

SANTA FE BOARD OF COUNTY COMMISSIONERS
COMMISSION CHAMBERS COUNTY ADMINISTRATION BUILDING

SPECIAL MEETING

March 20, 2000 - 2:00 P.M.

Notice of Study Session & Agenda

Notice is hereby given that the Santa Fe Board of County Commissioners will hold a Study Session on Monday, March 20, 2000, at 2:00 p.m. in the Commission Chambers at the County Administration Building, 102 Grant Avenue, Santa Fe, New Mexico to discuss the following item:

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV Discussion of Fiscal Year 2001 Budget Formulation
- V. Adjournment

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BOARD OF COUNTY COMMISSIONERS

SANTA FE, NEW MEXICO

SPECIAL MEETING

MARCH 20, 2000

Joe S. Griñé, Jr., Chairman
Paul Duran, Commissioner
Richard Anaya, Commissioner
Marcos Trujillo, Commissioner
Javier Gonzales, Commissioner

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SANTA FE COUNTY
SPECIAL MEETING
BOARD OF COUNTY COMMISSIONERS

March 20, 2000

This special meeting of the Santa Fe Board of County Commissioners was called to order at approximately 2:10. by Chairman Joe S. Griñé, Jr., in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

Roll Call preceded the Pledge of Allegiance and indicated the presence of a quorum as follows:

Members Present:

Commissioner Joe S. Griñé, Jr., Chairman
Commissioner Richard Anaya
Commissioner Paul Duran
Commissioner Javier Gonzales [late arrival]
Commissioner Marcos Trujillo

Members Absent:

None

III. APPROVAL OF THE AGENDA

Commissioner Duran moved to approve the agenda as published. Commissioner Trujillo seconded and the motion passed by unanimous voice vote. [Commissioner Gonzales was not present for this action.]

IV. DISCUSSION OF FISCAL YEAR 2001 BUDGET FORMULATION

SAMUEL MONTROYA (County Manager): Mr. Chairman, members of the Board, thank you very much for taking the time, both the staff and the elected officials, to construct the 2001 budget. We would like to pass out to the Board several handouts today, presenting some of the goals and objectives that we put together for the 2000 budget last year and we'd like to go over these and see if these have been met, and using them as a tool to

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structure the objectives for 2001.

Mr. Chairman, we also hope to be talking to you about some of the discussions that we had during the staff retreat to think about long term initiatives and ask you to help us make those goals and initiatives fresher. We also wanted to talk to the Board about how the revenues are doing, Mr. Chairman, in terms of the growth if any in the particular areas that are relevant to the budget. We'd also like to point out to you where there are shortfalls and there are items that might concern the County long term.

We would also then like to talk to you about the initial cut or the preliminary cut on the draft budgets that have been submitted by the department heads and the elected officials and how those requests impact existing revenues and what we would be looking at in terms of growth in those areas. I would also, Mr. Chairman, like to talk to the Board about any recurring expenses that would be built into the budget based on any priorities that the Commissioners might instruct the County on relative to growth in personnel in whatever particular department or elected officials office. Also, looking at any programmatic changes that would grow the budget in any particular fashion. And then going to the Board to ask you for any particular priorities that you might be thinking of as an individual Commissioner and/or as a Commission in general.

Basically, Mr. Chairman, those are the issues that we would like to address with the Board today and we would like to start, Mr. Chairman, by going over the goals and objectives that the Commission laid out last year and then go to the administrative or the County Manager's Office mission and goals as well and have you ponder those for a minute, Mr. Chairman, and if there are some changes or issues that we would like to discuss there, at least that would provide the format or the foundation if you will for the development of the budget.

We have asked several of the department heads and division directors to be here with us today, Mr. Chairman, to be able to answer any specific questions relative to their preliminary budgets as they have been presented, and how you feel about any programmatic initiatives within those departments, within the elected offices that we could shed some light on.

But for starters, Mr. Chairman, if there is no objection, I would like to start with the mission of the County Commission and then look at the five goals that were set forth by the Board to see if these issues are still on the priority list if you will, for the Board of County Commissioners. Mr. Chairman, the mission statement as is found in the existing 2000 budget reads as follows:

Santa Fe County government strives to be a responsive, cutting-edge organization which has integrated division of its citizens, employees and elected officials. The Santa Fe County Commission is strongly committed to protecting and preserving cultural traditions, pristine resources and diverse communities. Our administration is dedicated to the health, safety and welfare of the public we serve and to ensure the quality of life and preservation of resources for future generations. Citizen involvement is an essential and integral

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component to the success of Santa Fe County government. The Santa Fe County Commission is committed to working collectively with constituents in solving problems confronting our communities as we move into the 21st century.

Mr. Chairman, under that mission statement, the goals and objectives for the current year were the following: To adopt a General Plan; To address solid waste program issues; To pursue regional land use and water planning issues; To pursue health and safety bond referendum for road improvements and emergency equipment; and finally, Health care policy and implement the health care plan.

Those were the five goals laid out by the Board of County Commissioners. Mr. Chairman, I'd like to ask the Board if those are still the priorities of the Commission and or if there are any new initiatives that the Commission would like to discuss. There are also the same issues that we probably need to go over in terms of the administrative office, the County Manager's Office, I don't know if you want to do those in tandem or if you want to work specifically just on these issues for now and then go to the manager's goals.

COMMISSIONER TRUJILLO: A point of clarification, Sam. Water planning issues, that includes both availability and quality, right?

[Commissioner Gonzales joins the proceedings at this point.]

MR. MONTOKA: Correct. That's my understanding and I believe that's what Mr. Lopez espouses.

COMMISSIONER TRUJILLO: Thank you, Sam.

MR. MONTOKA: Mr. Chairman, any direction on how you'd like to proceed? Would you like the manager's issues to be put on the table as well, or you'd like to cover that separately?

CHAIRMAN GRINÉ: Whatever you think, Sam. Whatever the Commission wants.

COMMISSIONER DURAN: Excuse me, Mr. Chairman. So Sam, you're asking us -- what is the question? These are the goals that we have?

MR. MONTOKA: Mr. Chairman, those are the current goals that you have set forth in the budget instrument that we are currently administering as we speak. As we prepare for the 2001 budget initiative, which starts in July, we are asking for direction from the Commission to look at these goals to see if they are still the same initiatives that are currently your priorities and or if we have kind of a change in those priorities and what those would be. I understand, Mr. Chairman, that we cannot put a definitive decision on this today, but most certainly if we could start that discussion, we would understand, in other words, the main focuses of the Commission as we speak.

COMMISSIONER DURAN: Mr. Chairman, well it seems to me, Sam that these goals that we had and that we're working on right now would continue to be issues that we're concerned with in the budget that we're currently planning. So I guess that answers one question. And you wanted to know if you should bring the manager's --

MR. MONTOKA: Mr. Chairman, I think to finish that first point, we'd like

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to know if there are any other major initiatives that the County Commission, aside from these five, if you believe that we need to add on to this list -- during the course of let's say the last nine months, from what you've learned sitting on the bench during the course of your tenure, is there anything else that has come up that would become a major initiative that should be added to this as we begin to evolve the document?

COMMISSIONER DURAN: I have one that I think that we talked about in our retreat, and that was to assist the County Assessor in his effort to put together a program down there that really addresses his needs in properly assessing properties out there and really maintaining the cutting-edge technology down there. Because it seems to me that the only way we're going to really provide additional services to the community is to increase our revenues and I think that that's one way that we can do that. I know we've talked about other revenue generating activities but I really think we need to offer him some more support, and I'd like to see that added as number six, because without his -- he's the one that collects all the money, most of the money for us.

If you look at the chart that you gave us, the local tax effort represents \$17 million of our budget and I think we need to have that as a priority in the system.

MR. MONTROYA: Mr. Chairman, if I could ask for a little bit of clarity. The Assessor during the course of the last several months has been espousing the ortho-photography project. We took that to the legislature as a major issue that the Commission supports, Santa Fe County supports. And basically goes I think to the heart and soul of providing good information for whatever particular venue we might choose to use it for and let me give you an example. If the ortho-photography, I think would give us a current sweep of an aerial photography, if you will, for the ability to use GPS and all of these other technical advances so that we could determine where there are new homes being built, where new homes should go on the tax role. We could use it for law enforcement in terms of helping them get to locations quicker. We could help the Public Works Department by determining where new developments have gone so that we can determine where any road initiatives or drainage issues need to be done.

Most certainly the Land Use Department can utilize it when there are new communities coming up that require planning designations or where a community is putting together a respective plan, use it as a tool to lay that district out and many other issues that I think complement what we try to do as a government. I just want to point out, Commissioner Duran, if those are the kinds of initiatives that the Commission wants to support, I think that's one clear and concise example of if the Commission supports these initiatives, that if we're able to do something like that, that would serve not only the Assessor but the entire County, so that we could become more updated on what kind of development has taken place in the last ten to five years. Something like that. Is that -

COMMISSIONER DURAN: That's basically it. I know that the legislature -
- I'm not sure we can find within our budget \$600,000 to fund the effort but I think that it would be nice if we could have it as one of our goals to try and find other entities. I

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understand that the state wants to contribute to this. I think Los Alamos is willing to contribute to it. I just think that since almost all of our money comes from the local tax effort that we should try and do whatever we can to give that department the tools to increase the revenues generated.

MR. MONTOKA: Thank you, Mr. Chairman.

COMMISSIONER GONZALES: Can I just -- and I apologize for being late, Mr. Chairman, members of the Commission. Just, I don't know whether it would be proper to broaden that goal a little bit more and focus, one of the goals being technology, what technology can do to provide better tools for all agencies of County government, whether it's the Assessor, the Treasurer, or even our Land Use Department in how we deal with the public. I'd like to say, actually as part of that that mission, if Commissioner Duran agrees, that we create some type of effort to really utilize technology to enhance County services, therefore recognize inefficiencies and trying to free up some money to put into County services.

I talked to Agnes about a couple of issues and that would be how we could hopefully communicate better with our community, so we can use technology to perform some of our County services that we could probably do better by the use of technology. I don't know if it's appropriate, Commissioner Duran, if we can create a whole technology effort and throw in the GIS efforts and what the Assessor needs to do his job better into this big pool of technology resources.

COMMISSIONER DURAN: And would that be goal number six?

COMMISSIONER GONZALES: Maybe we could do it under goal number six. We could just bring technology into Santa Fe County. We've been talking about it for some time. I understand that the Assessor has done -- is he here? Is the Assessor here?

PHILIP TRUJILLO (Country Treasurer): He's at a workshop, I believe, in Ruidoso. But I think Chris, from the office is here.

COMMISSIONER GONZALES: And Chris, I think as I understand, as the lead of this has actually done a really good job of creating a homepage to show what technology can do to interact more with the citizenry. I've introduced Agnes through NACO to a group called EasyGov.

AGNES LOPEZ: Yes, I talked to him and he's sending a proposal.

COMMISSIONER GONZALES: EasyGov is a private company that basically provides software to counties to help us interact more with our citizenry in terms of licensing and permits, and just the whole gamut of services that we have with our constituents. And that might be a good start for us to see if that works. Maybe we could create some type of technology for this part of our mission, identify by department and by elected office some of the goals within the groups the type of technology they would like. I know there's lots of law enforcement toys out there that would be great in terms of maybe trying to provide more efficiencies, actually hand out computers that the officers actually walk out with and generate lots of activity.

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COMMISSIONER DURAN: I think that that's an amendment to what I was saying, but I really think that the GIS and the ortho-photography, everything else kind of spins off of that. All the departments benefit from that, from the Sheriff to the Fire Department and Land Use. But, yes, I think that would fine if under number six, as one of our goals and objectives, that we have a technology goal here. And that that would include GIS enhancement and anything else that would fall under that.

COMMISSIONER GONZALES: Then I assume when the departments come back and tell us what they would like, then we're going to have to vote on an issue of priority and maybe at that point the priority is funding the \$600,000 for the new GIS or they may be other areas that come forth that we're looking at that might contribute at the time. At least everyone could bring forward their priorities in terms of technology that they would like to help fund.

COMMISSIONER TRUJILLO: Mr. Chairman, I want to go in another direction, especially in light of the regional effort that's taking place now regarding liquid waste. I think that initiative should be included here as of paramount importance. We went to Washington, D.C. and sat down with Domenici and he's quite receptive to what the region's doing regarding liquid waste and we got \$750,000 for that effort and it's of paramount importance to address that issue in northern Santa Fe County and county-wide.

MR. MONTTOYA: So we'll have the regional liquid waste initiative and a technology initiative to include ortho-photography and GIS components. Mr. Chairman, before we go any further, I'd like to ask Estevan, relative to goal one where we talk about adopting the General Plan, there was a lot of work done this year and I know the Commission acted affirmatively on lots of the planning initiatives, and I'm not sure if adopting the General Plan, if that was done totally, or if there are other components that still need to be done, or is that in effect. I understand from Mr. Kolkmeier that we've come a long way in the General Plan side of things.

ESTEVAN LOPEZ (Land Use Administrator): My understanding on that is we are done on that although there are parts of that, including the support plans and various community planning activities that now will spring forth from that. So in order to implement this I think the next stage, particularly with regard to funding is to support the planning that's necessary.

MR. MONTTOYA: So would it be more appropriate then to strike item one and make that more conducive to support the creation and adoption of community plans, countywide? That seems to be the next component coming up. Is that right?

MR. LOPEZ: That's right. And there may be some other pieces of it yet that need to be put together with the General Plan that has been adopted, but that's one that certainly springs to mind.

MR. MONTTOYA: I guess my question is is there a better way to structure that? We're reading off the Commission's goals and objectives. It just simply states, adopt the General Plan, which I think the Commission did.

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COMMISSIONER DURAN: Maybe the Commissioners can help me with this, but we've adopted the General Plan. My understanding now is what the Planning Department is doing is going through the process of creating ordinances and updating the ordinance so that we can implement the General Plan.

COMMISSIONER GONZALES: I think the General Plan basically laid the framework for us to begin all the community planning process. So we still need to finish with the Community College District. We need to deal with the Tesuque plan that's going to be coming forward. Then I guess after we adopt those plans, then they actually write the ordinances to support those. So is that right, Estevan? They're not ready to write the ordinances yet because each of the components of the General Plan have not been completed yet.

MR. LOPEZ: Actually, it's kind of a bit of both of those, because some of the communities are actually ready to go forward. The community of Cerrillos is already going forward with theirs, so we're in various phases along that way. But all of it goes to implementing the General Plan that you've already adopted. So I think it might be good to phrase it in terms of supporting initiatives that will go to implementing the General Plan, including the support of the community planning initiative and ordinances that implement the General Plan.

MR. MONTTOYA: So, Mr. Chairman, we'd write in Support initiatives to implement the General Plan.

CHAIRMAN GRINÉ: Which covers pretty much everything.

MR. MONTTOYA: Any other items, Mr. Chairman, from the members? That doesn't mean we have to do it all know. As we start discussing and something comes up, we can come back and add other items, but I just thought that if you had anything else that we could add immediately we would do that as we're going. Seeing none, Mr. Chairman, I think it would be important also, Mr. Chairman, to go over the goals and objectives of the administration, because I think it clearly indicates the direction from the Commission to the Manager about the issues that were important to the Board and hopefully some of these can be struck because they were completed. So we'll go through some of these now.

Statement of goals and objectives for fiscal year 2000: Improve community facilities and services; a) Devise a plan to fund and construct a new administration building, Public Works facility, and emergency services complex. Part of that has been completed because we are constructing the law enforcement complex, which incorporates law enforcement and emergency services. b) was to begin construction on new facilities. c) Obtain the Hagerman well. Under item 2 we had Improve internal procedures; Obtain an unqualified audit; maintain balanced budget for fiscal year 2000, maximizing use of resources with focus on health, safety and customer service issues; Eliminate identified safety hazards by inspecting and identifying all hazards to County facilities and assuring OSHA compliance; Identify and implement policy initiatives by the Board.

Three, Prepare for the future, prepare a strategic plan and pursue policy

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implementation countywide. Four, Improve intergovernmental relationships and cooperation with other jurisdictions, neighboring governments, senior governments and related institutions; Pursue regional opportunities for growth management, trash collection, water issues, law enforcement, emergency services and health care. Five, Strengthen human resources management; Develop and implement an employee recognition program for cost saving ideas; Revise the Santa Fe County Personnel Policies and Procedures; Focus and extend employee training and development. Under customer service, return all phone calls within 24 hours; answer phones within three rings; respond in writing to all written correspondence within seven days; Use the County's webpage to distribute County information; and educate employees, media and interest groups on County operations and initiatives.

Mr. Chairman, that comprised the goals and objectives for the administration. We have had substantial movement in many of these areas and are hopefully well on our way to completing many of these. Mr. Chairman, I simply wanted to put these in front of the Board and remind you of the initiatives that you have called upon the administration to complete. As we think about 2001, we are preparing a new list of goals and objectives that we will introduce to the Commission at the next budget meeting, but I did want to go over what you had asked of the administration previously, and that is basically that program.

COMMISSIONER TRUJILLO: Mr. Chairman, just so we're congruent with what we discussed earlier. To improve intergovernmental relationships, we need to add liquid waste efforts there.

COMMISSIONER DURAN: Mr. Chairman, Sam, do you have a plan as to when we would begin the discussion on these items?

MR. MONTROYA: Yes, Mr. Chairman, actually, we have a calendar for development of the budget. Basically, today was our initial meeting with the Commission to introduce to you the fact that we were unraveling the process, I guess on how to develop the 2001 budget. We will, before you depart today, share with you a calendar on how many different hearings we plan to have and where we will come back to the Board and ask for your direction in terms of the content. But yes, Commissioner Duran, we expect to go over that with you as well before the end of the day.

We're simply wanting, at this point, to kind of set the foundation for what was required of the administration currently in this fiscal year, what your objectives were, and then move now to looking at the revenue picture and talking to you about the kinds of growth pressures that we have relative to the organization and how we should pursue to focus our resources.

COMMISSIONER GONZALES: Just on a couple of issues I wanted to bring up, Sam. When you came forward with the budget last year, we had asked in terms of customer service that each of the departments create a list of their goals and their objectives on how to improve customer service. I just wanted to make sure in the budget packet this year we have some measurement to see if they were able to accomplish those goals, if they

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were, do we know if they weren't, can we reapply to the personnel issues. And also, can we ask -- back to technology and the fact that we've had this Internet site up for a year and a half. I'm not sure how many, all of us are using it as actively as I'd like us to. I think we need to ask the department heads to basically, if we are going to make a commitment to technology and using it to communicate with our communities to ask if they can come forward and give us an idea in their budget, basically how they intend on using the County's website to continue to communicate with the communities or to conduct business or if they plan to at all or not.

The elected officials, that's always a discretionary on your part whether you want to or not, but the department heads, I'd like to have it mandatory that in their budget that they begin to identify -- I know you've all identified people within your departments who are focusing or who are supposed to be the focal point on the webpage but I'm not sure if we're actively getting the word out that it's available for the community to use. People aren't really using it as means of gathering information and communicating with the departments. So I'd like to see that also as part of the budget document. I'm not sure if that creates more work to do that, but it's important to begin to use the webpage a little bit more.

And then also I'd like to see if we can get a more simpler name that would actually loop into the County. I know there's that string, but we're never going to be able to educate the public, I can't even remember what it is because it's so long, that whole string, so can we secure a domain name that's a simple name that we can build a brand around and when they click on it it will go to the string that we have to have.

MS. LOPEZ: We can look at using an alias.

COMMISSIONER GONZALES: So can you have some options for us during the budget session, whether it's www.santafecounty.com or something like that? We have to secure the domain names so we know they're available.

MS. LOPEZ: Right.

MR. MONTROYA: Mr. Chairman, before we delve into the actual numbers that I think are very important and probably are the cornerstone to the Commission determining how to structure the policy document that we're asking you to consider here, we want to talk about a couple of things. First of all, and not in any particular order here, Mr. Chairman, I think we need to point out to the Board, and this is no secret, that the revenues to the County have been fairly flat over the last three years and the revenue analysis that we're going to ask Katherine to go into in a few minutes here, reflects the fact that the revenues for 2001 are flat once again, relatively flat. There's a bit of growth, but nothing really to get excited about.

So we need to point out that the revenue trend seems to continue its realm of being flat. We also want to talk to you during the course of this discussion about the need or the importance of performance measures to the respective elected offices and the departments simply because at senior staff, as an example, we talked about using some of the management tools that we have available to use through the Association of Counties, as an

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example, in the insurance pools. We are finding now that the calculation from the Association of Counties for insurance is based on a three-year loss and I think Commissioner Anaya can attest to the fact that over the last three years, the County has suffered some losses in multi-line and also we have some workers' comp. initiatives that we need to study thoroughly.

But I think we need to tie losses by department or by function to how we're doing business and are we able to improve how that service delivery is done so that we can reduce the number of losses and/or claims against those particular insurance pools, simply because the cost continues to rise. We're talking here basically about cost containment and the only way to do that is to go back and have performance measures tied to the departments and more specifically, to keep the ones that have been out of the loop, continually out, and the ones that are in the loop, to put together a plan to affect those losses to go down in terms of the number per department.

And then we also need to talk to you about what basic priorities the Commission has in terms of what we intend to do in terms of growth pressure, and by that I mean that if we are seeing that, as an example, the Public Works Department or the Land Use Department has additional pressure and they require additional FTEs, what kind of commitment do we need to make in these areas? Or quite possibly the Sheriff's Department might have a request for additional deputies. We might have a request for additional firefighters. Those are the growth pressures based on the priorities that I think we're going to have to work with.

So those are basically the three components that are think will be important to how the budget is structured. Before we begin discussing how to allocate our resources, I think you need to get a definite idea of what those resources are. I'd like to defer to Katherine and then come back and discuss a couple of other items with you, Mr. Chairman.

KATHERINE MILLER (Finance Director): Mr. Chairman, Commissioners, if you look in the packet that we gave you, if you could look at the chart that look like this and then this little spreadsheet actually goes along with it to explain it. Unfortunately, the color printer wasn't working. The chart was going to be in color for you and be a little clearer. What we did is we gave you this current fiscal year and then the projections for next year. And I'd like to explain some of the variances that you see.

As you can tell, over all, the revenue picture is very flat. Only growth of \$379,000 is projected. There's a couple reasons for that. First of all, in the local tax effort. You'll notice it actually went down. There are a few contributing factors to that. First of all, in the current year, there is a 1% administrative fee for collection, and in the current year, that was not concerned. That goes into the evaluation fund. That was \$180,000 that was not taken off the top of the County's projected tax revenue. It should have been taken off. It was definitely budgeted in the evaluation fund, but it was omitted from a deduction on the revenue in the current year. So that's \$180,000 right there.

Another contributing factor to it is that the prior year collection was estimated to be

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\$1 million. We will not hit that mark on prior year collections. We'll probably be about \$750,000, and we're projecting that same thing for next year, about \$750,000 in prior year tax collection efforts.

Another factor, if you recall, in the fall we had a special meeting to reapprove the rates. In prior years we had had a portion of the property taxes that were being considered twice. I believe it was in the non-residential area and I'm not real familiar with the actual detail of that and Benito's not here to explain it, but when the budget was prepared last year on property taxes, there was a certain portion that was counted twice. We have taken that out in our projection for next year. That is why although there's about a \$70 to \$80 million net new, you still see a drop in the local tax effort.

On the gross receipts taxes, we're projecting a 3% growth, which based upon this year's collection and how it has varied from month to month. The only reason we're doing better this year than projected was because of the tax amnesty done by the state. We are not sure that they will do that next year so we have to take a somewhat conservative approach to it and we're looking at 3% versus last year there was a 4% growth over the previous year.

If you look at the taxes state shared, you'll see that actually goes up from \$406,000 to \$1 million. That's because of the motor vehicle tax. It's been shifted from general fund to road and now back to general fund by DFA. So it's not an actual increase over all to our overall revenue picture, but it's now going to be attributed back to general fund.

Then licenses and permits, we estimate to be -- these are done on a three-year moving average. So we take, every three years, a moving average and that's how we get our projected. That's what's plugged in here for the projected. And that goes as well for fines and charges and fines and forfeits and miscellaneous revenues. So you can see those are fairly standard across each area.

So I suppose the disappointing side of that is that there's a lot of demand on the County in the way of cost of living increases, the union negotiated contracts have about a million dollar impact per year on the recurring revenues. The 3% to the County and to the Sheriff, CWA union negotiations will jump our recurring expenditures about a million next year. Also we see an increase, as Sam pointed out, in liability insurance. We're looking at about a \$300,000 there. I believe we capped out this year on an increase of 15% and they're considering about a 5% increase next year.

One other area, health care costs. The state has indicated to us that there will be about a 10% increase there. These are all some items that are out of our control. They come from outside influences and we need to respond to those and make those changes to our budget on the expenditure side, yet we don't necessarily have those resources on the revenue side to react to them.

That gives you a basic idea of the revenue picture. I don't know if you have any questions on that particular portion of the presentation.

COMMISSIONER GONZALES: Where does that leave us in terms of

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expenses for the year? Zero growth? Is there going to be a decline? What's the outlook for delivery of services this year?

MS. MILLER: Well, at the moment we probably have about a \$3 million gap from what's been proposed in recurring expenditures, maybe even about \$2 million.

COMMISSIONER GONZALES: There's a \$3 million gap from what we're spending this year to what we're going to have available this year?

MS. MILLER: No, what I mean what's being proposed by the departments and what we estimate in revenues. One thing I would like to state though, that is very cursory. We have not had a chance to go through the individual budgets. I'm sure in some of that there are duplications, where one department has budgeted the full amount and enterprise funds may be kicking in some of those costs and we have not had an opportunity to do that. Also on the jail, we need to take a real fine look at the jail transfer and that has not been done yet. So there's quite a bit of work to do on those individual department requests.

We have hearings scheduled with the departments the first week in April to refine those requests but I just wanted to give you kind of an overall picture of where we are and could probably even give you a little more detail with one of the handouts here, if you'd like to see that.

COMMISSIONER ANAYA: Mr. Chairman, Katherine, one of the factors that will be factored into this year's budget proposal was the Y2K factor, which Sheriff Sisneros brought to my attention. Would that play a role as far as the budget timing? I'm sure it would, but to what extreme? And I also want to comment about the multi-line pool. Can you answer that question.

MS. MILLER: I'm sorry, I didn't hear the first part of the question.

COMMISSIONER ANAYA: Last year's efforts in preparation for the Y2K, I know there was a substantial amount of money generating in that direction. Is there any chance of recovering that kind of money?

MS. MILLER: Last year we did have a large hit, especially in the Sheriff's Department, the emergency services area on the Y2K because we had so much overtime. We have also taken another look at how the budget was structured for salaries and benefits. One of the things that the Sheriff's and the EMS and fire, they're on a different schedule than the rest of the County. Actually, we should not budget 2080 hours. Their scheduled work is about 3,100 and some odd hours. So that's one adjustment we've actually had to make to the budget because we have to consider that that needs to be in there. Now, we tend to make some of that up in vacancy savings. And we will notice, there's been a lot of vacancies this year and those vacancies will recover some of the costs that the Sheriff's and Fire expended in overtime.

COMMISSIONER ANAYA: Also, one of the factors that features into the premium rates that are charged to the counties are of course automobiles, what kind of equipment you have on hand, properties, and all these come in to establishing a premium for

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each and every county. And I'm wondering if Santa Fe County has a surplus of non-used vehicles that we should get rid of and not use them in the inventory for the Association of Counties. Perhaps in that direction we might be able to find a few budget savings as far as premiums are concerned in the next budget, that the multi-line will consider.

MS. MILLER: I appreciate that comment. As a matter of fact we are looking at cleaning up a lot of the surplus items and removing that and we will make an effort to make sure that those things are taken off of the insurance, because that could be a contributing factor as well.

COMMISSIONER ANAYA: I'm sure there's a lot of equipment that's being warehoused and gets billed under inventory. It would have to be put out to auction or whatever. Maybe that will help alleviate that particular payment.

MS. MILLER: What we could do, Commissioner Anaya, is to verify that our fixed asset list, when we do the verifications with the departments, we could make sure that that is also coordinated with risk management, which is the point of contact for the Association of Counties anyway.

COMMISSIONER ANAYA: And also taking into consideration establishing a risk management entity, so they have their own risk managers, which of course that softens the civil rights issues that come before the multi-line pool, maybe somewhere leaning toward that direction might help to bring those things down. This is only insurance, because commercial insurances never offer rebates for doing good, where they have a surplus, they invest like the Treasurer does and if it goes over and above \$2 million or something like that, it's distributed among the counties that have done very good. Their premiums go down, plus they get money back, like they did in workman's comp. These are all things to figure into the 2001 budget because it's too late for this one.

MR. MONTROYA: Mr. Chairman, Commissioner Anaya, I've listed a couple of things here that have had serious impact on the existing budget and some of the things that I think we need to consider for the upcoming budget. First of all, on the insurance side, Katherine covered this earlier, we have an expected growth in health costs, and I think Arturo stated that it was a 12% increase in health insurance. Is that correct? So we're looking at a 12% impact here that could be huge in terms of the calculation when you actually put the money down. And the point we've made at least twice now about the impact on the pools and how that affects us after a three-year history.

The other thing that has been of major consideration this year has been the gas cost. We are currently putting in some new tanks at the Public Works Department, underground tanks. We had to take the old ones out and remediate there. But the lack of not having access to those tanks has cost every department that has vehicles, the fact that they have to pay the market value. Anybody on the street today can see that those costs are between \$1.55 and \$1.75, which no one in last year's budget prep could have even imagined that we would be at those levels. With the availability of the tanks, we were paying, \$1.00, \$1.00, something like that and with the fact that we do not have accessibility, we've been paying

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40 cents on the gallon or 30 to 40 cents on the gallon over a nine month period now.

Almost every budget has needed to have some kind of an augmentation to those. We've been trying to do them internally but some of them are just going to exceed that.

Then obviously, something that the Commission always wants to keep in the forefront is how to program for a cost of living index in 2001. Obviously, all of our union negotiations are done for a three-year period but we always consider cost of living. And the other element would be what new staff are going to be required to augment the operation of the County, whether it be more deputies or whether it be an economic development specialist.

CHAIRMAN GRINÉ: Planners

MR. MONTTOYA: Planners, a safety person. We've been talking about the fact that we really need to have more of a safety presence. We do have our own risk manager, but without someone going out there and red-tagging things about potential losses, and then them happening later, we're not able to really manage in the field. So we need to look at this and see where those new people go and how much that price tag will be. So those are at least some of the areas that we need to discuss with you today.

CHAIRMAN GRINÉ: Sam, I had a comment to make about health insurance. Of course, I don't know if I should let the cat out of the bag, but anyway, who's reviewing whether the Commissioners and elected officials will be insured under the health plan at the County? Who decides that?

ARTURO RODRIGUEZ (Personnel Director): That's been taken care of.

CHAIRMAN GRINÉ: So we're going to be able to continue on the plan?

MR. RODRIGUEZ: Everything will remain exactly the way it is.

CHAIRMAN GRINÉ: Because there was a question there that they were trying to eliminate us, all elected officials and County Commissioners. So that's taken care of, right?

MR. RODRIGUEZ: It's taken care of for Commissioners and elected officials.

CHAIRMAN GRINÉ: And the other question I have is, I'm sure you're not factoring in, because it's kind of premature too, that if this jail thing works out, this annexation, if that was to take place and happen, when will those figures be coming in to the County?

MR. MONTTOYA: Mr. Chairman, my best guess would be that if all of the instrumentalities that need to be authorized go through the right process and get the appropriate signatures all the way down the line, from the Commission all the way to the State Board of Finance, that would mean that the third party vendor has 90 days to prepare the venue for the inmates, which would mean that they would actually be in business probably July and we would be able to pick up our first allocation for those services probably June, July, September, would probably be our first collection of any of those revenues.

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Clearly, we've not computed any of those discretionary funds simply because it's too early to tell how the process is going to evolve, and we're not counting those chickens until we know.

CHAIRMAN GRINÉ: And a question too along those lines, Sam, I don't know if you even have an idea, because the remodeling process is not going to be completed for on down a certain time line, but I guess from the moment of occupancy, do our revenues start generating then towards the County, regardless if it's one-third completed or one-half completed and filled up with inmates?

MR. MONTOYA: Actually, Mr. Chairman, the way it's written now, it really doesn't matter how many people are in there, they've got to pay the County the rental amount that's been agreed upon. So it will take them a while to fill it because they are kind of going through it programmatically, but that does not affect how the County receives its revenue. We set on a price and that will come to us regardless if there's one or 1,900.

COMMISSIONER DURAN: Mr. Chairman, Katherine, you said a while ago that there was a \$3 million gap between -- I'm trying to get this clear. Is that gap between the monies that we're going to be generating, the revenue that we're going to generate and what the requests are for this budget? And the other question I have is were the departments asked to keep their budgets flat?

MS. MILLER: Yes, the gap is between the requested expenditures and the estimated revenues and yes, they were asked to keep their budgets flat but some were not able to do that, some were not able to keep their requests flat, especially our Sheriff's Department. And then some of the organizational changes contributed to that as well as Sam said the cost of fuel and the cost of new FTEs, things like that have contributed to the costs being higher as well as the salary increase that was given across the board. So those are the major areas where increases have been brought into the budget.

COMMISSIONER DURAN: So right off the top, we're faced with having to slash the budget to the tune of \$3 million?

MS. MILLER: It's probably a little bit premature to state that. Some of it also depends on cash balance, which we're still projecting, but yes, there's definitely going to need to be some changes and some cuts in what was requested.

COMMISSIONER DURAN: When will you have an idea of what cash balances we have to roll over?

MR. MONTOYA: Mr. Chairman, Commissioner Duran, if I could try to interject something here that I think is relevant, then I'll give it back to Katherine. We need to do two things to answer your question. The first thing is that we need to talk to all of our departments, including the elected offices to curtail spending or to slow spending down in the last quarter of the fiscal year, which would begin April through June. We're going to make a concerted effort to talk to our departments to slow their spending down and hopefully to be able to utilize that slowdown to generate some cash balances that can be augmented and built up and moved over into the 2001.

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We're also hoping to have an early cut-off for purchase orders and we're talking about doing something 45 days before the end of the fiscal year, something that has not been done before here, and that would be around May 15, something like that, where we would stop spending in totality, except for any emergencies. We need to go to our departments and talk to them about these initiatives, but these are some of the things that I think we're going to have to do to slow down our spending, to try to recapture and build up some of these cash reserves so that the impact on what you're focusing on now cutting is reduced because of the fact that we're able to generate some of that money without you having to cut any additions.

But it requires cooperation and it requires a lot of discussion I'm sure from the elected people and the departments about what exactly do we mean. And as I pointed out earlier, to my understanding, this has not been done in any prior year and it's something that I think we need to put on the table and we need to discuss and we need to make a case for and I think having done that, your job of actually having to be in a position to cut, we want to try to minimize that and try to be able to give you a holistic budget if we can. But all of that takes some work and cooperation.

COMMISSIONER DURAN: So what is today's goal? What do you hope to leave today with?

MR. MONTROYA: Well, Mr. Chairman, I think what we need, to answer your question, that's kind of two-fold. First of all, I think it was our intention to tell you what our financial condition is. What our financial posture is. Secondly, to tell you that in order to develop the 2001, we need to begin to open a line of communication with the Commissioners and we needed to know from you, and I understand that it's difficult to put you in a position where you need to answer that question today, but at least plant the seed, to ask you in your own mind, what is important to you in terms of any priority as a county or as a Commissioner from your district, knowing now what you know about where we're headed and what our financial posture is.

Our intention is to have another couple of meetings with the Commission as we proceed through the budget to let you know how these things have changed and to give you solid numbers where you can begin to actually sink your teeth into where we're headed. But we did want to kind of give you a current status, if you will. Tell you about what has been affecting our budget and some of these things are in our control. Some of them are totally out of our control, such as gas and insurance. But there are some things that we can do to improve our posture there, but it requires more FTEs or a policy change. Teamwork is basically where I'm headed.

COMMISSIONER DURAN: So basically what you want to know is what kind of programs we are behind individually and as a collective body.

MR. MONTROYA: Exactly, Mr. Chairman, and if I could use this again --

COMMISSIONER DURAN: I would just like to say -- and don't fall off your chair -- but I think that part of the other concern I have, and I've gotten calls from some of my constituents is that I think we also need to support the Sheriff's Department in their

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efforts to provide more police protection to the community. Since you're asking about the kind of goals we have, that's another one of mine besides the technology.

MR. MONTTOYA: Mr. Chairman, I think that as an example, this area here. These are financial hits that are kind of out of our reach because we have to deal with the number they're giving us now. But we can be proactive about the future. We can certainly do that by putting programmatic changes in here to reduce these losses as an example. This is a bid by the state, so that's kind of out of our reach. But we can do things to affect losses here.

This is out of our reach until we're able to get our tanks at Public Works operational, functional.

CHAIRMAN GRINÉ: When will that be?

ORLANDO GARCIA (Public Works Director): June.

MR. MONTTOYA: So for this fiscal year it doesn't do us a lot of good, because we're at the market cost through June, I would say. But we can help here. Now here, this is something that we're asking you to consider because we think it's only fair that we're able to do something for the employees and we obviously want to keep our morale up and keep our retention here.

CHAIRMAN GRINÉ: Can't we work out a deal with the City to buy gas from them? Because they buy in bulk.

COMMISSIONER DURAN: The pueblos.

MR. MONTTOYA: I'll look into that. And the other thing here, Commissioners, this is kind of a dual-headed issue, because we have to decide what we're going to do with current problems or current pressures. As an example, the Sheriff. The issues we've been talking about losing are certified people to other entities because they are able to provide a more attractive package. That's something we need to think about here. Do we want a stopgap measure to keep our people from leaving. And then the hit on new FTEs. There's kind of two different elements under that perspective. And then when we do talk about FTEs, then we have to talk about who's requesting them.

Right off the bat, I can tell you it would be the Sheriff, it would be Land Use, it would be Community Development. Some of those areas are already here, so we need to mark these down, tell you how many they are, what the hits are and then have you help us make those decisions.

COMMISSIONER GONZALES: My concern is we haven't even talking about the availability of funds for capital projects. There are people in our community that count on us to come through for money for water lines, for roads and there's not going to be anything. I think we need to be realistic, there's probably not going to be anything available for capital projects. Anything that can be substantive in nature that's going to be meaningful to our community, right?

MR. MONTTOYA: Mr. Chairman, I want to point out that on top of all these issues, on top of all this, there's \$3.7 million in requests. There's a handout in your packet,

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in your blue folder --

COMMISSIONER GONZALES: It says capital outlays, not capital projects.

MR. MONTTOYA: Yes, okay.

COMMISSIONER GONZALES: I'm talking about capital projects.

MR. MONTTOYA: Right. And I'm headed that way too. But just to buy equipment to run the County we have an additional \$3.7 million request, and then we have community projects which have not been factored in. At this point, we're at zero.

COMMISSIONER GONZALES: Sam, do you still have a hold on capital outlay?

MR. MONTTOYA: Yes.

COMMISSIONER GONZALES: So unless otherwise, I'd like to keep that in place. Is that your understanding?

MR. MONTTOYA: Right. We kind of saw that coming and we had to talk to some of the departments that have a lot at stake there. And we do have six to five hundred. What's the final?

MS. MILLER: Commissioner Gonzales, I want to point out that the capital package was extremely small this year. Most of what was in the capital package was required. A million dollars in our landfill or transfer stations. Although that has not been obligated yet, we still need to use that. Sheriff's vehicles, all the elected officials gave up something in their capital package, as well as most of the departments, but a lot of the things that were in there were necessary, \$750,000 of the cash in capital package was for the jail costs, because our number of inmates has increased substantially over the last couple years.

Those were things that we couldn't hold back. We had to let those expenditures go though also. That's how we replenish contingency with cash.

COMMISSIONER GONZALES: What's in there now?

MS. MILLER: Actually, there's probably only about a quarter of a million that was not expended, I say not expended, but not obligated or committed.

COMMISSIONER GONZALES: Is this FY2001 capital package, does it include what was not purchased in 2000?

MS. MILLER: Some of it does, yes. For instance the transfer stations are requested again because those have not been committed or obligated at this point, so I could add that million to that quarter of a million. So there's one and a quarter. But we are still proceeding forward with the bids on those and actually to award it because that work needs to be done.

COMMISSIONER GONZALES: Thank you.

MR. MONTTOYA: Mr. Chairman, I think the short and long of it, it's not going to be an easy task to put this budget together. That is why I think we're wanting to ask you to kind of organize your own thoughts about where you'd like us to go, keeping in mind some of our restrictions.

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ROBERT ANAYA (Community Health and Economic Development Director): Mr. Chairman, Commissioners, one of the things that comes to mind in sitting here, I have no doubt that the Commission and all the department heads and elected officials are going to come to resolution on a final budget and we're going to all work through that. One of the things I think about relative to an exercise we recently went through in Edgewood was putting aside for a moment, what do we have to do additional projects, what are we doing with the money that we have? and I think every single one of us at this table, elected officials and department heads alike could come and justify to the Commission individually, each one of their items or requests for increase.

I guess what I would ask the Commission relative to, I guess the point of teamwork that the Manager brought up is that we get to a point over time that we look at the whole budget together and actually measure and see where has the money gone. Where have we invested more in public works or less in public works or law enforcement or EMS or community development and economic development and begin to gauge that and develop a long term plan so that we don't have to continually come back on a yearly basis as individual departments and/or offices fighting for next year's budget, but rather we come to the table and say this is where we got to from the past five years, these are the departments if you will, these are the elected offices if you will that have received maybe the brunt of the money, how do we begin to balance those scales.

And then the third part, taking that back out to those communities and not just to hear their concerns about what other projects they want, but just to tell them, these are the things that we have done with their money, with their taxpayer money. I think that exercise in Edgewood would be something helpful for us to carry through countywide to be able to show, on paper, in black and white. The Sheriff made a point about black and white, but it on paper where the money's gone and how we spent it, which will, I think help facilitate the difficult decisions that you're faced with now with such a tight budget.

BECKY BUSTAMANTE (County Clerk): Mr. Chairman, question, what are we doing in Edgewood? That was supposed to be a substantial amount of money.

CHAIRMAN GRIÑÉ: We're not going to get nothing. Not for a while.

COMMISSIONER DURAN: How come?

COMMISSIONER TRUJILLO: We're providing the service, right?

CHAIRMAN GRIÑÉ: I don't know how much it was, but I don't see it coming soon at all.

MS. BUSTAMANTE: It was projected to be \$110,000 per month.

COMMISSIONER DURAN: Does that increase the value?

MS. MILLER: Mr. Chairman, I just handed out kind of a schedule because Commissioner Duran had asked what's the schedule look like to the budget. I just wanted to give you -- this is kind of our working schedule, but just so you have an understanding of the time frame that we're looking at to try and move forward with the budget. The first page is March and we hope to have on March 30, some budget packets for discussion for

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all the budget hearings that you see scheduled from April 3 through April 12 and then we'll go into updating, and those are where the County Manager and Finance sits down with each individual department to justify their request and where we do a lot of the nitty gritty hacking of budgets and reviews of it. So that's scheduled for the first two weeks of April.

And then, we will take all that information and start to prepare it into a document that we can present to the Commission on May 9. So we welcome any individual input that you have between now and the first two weeks of April so that we can incorporate those requests and comments into the discussions during the hearings and then as we go along the schedule, we have to present to DFA an interim budget by June 1 and then a final budget by June 10.

MR. MONTTOYA: Mr. Chairman, I kind of hate to see the Commission so somber but it seems to look like, Mr. Chairman, that the revenues are a bit tight but we're hoping as we begin to get down to the detail in the budget that we're able to bring you a better picture here within the next 45 days.

COMMISSIONER TRUJILLO: Mr. Chairman, if we're going to be faced with this austere situation for the coming year, I like Robert's holistic approach about delineating what's happening across the board with departments and where the money's going from year to year so that the departments understand that they're getting what they need on some occasions. They need to be part of the team on other situations. Everybody is part of the decision making team.

MR. MONTTOYA: Mr. Chairman, we do have that information readily available. We did do a pie chart in the last budget that shows you exactly where the resources are going, where the Commission determined that those resources should go. We will probably come back to the Commission with a series of recommendations on how to tweak those resource allocations and we basically did not want to begin that process until we were able to share with you what our particular situation is as we speak today and try to extrapolate from your areas of concern or interests that you have and begin to possibly put our first draft together with those kinds of considerations in them.

But we will provide that for you for sure as you make your decisions.

CHAIRMAN GRINÉ: I have a question here. What does BARs mean? BARs to Susan for review?

MR. MONTTOYA: Budget adjustments.

MS. MILLER: This is our working copy for what we do in the whole budget department.

COMMISSIONER GONZALES: Mr. Chairman, to Commissioner Trujillo's point, I think that the issue of a strategic plan is important for all of us to help us understand because it does actually create goals, it's a public document. It will give us a means to measure ourselves every year, which we have done, but we need to do it better. We've tried to do it, but I think the whole issue in terms of customer service and we're going to go back and we're going to evaluate how far we've gone in meeting that objective. We need to develop some benchmarks and some measurements of performance so we know that we're

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on track. So I think a strategic plan is a good step to a holistic approach with some defined goals and measurements.

MR. MONTTOYA: Mr. Chairman, I would also like to take this opportunity to request from the Board a little bit of guidance relative to how to structure some of these hearings that need to take place that I think are very relative to the revenue picture. I'm talking about the main facility lease operating agreement. We had talked about the need to schedule a Commission meeting, possibly as a public hearing and our intent was to schedule something this week and I have talked to a few of you and schedules probably don't permit for public hearing this week but we did talk about the possibility of a public hearing next Monday night. And then having the Commission meeting on Tuesday as we regularly have scheduled. Would that work, Mr. Chairman? I'm simply looking for a good time, because we actually have some notice requirements and we have to get that out. Plus we're trying to get the instruments that will be talked about and reviewed out to the public as we talked about at the last Commission meeting, making sure people have four, five, six days to review things before the actual hearing and then we can take action if the Commission deems appropriate the next day, on the 28th.

COMMISSIONER DURAN: Mr. Chairman, I guess the biggest question is does the community have enough time to really digest the information. We meet on Monday, make a decision on Tuesday. Is that happening too quickly? Could we have a special meeting to vote on it maybe on Wednesday or Thursday. I'm not sure. My only question is if we do it on Monday as a public hearing and then vote on it on Tuesday, how is that going to be perceived out in the community?

COMMISSIONER GONZALES: This is what I understood, I agree, we need to -- one, I talked to Sam about earlier when he talked about the meeting on Monday was that we have a document that's ready to go out, hopefully tomorrow, even if it's in draft stages, but it's a clean document. So that does give, it gives people I think a lot of time not only to review it but to make recommendations. And what I'd like to do is have some type of attachment cover if possible that says, here's everything that's in place. Please provide all the recommendations or things you disagree with back to the Manager's Office, either by Friday afternoon or Monday morning so that at least they can have something for us on a sheet of paper that says this is where the community disagrees, where people are concerned with the contract or the agreement.

I just point out that I think this is not our normal course of business. I think it's important that we do this, but this isn't normally how we take contracts forward for reviewing agreements. Because of the nature of this I think that it's important that we have these public hearings. But it seems to me that if we can get it out into their hands five or six days before so they can actually review and make comments back to us, then I don't see a problem of us going forward for the Tuesday meeting to say yes or no to this.

My concern would be that if you don't make it available to Monday or even Friday and say, you've only got two days to review this. I think that that's -- we would then at that

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point, if it wasn't ready until Friday or Monday, I wouldn't even support having a public hearing on Monday and voting on Tuesday. Because that's not enough time. But if it's out tomorrow, that's a whole week to basically go through it.

COMMISSIONER DURAN: I guess the one question I have is Crane will be here, so the meeting on Tuesday is going to be filled with all of the rest of our agenda. And Crane is going to be here, my understanding is before that meeting. And so he would be available to answer questions that we have and the public has?

COMMISSIONER GONZALES: Exactly. We can also fax -- I don't know. If we can give a Friday or a Monday morning deadline, a lot of this stuff can be faxed to him in preparation.

COMMISSIONER DURAN: Or to us and then we can forward to him.

CHAIRMAN GRINÉ: How are we going to let them know? Are we going to let some of those main people that were in here, like the attorney, what's his name? Donatelli.

MS. MILLER: Most of the people who came to me previously, I've given my number and asked them to call me back early this week, that we would have some drafts to give them for discussion next week.

COMMISSIONER DURAN: When I got the letters from the Old Santa Fe Trail Association and the League of Women Voters, I only made two phone calls and all those people showed up. I think just letting those two people or several others know.

COMMISSIONER GONZALES: We have to notice it, so maybe we could issue a press release saying that the agreements are available from the Manager's Office. I'm sure the papers will --

MS. MILLER: Oh, yes. I get calls pretty regularly so I think the information will get back.

CHAIRMAN GRINÉ: Can you make that available today, so that it can fit the papers tomorrow? Probably just a fax.

MS. MILLER: As far as that it will be available? In the morning we have some final things to discuss and then we hope to have a final document, or subject to reviews of Attorney General and all that. But it will probably be ready by tomorrow afternoon.

CHAIRMAN GRINÉ: We can fax the papers today and tell them it would be ready at some time through the course of the day tomorrow.

COMMISSIONER GONZALES: We need to make sure on that cover, the AG, and all the disclaimers. This has only been negotiated by staff. It still needs to be reviewed by the AG's office, so everything cannot be acted on unless it's in compliance with the statutory statutes of the state of New Mexico. We need to have that disclaimer. Just looking at an agreement raw, people are going to not understand it.

MR. MONTAYA: In the same agreement we'd like to be able to tell them about the Monday public hearing.

CHAIRMAN GRINÉ: That would be fine.

COMMISSIONER GONZALES: Basically issue a press release with Monday's hearing, that the agreement or the proposed contract agreements are available in the office. We have a website, could we get it up on the website, Agnes? Can we get the agreements up on the websites, the contract agreements between the County and Cornell?

MS. LOPEZ: Sure.

COMMISSIONER GONZALES: Let's make it available on the website.

MS. MILLER: I have them in Word. Okay.

COMMISSIONER DURAN: I think that's a good approach. I think there's a lot of misunderstanding out there about this prison. They have time to review those agreements and then they'd realize that a lot of time and energy and we've really taken steps to protect them, to protect the public and the community. Then it won't be as big an issue for most of them. You would think.

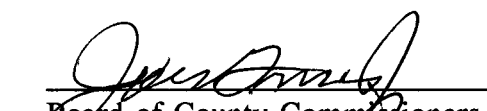
CHAIRMAN GRIÑÉ: So the meeting, the public hearing will be around six?

MR. MONTOYA: Six o'clock. Mr. Chairman, I don't think we have any other issues relative to the budget. I think we've given everything.

ADJOURNMENT

Chairman Griñé declared this meeting adjourned at approximately 3:40 p.m.

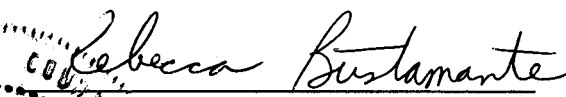
Approved by:


Board of County Commissioners
Joe S. Griñé, Jr., Chairman

Respectfully submitted:


Karen Farrell, Commission Reporter

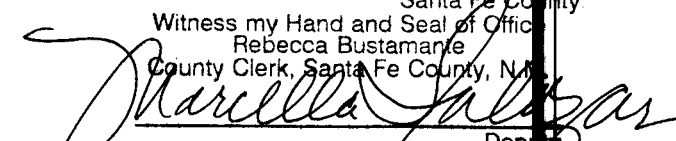
ATTEST TO:


REBECCA BUSTAMANTE
SANTA FE COUNTY CLERK

1111.114
COUNTY OF SANTA FE
STATE OF NEW MEXICO

I hereby certify that this instrument was filed
for record on the 29 day of Mar, A.D.
20 00, at 12:54 o'clock P.M.
and was duly recorded in book 1729
page 913 of the records of

Santa Fe County.
Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, N.M.


Depy

