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SANTA FE COUNTY ADMINISTRATIVE OFFICES

MONTHLY REPORT – OCTOBER 2016

Design Team is proceeding with Schematic Design tasks based on the Programming Phase findings and agreements outlined in the September 2016 report.

MILESTONES ACHIEVED

- Traffic Impact Study completed on 10.05.2016.

FUTURE MILESTONES (Dates Tentative)

- Initial Design Charrette – November 2016
- County Staff Review – November 16, 2016
- Geotechnical Report request – TBD
- Site water pressure testing request – TBD

1. PROJECT ACTIVITIES:

- Project team has met with the County regarding alignment of new MACC and program/departments and estimated construction cost.
- Schematic Design meeting was held at the Design Group's office on October 25th. Three project schemes were discussed at the meeting, with the Scheme 3 stretching along the Grant Avenue and with a courtyard opening to the west appearing to be the leading one.

2. SCOPE MANAGEMENT:

- Program/Schematic Phase reduction.
- Project team has been sketching and developing different schematic concept options given program.

3. TIME MANAGEMENT:

- The design team and the County reviewed and approved a revised project schedule.

4. COST MANAGEMENT:

- The County and the Design Team are expected to provide alignment between increased scope of work and the revised project budget during the Schematic Design Phase.

5. COMMUNICATION MANAGEMENT:

- A360, an interactive web based project data repository, remains the main project data repository.
- Recent press releases mentioning the project: N/A

6. RISK MANAGEMENT PLAN:

- No new issues.
- Aligning increased scope of work and the revised project budget during the Schematic Design Phase needs to be reconciled.

7. PROCUREMENT MANAGEMENT:

- No new issues.

8. STAKEHOLDER MANAGEMENT:

- Design Team is disseminating project information through the County's Project Manager and A360.

For any further information about the project please contact:

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