

**SANTA FE COUNTY CLERK  
Facility Rental Agreement  
Christian Life Church**

This Agreement for the rental of a venue for the purpose of reserving a voting location for elections, and related activities, conducted by the **Santa Fe County Clerk of Santa Fe County** is made by and between **Christian Life Church** (“Owner”) and Santa Fe County (“County”), a political subdivision of the state of New Mexico (collectively, the “Parties”).

**Whereas**, the County desires to temporarily, occupy, and make use of the Owner’s following facility as a voting location for the 2026 Primary Election: **Christian Life Church, 121 Siringo Rd Santa Fe, NM 87505** (“Venue”); and

**Whereas**, the Owner represents that the Venue has broadband internet; and

**Whereas**, the Owner agrees to such rental, occupation, and use of the Venue in consideration of certain payments and covenants herein enumerated.

**Now, therefore**, the Parties agree to the following terms and conditions:

1. The County shall pay to the Owner the sum of \$ 2,500.00 no later than **June 5, 2026**, for rental of the Venue.
2. The County Clerk’s Office shall have access to and use of the Venue between **May 13, 2026, and June 5, 2026**, for the purpose of the **2026 Primary Election- Early Voting and Election Day** (the Event). As the Event approaches, a staff member from the County Clerk’s Office will coordinate the exact set up and tear down times. Owner shall provide to the County Clerk’s Office all keys, access control codes, and other items necessary to give the County Clerk’s Office access to the Venue no later than **May 13, 2026**.
3. **Owner shall ensure that the Venue shall maintain broadband internet connection throughout the rental period which will provide the County Clerk’s Office with real-time access to the voter registration electronic management system.**
4. Within three (3) days of the rental period’s expiration, the County Clerk’s Office shall return to Owner all keys and other access control devices in its possession.
5. The County Clerk’s Office shall remove all personal property, trash, and other items that were not present in the Venue when the County Clerk’s Office took control of it.
6. Any liability on the part of the County incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act §41-4-1, et seq., NMSA 1978, as amended. No

provisions of this Agreement modifies or waives any sovereign immunity or limitation of liability enjoyed by the County or its "public employees" at common law or under the New Mexico Tort Claims Act.

7. Any disputes arising under this contract shall be adjudicated in the First Judicial District Court, Santa Fe, New Mexico.


**IN WITNESS WHEREOF**, the Parties have executed this Agreement as of the date of the last signature below.

**SANTA FE COUNTY**

  
\_\_\_\_\_  
Gregory S. Shaffer  
Santa Fe County Manager


5/3/2026  
\_\_\_\_\_  
Date

Approved:

  
\_\_\_\_\_  
Katharine E. Clark  
Santa Fe County Clerk

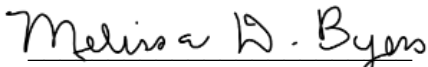
05/29/2026  
\_\_\_\_\_  
Date

Approved as to form:

 for  
\_\_\_\_\_  
Walker Boyd  
Santa Fe County Attorney

4.10.26  
\_\_\_\_\_  
Date

**OWNER**

  
\_\_\_\_\_  
Name: Melissa D. Byers  
Title: Contract Administrator

4/20/2026  
\_\_\_\_\_  
Date