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SANTA FE COUNTY ADMINISTRATIVE OFFICES

MONTHLY REPORT – NOVEMBER 2016

Design Team is proceeding with Schematic Design tasks.

MILESTONES ACHIEVED

- Project Team and County work-session at Design Group – November 9, 2016.
- Staff review at the Commission Chambers, and individual departmental layouts comments and signoff – November 16, 2016.
- Schematic Design Public Meeting at the Commission Chambers – November 30, 2016.

FUTURE MILESTONES (Dates Tentative)

- Geotechnical Report request – TBD
- Site water pressure testing request – TBD

1. PROJECT ACTIVITIES:

- Departmental layouts verification meeting was held at the Old Admin Building on November 16th. Majority of the initial layouts were well accepted, requiring only minor modifications. Final layouts of each department are going to be greatly dependent on the ultimate building layout.
- Total square footage of the Grant Avenue Complex was reduced based on relocation of Purchasing and ASD departments to the Old Admin building.

2. SCOPE MANAGEMENT:

- Architect's Fee increase was approved on November 29, 2016 by BCC
- The Contract for further Archaeological Testing at the Grant Avenue site was approved by the BCC also on November 29, 2016 by BCC

3. TIME MANAGEMENT:

- Single scheme approval selection postponed for mid-December.

4. COST MANAGEMENT:

- No new issues.

5. COMMUNICATION MANAGEMENT:

- A360, an interactive web based project data repository, remains the main project data repository.
- Recent press releases mentioning the project: N/A

6. RISK MANAGEMENT PLAN:

- No new issues.

7. PROCUREMENT MANAGEMENT:

- No new issues.

8. STAKEHOLDER MANAGEMENT:

- Design Team is disseminating project information through the County's Project Manager and A360.

For any further information about the project please contact:

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