

**SANTA FE COUNTY CLERK
Facility Rental Agreement
Pojoaque Valley School District**

This Agreement for the rental of a venue for the purpose of reserving a voting location for elections, and related activities, conducted by the **Santa Fe County Clerk of Santa Fe County**, is made by and between **Pojoaque Valley School District (“PVSD”)** and Santa Fe County (“County”), a political subdivision of the state of New Mexico (collectively, the “Parties”).

Whereas, the County Clerk desires to temporarily, occupy, and make use of the following PVSD facility as a voting location for the 2026 Primary Election (“Election”): **Pojoaque Valley High School 1574 NM-502, Santa Fe, NM 87506 (“Venue”)**; and

Whereas, PVSD represents that the Venue has broadband internet; and

Whereas, PVSD agrees to such rental, occupation, and use of the Venue to assist the County in the conduct of the Election.

Now, therefore, the Parties agree to the following terms and conditions:

1. The County shall pay to the PVSD the sum of \$0 for rental of the Venue.
2. The County Clerk’s Office shall have access to and use of the Venue between **May 25, 2026, and June 5, 2026**, for the purpose of **2026 Primary Election Day Voting** (the Event). As the Event approaches, a staff member from County Clerk’s Office will coordinate the exact set up and tear down times. PVSD shall provide to the County Clerk’s Office all keys, access control codes, and other items necessary to give the County Clerk’s Office access to the Venue no later than **May 25, 2026**.
3. **PVSD shall ensure that the Venue shall maintain broadband internet connection throughout the rental period which will provide the County Clerk’s Office with real-time access to the voter registration electronic management system.**
4. Within three (3) days of the rental period’s expiration, the County Clerk’s shall return to PVSD all keys and other access control devices in its possession.

- 5. The County Clerk's Office shall remove all personal property, trash, and other items that were not present in the Venue when the County Clerk's Office took control of it.
- 6. Any liability on the part of the PVSD or the County incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act §41-4-1, et seq., NMSA 1978, as amended. No provisions of this Agreement modifies or waives any sovereign immunity or limitation of liability enjoyed by the PVSD or the County or its "public employees" at common law or under the New Mexico Tort Claims Act.
- 7. Any disputes arising under this contract shall be adjudicated in the First Judicial District Court, Santa Fe, New Mexico.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the last signature below.

SANTA FE COUNTY




 Gregory S. Shaffer
 Santa Fe County Manager

5/21/2026

 Date

Approved:

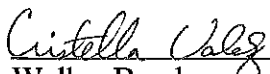


 Katharine E. Clark
 Santa Fe County Clerk

05/29/2026

 Date

Approved as to form:

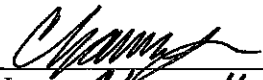
 for

 Walker Boyd
 Santa Fe County Attorney

4.10.26

 Date

POJOAQUE VALLEY SCHOOL DISTRICT



 Name: Channell Segura
 Title: Superintendent

5/11/2026

 Date