

Justin S. Greene
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Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

Date: July 7, 2026

To: Procurement File

From: Bill Taylor, Procurement Manager

Subject: *Written Determination of Non-Professional Services, Pursuant to NMSA 1978, 13-1-76, Allowing A Contract Term to Exceed the 4 Year Term, Pursuant to NMSA 1978, 13-1-150. Multi-Term Contracts*

Santa Fe County entered into Agreement No. 2022-0271-A-CSD/MR with the Mountain Center (Contractor) in July 2022 to implement the Community Services Department (CSD) initiative known as CONNECT. CONNECT helps residents and citizens to navigate available community services and clinical care and offers providers access to data and information to better serve the health needs of residents and clients.

The Agreement is now in the fourth term and the County wishes to extend the term of services beyond the four-year term.

Pursuant to NMSA 1978, 13-1-150. Multi-Term Contracts, “a multi-term contract for items of tangible personal property, construction or services except for professional services,” and “if the amount of the contract is twenty-five thousand dollars (\$25,000) or more, the term shall not exceed 10 years...”; and

Pursuant to Section 50 (B) of the Purchasing Regulations and Policy Manual, if funds are not appropriated or otherwise made available to support continuation of performance of the multi-term contract in a subsequent fiscal year(s) the contract will be canceled.

It is the determination of the Chief Procurement Officer for the County that the services that are provided by Mountain Center are not considered to be professional services pursuant to NMSA 1978, 13-1-76 Definition; professional services; and therefore, the term of the subject contract may be extended, but shall not exceed ten-years; and that it is in the best interest of the County to amend the Agreements to extend the term beyond the four-year term.