it relates to the health, safety and welfare of the public; protection of property; or function of government:

The Fire Department has evacuated residents in Cundiyo being affected by the fire.

The Fire Department is actively setting up a shelter in Pojoaque to accommodate all evacuated residents.

The residents who are being displaced from their residence will need food, water and other needs. In addition, the Fire Department staff/personnel may need to purchase operational supplies in order to support the shelter at the Pojoaque Valley School.

Explain what effort, if any was made to complete the work needed:

A Shelter is being set up at the Pojoaque Valley Middle school gym located at 1797 State Road 502 Santa Fe, NM 87506. The Fire Department will be using Debit Cards to purchase any supplies in order to support this evacuation for the Cundiyo Residents. The supplies are unknown at this time, but Fire staff and personnel will do what is necessary to support the displaced residents.

Note:

Emergency declaration from SFC-Procurement Division requires meeting criteria for emergency accordance of New Mexico State Statue (Sections 13-1-127 and 13-1-128 NMSA 1978). Prior to SFC- Purchasing Division authorization of funds for any emergency, the department must certify to SFC-Purchasing availability of funds to cover the emergency services. Please have your authorized person verify the following and sign with attached requisition and back-up.

(✓ one)

1. ☒ the department will pay for the entire cost of the emergency
2. ☐ the department can participate with \$ _____
3. ☐ the department does not have any funds to cover the cost of the emergency
4. ☐ other arrangements (specify) _____

Printed Name Maricela Martinez

Signature _____ Date _____

Title PS ASD Director Cell (505) 660-5084 Ph. (505) 986-2415

Department Director or Division Manager:

Signature  Date: 08/10/2026

(Include additional sheets, other substantiating documents or pictures related to your request- include requisition and justification memo)

Maricela C. Martinez

From: Santa Fe County <Santa.Fe.Cty@public.govdelivery.com>
Sent: Monday, August 10, 2026 5:17 PM
To: Maricela C. Martinez
Subject: Evacuations begin for Camino de Cañon in Cundiyo

Warning:

EXTERNAL EMAIL: Do not click any links or open any attachments unless you trust the sender and know the content is safe.



Press Release

FOR IMMEDIATE RELEASE AUGUST 10, 2026

Evacuations begin for Camino de Cañon in Cundiyo

SANTA FE, N.M., Aug. 10, 2026—Due to increased activity on the [Frijoles Fire](#), the individuals on Camino de Cañon Street in Cundiyo are placed in GO status. GO status means leave now with your emergency supply kit. Residents should evacuate immediately. For those who need it, an evacuation shelter will be established at the Pojoaque Valley Middle School gym at 1797 State Road 502.

Emergency notifications are being shared through the County's official emergency alert system, [Alert Santa Fe](#). Sign up to ensure you receive timely emergency alerts.

The remainder of Cundiyo remains in READY status.

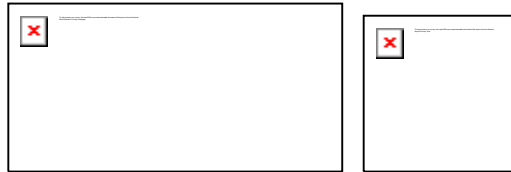
Ready status means you should have a personal wildfire action plan and emergency go-bag prepared. Your go-bag should contain a three-day supply of items you would need to safely evacuate your home, which may include medications, water, food, pet food, infant formula, diapers, cash or traveler's checks, and toiletries.

####

[Media Kit](#)

The mission of Santa Fe County is to provide a safe, sustainable, healthy community through a highly skilled, transparent, and accessible government. For more information, visit the [Santa Fe County website](#).

For media inquiries, contact Shawna Graves, Communications Coordinator, at SGraves@SantaFeCountyNM.gov or 505-986-6224.



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