

SANTA FE COUNTY

1712966

SPECIAL MEETING

BOARD OF COUNTY COMMISSIONERS

November 1, 1999

A quorum of the Santa Fe Board of County Commissioners was achieved at approximately 10:15 a.m. on the above cited-date in the Las Campanas Clubhouse on Las Campanas Drive, Santa Fe, New Mexico.

Members Present

Commissioner Joe Grifé, Chairman
Commissioner Richard Anaya
Commissioner Paul Duran, Chairman
Commissioner Javier Gonzales
Commissioner Marcos Trujillo

Members Absent

None

Elected Officials

Becky Bustamante, Clerk
Phil Trujillo, Treasurer
Benito Martinez, Assessor

Staff Present:

Sam Montoya, Manager
Agnes Lopez, Acting Administrative Services
Orlando Garcia, Public Works Director
Katherine Miller, Finance Director
Stan Holden, Fire Marshal
Diana Lucero, Land Use Administrator
Virginia Vigil, Policy Analyst
Berron Briscoe, Policy Analyst
Terry Brenner, Policy Analyst

Jack Kolkmeier, Planning Director
Oralynn Guerrerortiz, County Engineer
Robert Anaya, Public Housing
Terry Delgado, Sheriff Department
Arturo Rodriguez, Personnel Director
Corky Ojinaga, General Services Director
Estevan Lopen, Utilities Director
Denice Brown, County Attorney

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County Manager Sam Montoya welcomed the commissioners to the County's Senior Management Staff Retreat and reviewed the general economic profile including population, labor force, wages, personal income and business establishments that had been discussed during the hour previous to their arrival.

Mr. Montoya commented that New Mexico is considered a small business (under 20 employees) haven. Santa Fe County has the most small businesses of any of the counties in the state.

General Discussion: Year 2000

Commissioner Anaya cautioned that the County should prepare for a reduction in the collection of gross receipts tax influenced by the sovereign nations.

Commissioner Gonzales added on-line/Internet sales has having an effect on gross receipts tax. He noted that internet and mail order sales could harm local businesses.

Acknowledging that there may be a dip in gross receipts, Commissioner Duran advocated improving the Assessor's ability to assess and collect taxes. He suggested the Assessor's office and the Land Use Department explore ways their records can work together. Tax Assessor Benito Martinez commented that implementing the GIS system would solve many of the un-assessed property problems. He promoted more appraiser positions for his office.

Commissioner Gonzales commented that many counties around the country employ tax collectors. Treasurer Trujillo said the County did field collection data regarding mobile homes and while taxes were collected there was not much to be gained. He said he would like to see a greater focus on the large residential homes. Currently his office doesn't have the personnel to support much field work.

Commissioner Duran said he wanted the property tax problem addressed. He suggested opening a channel of communication with the title companies. With the real estate and building market as strong as it is, he recommended that all departments involved in land develop a channel to cooperate and coordinate information. An increase in County revenues would be instrumental in increasing wages and number of employees.

Responding to Commissioner Duran's suggestion that the Assessor work with title companies, Clerk Bustamante pointed out that New Mexico is not a disclosure state and therefore the sale price of a property is not public record nor required on the deed.

Commissioner Duran advocated working with our legislators to promote disclosure thereby generating more revenue for all the counties.

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Commissioner Duran encouraged staff to work with the City to "sharpen" the wheeling agreement with the City.

He recommended that the soon to be vacated Land Use Administrator position be advertised locally in an effort to attract the best available candidates.

Commissioner Trujillo said he wanted the administration to focus on closing the schism between the County/Administration and the communities. "The County needs to have a dynamic relationship with the community."

Commissioner Trujillo said the relationship between Natives and non-natives needed to be addressed to build a better neighborhood for all of us. According to many of his constituents, they have a sense of being under siege. He said the County has a responsibility to advance its tribal relationships.

Commissioner Trujillo said contamination of the aquifer is a tremendous problem in his area especially in the traditional communities where there is proliferation of domestic wells. The Administration needs to take a more active role in securing federal dollars to address this issue. There was commission consensus on this point and Commissioner Anaya commented that Nambe's proposed landfill would be developed without the scrutiny of EPA guidelines.

Planning Director Kolkmeier reminded the commissioners that the general plan is based on community planning and would strengthen the relationships between native and non-native.

Returning to the tax base problem, Assessor Martinez said the entire county needs to be flown over to obtain accurate maps. Ms. Lopez said she felt other entities would be willing to participate and offset the cost of this effort.

Commissioner Duran encouraged monthly staff brainstorming sessions to focus on improving tax collection and assessing. Mr. Kolkmeier said he thought the community planning process may open a door to better mapping of properties that could be used by the Assessor.

Commissioner Gonzales said the County needs to keep customer service at the top of their list: "Treat the public right."

He advocated developing a living document to achieve the County's needed infrastructure. He said through strong partnerships the County can invest in water, sewer and roads. He recommended using the County website as a vehicle to attract high-tech industry.

Commissioner Gonzales said he wanted to maximize the current staff with the best technology available. In terms of hiring new staff, he envisioned that for the Sheriff's Department and Public Works.

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In terms of economic development, Commissioner Gonzales said attracting high tech as well as companies like TWA and Nike was essential for the well-being of the community.

Responding to partnerships as an avenue for developing the County's infrastructure, Ms. Guerrerortiz asked if the commissioner wanted to see an impact fee developed. She recalled that the fire impact fee was met with a great deal of abhorrence.

Commissioner Duran said he certainly believed developers should help finance infrastructure to offset the impact their development causes. He recommended that staff develop a matrix of the impact of varying number of lots.

Commissioner Anaya supported lobbying at the federal and state level for infrastructure funding.

Chairman Griñé recommended working with City Councilors to utilize the federal delegation by developing a lobbying presence. Continuing, the Chairman said the County is not using Commissioner Gonzales' Washington DC affiliations to the highest possible use and we should be.

Commissioner Gonzales agreed and said he will work with the administration to identify opportunities at the federal level.

Commissioner Duran requested that the Manager keep the Commissioners abreast of developing issues with the legislature.

LEGISLATIVE PROGRAM

Manager Montoya asked the commissioners to identify which projects they wanted staff to pursue at the state level:

Chairman Griñé: County Roads 8, 42 and 16.

General Services

Commissioner Duran:

- Youth Service and Family Shelter
- Agua Fria Medical Center
- Rape Crisis Center Facility
- Home Ownership/Rehabilitation Program

Commissioner Gonzales:

- Public Safety Complex
- Detoxification Facility
- Valle Vista Community Center Improvements

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Commissioner Trujillo

Multipurpose Teen Center Improvements
Sombrillo/Arroyo Seco Senior Center
Rio en Medio/Chupadero Community Center
La Puebla Recreation

Commissioner Anaya

Judge Steve Herrera Judicial Complex

Public Works

Commissioner Gonzales:

County Roads 55A and 54
Agua Fria Sewer and Repaving

Commissioner Trujillo:

Low-water Crossing/CR 84G
Low-water Crossing/Law Road/US 285/84

Utilities Department

Commissioner Gonzales:

Southwest Santa Fe County Water System

Commissioner Trujillo:

Santa Fe North County Water System
Santa Cruz Valley Wastewater Treatment System
Pojoaque Valle Wastewater Treatment System

Commissioner Anaya:

Santa Fe County Wastewater System
Santa Fe County Water System

Manager Montoya directed the commissioners to a list of potential state and federal legislative issues for the 2000 session. There was consensus on the following items:

1. Provide a bill authorizing legislative authority to enter into long term lease with Santa Fe County for use of water rights. This is to be done in conjunction with the State General Services Department. The State GSD supports this initiative and has requested that the Governor include this request in his "call" list to the 2000 legislature.
2. Have legal staff work to rewrite the laws dealing with county surveyors for future

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- action.
3. Work to get federal excise tax funds back to the county to fund treatment programs related to alcohol abuse.
 4. Completed: Review of the ICIP project lists and prioritization of items.
 5. Completed: Road Advisory recommendations
 6. Bill to authorize the acquisition of the old State Archives Building to be left alone at this point.
 7. Further develop: Affordable housing, economic development and highest and best use of Rodeo property.
 8. NMAC Issues:
 1. Seek funding for the extradition and transportation of state prisoners.
 2. Remove the minimum project size eligible for the design build project delivery method.
 3. Seek funding through the Regional Juvenile Services Act for non-secure alternatives to incarceration for juveniles

- Ms. Brown requested that the Commissioners consider supporting two legal matters:
1. In regards to livestock, request an amendment to a statute that currently makes the County liable even if an area is fenced to keep livestock in and posted for harm to citizens. She said the County should not be held liable or negligent if the area is posted or fenced.

The Commissioners agreed and directed Legal to pursue an amendment to this statute.

2. Currently any violation of a County Ordinance is a crime with a \$300 a day penalty or jail time. She recommended it would more effective to enforce as a "civil" case. The Commission agreed and directed Legal to amend the ordinance.

FEDERAL ISSUES

- **PNM**

Ms. Brown provided an update on the PNM transmission line issue and stated that the County had a number of options: drop the case, hire a contract attorney, retain Western Environmental Law Center to handle the case with funding from multiple sources; or hire through a nationwide search a term-employee for the duration of lawsuit who is versed in NEPA and NIS. She pointed out that the two private parties in this issue have been very reluctant to contribute to the case and reminded the commissioners that the Baca suit cost well over \$150,000 in contract legal fees.

Mr. Lopez commented that Western Environmental Law Center currently represents the County in its Top of World suit.

Commissioner Trujillo said he did not want a monolithic utility driving the County.

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He said the case has national significance.

Chairman Griñé recommended negotiating the County out of the lawsuit and determine exactly what area the lines cannot be placed underground and work from there.

Manager Montoya asked if the commission felt the County could effectively operate this case on its own. He said the state's delegation should find out what has happened with the BLM and get Washington involved in this issue.

Commissioner Gonzales said he felt the BLM had "wronged" the County in this instance. He asked the commissioners to consider whether spending this kind of money (\$150,000+) could be justified and if this was a fight they wanted to pursue.

He advocated pursuing an early exit strategy.

Ms. Brown said the question appears to be whether the County has jurisdiction over the lands in question.

There was consensus that this item should be explored with New Mexico's delegation.

- **Lobbyist**

There was consensus to explore hiring a lobbyist to work for the County in D.C.

[The Commission recessed for lunch]

OPEN MEETINGS ACT

Present for this item was Elizabeth Glenn, Assistant Attorney General. She explained that the act was established under the belief that public business should be conducted in full public view, that the actions of public bodies be taken openly, and that the deliberations of public bodies be open to the public.

Ms. Glenn discussed when a telephone can be used to include a member to reach a quorum. She explained that all participants including attending public must be able to hear the policymaker who is not present. She said the AG is biased toward physical attendance. Ms. Brown remarked that the BCC's own rules of order prohibit telephonic attendance in either open or closed session.

Ms. Glenn discussed publishing the agenda, amending the agenda, emergency meetings and posting of the emergency agendas, what the agendas are to contain and the written minutes of all meetings.

Ms. Glenn discussed the closed session and explained that upon returning to open session the body must state what matters were discussed. She indicated that this alleviates public suspicion. She listed the items that can be discussed in closed session as licensing matters, limited personnel, administrative adjudication, collective bargaining, sole source

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purchasing over \$2,500, litigation matters, attorney/client privilege, and discussion of purchase or real or water properties.

Responding to a question of whether it was appropriate for a commissioner to telephonically poll or discuss items individually with other commissioners an issue, Ms. Glenn said this was prohibited and referred to as "serial or rolling quorum" and she advised against it.

NEIGHBORHOOD COMMUNITY PLANS

Planning staff was present to discuss the status of community planning within the County. Ms. Lucero remarked that with each plan comes the establishment of a local development review board which is a tremendous amount of work for staff. She asked the commissioners to consider alternatives to a board for each planning district.

Commissioner Trujillo characterized the community plans as the cornerstone to the County. Mr. Kolkmeier agreed and asked that the commission consider additional staff to facilitate the ideal. Supporting the need for additional staff, Ms. Lucero remarked that the community has tremendous expectations of county staff to attend all their planning meetings and develop support material.

As an aside, Mr. Kolkmeier noted that community planning is helpful for the Assessor's office because of the detailed mapping that occurs.

Ms. Guerrerortiz mentioned that SNAC and Cerrillos will be requiring a development review committees soon which brings the number to four: Agua Fria Village, Tesuque, SNAC and Cerrillos.

Manager Montoya said staff could develop a check list that includes the progress of each community and what stage of planning they are in.

Mr. Kolkmeier provided the following status on community plans. Active traditional community plans: Tesuque 1/2 complete; Sombrillo and Arroyo Seco communities are 1/4 complete and fighting; La Cienega is 3/4 complete; Cerrillos is complete and Madrid is 3/4 complete. He noted that La Cañada is inactive and there are a great many issues and in-fighting to resolve prior to reactivating the plan.

Additional Traditional Community Planning: La Cienega Traditional Historic Planning Request which would protect the community from annexation; La Cienega agricultural demonstration project and Lamy Park Plan.

Contemporary Community: San Pedro. District Plans include Santa Fe Community College District Plan; SNAC and Airport Road Village District.

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Other pending plans include the corridor plan for Santa Fe Metro Area Highway Corridor, Santa Fe River, County Trails and the Regional Plan with the City.

Mr. Kolkmeier said reoccurring problems in the county center on code enforcement, water/sewer, traffic, commercial uses, open space and recreational trails. He advocated amending the code to create a CIP program for infrastructure and other land related issues. And he reiterated that the Land Use Department lacks sufficient staff to work on the community plans.

EDGEWOOD

Manager Montoya reminded the commissioners that Edgewood was incorporated in July of 1999. He said Edgewood needs sheriff and fire services and has asked the County to consider developing a JPA. He suggested the commission consider how long they want to help Edgewood.

Commissioner Duran said he wanted the County to serve Edgewood in a "Big Brother" manner and help them out for a nominal fee.

Commissioner Trujillo commented that Edgewood should have considered these issues prior to incorporating.

Commissioner Gonzales pointed out that the County has a lot of its own needs that must be considered first. He said he didn't want to provide outright donations of support and proposed this be worked on through a JPA. He asked that staff ask Edgewood to verify their goals.

Commissioner Anaya agreed with Commissioner Duran and asked that staff prepare a cost analysis for the sheriff and fire services.

Stan Holden pointed out that the County wants to keep the fire station in Edgewood under the County's control; however, Edgewood should pay its fair share to operate and maintain the facility. Bottom line, stated Mr. Holden, Edgewood has a responsibility to pay for services.

The following points were agreed upon by the commissioners:

1. Schedule a meeting with Edgewood after January 2000.
2. Direct staff to develop a cost analysis of providing services to Edgewood
3. Develop JPA to address law enforcement, fire protection, EMS services, and road maintenance.
4. Develop a mechanism to return funds to Edgewood appropriated from the State for a library.

Ms. Bustamante commented that identifying eligible voters in the municipality of

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Edgewood has been problematic.

EXECUTIVE SESSION

Commissioner Anaya moved to go into executive session for the purpose of discussing limited personnel matters. Commissioner Trujillo seconded. The motion passed by unanimous roll call vote with Commissioner Anaya, Commissioner Gonzales, Commissioner Trujillo, Commissioner Duran and Chairman Griñé all voting in favor.

[The Commission met in executive session from 2:55 to 3:20.]

Reconvening, Commissioner Anaya announced that the only item discussed was that of limited personnel matters.

ADJOURNMENT

With senior staff continuing to discuss staff issue, Chairman Griñé declared the Commission meeting adjourned at approximately 3:25 p.m.

Approved by:


Board of County Commissioners
Joe Griñé, Chairman

Respectfully submitted:


Karen Farrell, Commission Reporter

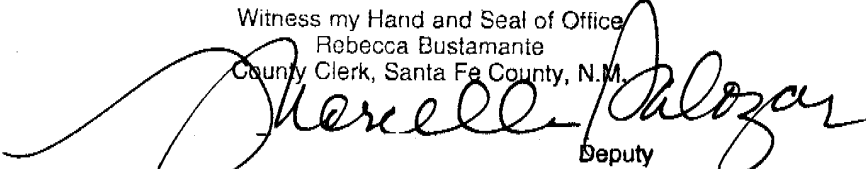
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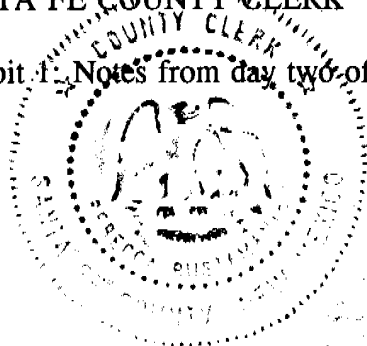

REBECCA BUSTAMANTE
SANTA FE COUNTY CLERK

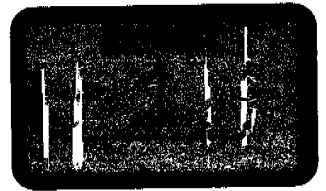
Exhibit 1: Notes from day two of this Senior Management Retreat

COUNTY OF SANTA FE
STATE OF NEW MEXICO
I hereby certify that this instrument was filed
for record on the 1 day of Dec A.D.
19 99, at 10:27 o'clock a m.
and was duly recorded in book 1712
page 966 of the records of
Santa Fe County.

Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, N.M.


Deputy





SANTA FE COUNTY
SENIOR MANAGEMENT STAFF RETREAT

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November 2, 1999

This retreat of the Santa Fe County's Senior Management Staff commenced at approximately 8:45 a.m. on the above cited-date in the Las Campanas Clubhouse on Las Campanas Drive, Santa Fe, New Mexico.

Elected Officials

Becky Bustamante, Clerk
Phil Trujillo, Treasurer
Benito Martinez, Assessor

Staff Present:

Sam Montoya, Manager
Agnes Lopez, Acting Administrative Services
Orlando Garcia, Public Works Director
Katherine Miller, Finance Director
Stan Holden, Fire Marshal
Diana Lucero, Land Use Administrator
Virginia Vigil, Policy Analyst
Berron Briscoe, Policy Analyst
Terry Brenner, Policy Analyst

Deborah Salazar, Manager's Assistant
Denice Brown, County Attorney
Robert Anaya, Public Housing
Terry Delgado, Sheriff Department
Arturo Rodriguez, Personnel Director
Corky Ojinaga, General Services Director
Estevan Lopen, Utilities Director

INTRODUCTION

County Manager Sam Montoya announced they would be reviewing the priorities and objectives determined by the County Commissioners during the previous day's session.

Ortho-photography

The first item to come under discussion was the use of ortho-photography as a tool to reach toward the goal of getting 100% of the property in the county on the Assessor's roles. Assessor Benito Martinez said ortho-photography can achieve survey grade accuracy, which is superior to digital imagery. The total cost would be around \$600,000. Agnes Lopez, Acting Administrative Services Director, indicated they were requesting \$200,000 in CIP

monies and hoped to secure the rest from private partners.

There was consensus that more coordination and data sharing were essential. Many of the current problems could be addressed by consolidating information coming in from Land Use, Rural Addressing and the County Clerk's Office.

Previous attempts to get funding from the State legislature for this project failed due to a lack of preparation. It was suggested that the approach be made using arguments involving health and safety issues (fire and rescue, Public Works), rather than revenue production.

In response to County Manager Montoya's question of why the properties can't be caught at the building permit phase, Mr. Martinez stated that the system has yet to be computerized by geography. He explained UPC numbers and the system used to pinpoint and define properties vis-a-vis their distance from meridian lines through the state. He added lots of building is done without permits, and Diana Lucero, Land Use Administrator agreed that this was the case.

A directive was sent out that the Clerk, Assessor, Treasurer, Land Use, Public Works, Rural Addressing and Utilities meet and work towards data sharing and establishing a relational database. The goal is to get linkages where they are currently missing and achieve technical efficiency.

County Attorney Denice Brown pointed out that there is a general perception by the public that the County has all this information in a form utilizable by all departments. Proof of this is in the quantity of property tax bills that are returned for lack of a correct address. She said public education on the matter is called for.

Deborah Salazar was directed to find out how other counties are handling the issue.

DISCUSSION: Class A Counties

Participating in the discussion were Bernalillo County Manager, Juan Vigil, Bernalillo Comptroller, Dan Mayfield, Tax and Revenue Department Representative Laird Graeser, and Consultant Fred Muniz.

Mr. Vigil noted that becoming a Class A County does involve huge changes. As a county becomes more urbanized the relationship with the municipality changes and annexation issues need to be addressed, as well as solid waste, court services and water. It is important to be able to enter into mutual aid agreements, and establish shared jurisdictions where these are beneficial for public safety and health. Bernalillo County has a different situation with indigent funds since they use a mill levy to fund a county hospital.

Mr. Mayfield spoke to the question of the fiscal impact in becoming a Class A County. According to NMSA 38.38 there will be a decrease in the property valuation fund, which changes from 1% to .75%. This will represent approximately a \$150,000 loss in revenues not made up by economies of scale. There is some movement afoot to change this

statute. He added that there are different ways of computing the cap referred to in the statute.

Mr. Muniz stated he was responsible for compiling a list made in 1990 of all of the statutes pertaining to Class A counties. He indicated there have been changes in that time and an update is in order. He summarized some of those provisions:

- There are changes to the salaries of elected officials
- In some cases there is an opportunity for manufactured housing inspection
- There are two methods of annexing territory
- A metropolitan court can be established [applies only to Albuquerque]
- Provision may be made for joint agreement on detention facilities
- It is possible to institute a county-municipal gas tax
- Certain provisions apply to property taxes for hospital funding

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Mr. Graeser cited population statistics demonstrating that Santa Fe County moved from 6.5% of the population to 7%. However, its income represents 9%. There is potential for growth in the areas of wholesale and miscellaneous services. He pointed out that while it is possible to impose a county-municipal gas tax, this turns out to be expensive to collect. To date, Santa Fe County has few municipalities, but he predicted this situation would change. Mr. Graeser said there are opportunities for instituting a correctional gross receipts tax that might be used in part for a judicial complex.

The question arose as to whether being a Class A county represented any change in federal funding. Mr. Vigil cited highway monies and CDBG grants as possible ramifications. Three counties are expected to reach the status of Class A during the upcoming census: San Juan, Sandoval, and Santa Fe. This will bring the total to five. There is some ambiguity about how certification is acquired, and there may be a time lag in securing it.

Mr. Vigil discussed projects currently underway in Bernalillo County. The offices of the Treasurer and the Assessor are being consolidated at a cost of \$5.5 million, using cutting edge technology. A public safety communications system at 800 Megahertz is being launched for dispatching. This will also be used for Public Works and Animal Control. Bernalillo County is planning a building to house the district attorney's office, twenty judges, along with a correctional facility. Total cost of the project is \$70 million which they hope to raises from growth in the GRT and property tax rather than increasing taxes.

Mr. Vigil reviewed the changes anticipated in Bernalillo's relationship with Albuquerque whereby an urban county will arise in a three-stage transition invoking home rule. This should promote greater efficiency. There are already over 60 JPAs in effect, one of which covers the above-mentioned City-County Law Enforcement Center.

[There was a lunch break from 11:55 to 12:50]

Goals and Objectives (cont.)

Estevan Lopez outlined the current state of the water company. He said as an enterprise fund, they are expected to participate in many endeavors and do so within budget. While procuring water rights is a high priority, they are concentrating on improving the wheeling agreement with the City. He said they were impeded from spending GOB monies due to lack of water rights.

Steps towards establishing an Infrastructure Development Plan included the following:

1. Secure water rights.
2. Get utility infrastructure in place.
3. Inventory existing systems.
4. Get financial plan to acquire assets, prioritize assets purchases, leverage bond money with grants and vice versa.
5. Establish time frames and partnerships.

Mr. Lopez cautioned that it was not always wise to acquire all existing systems. He gave the Eldorado system as an example. AMREP wants between five and six million dollars for the utility and potential long term liabilities could be involved. He indicated acquiring the Valle Vista utility makes more sense. The Commission has voiced its reluctance to purchase agricultural water rights, but water banking and leasing remain viable options. Also to be considered: tribal water, Hagerman well, State penitentiary, McKee, and San Juan Chama contracts.

Mr. Lopez also spoke of the need to organize a management structure and policy instruments before a monthly charge for pumping septic could be instituted. Mr. Martinez stated small community systems are assessable but the situation is not clear-cut. He added that Congress is currently looking at the lack of water in the West and there may be opportunities for federal assistance.

Among Commissioner Trujillo's concerns mentioned the previous day was improving tribal relations.

- I. Areas to be considered:
 - A. Tax issues vis-a-vis regional impacts
 - B. Road and utilities (past, present, future)
 - C. Collaborative efforts on:
 1. Water
 2. Solid waste
 3. Real Estate
 4. Health/DWI
 5. Fire, EMS, Sheriff, Animal Control
 6. Zoning and land use
- II. Strategies
 - A. Tribal summit involving all tribes in the county
 - B. Regular forum for cooperation
 - C. Liaison, possibly from the OIA

Cited as impediments in the past were lack of personal relationships and continuity and insufficient respect for sovereign status.

Other concerns:

- I. Affordable Housing and Economic Development
 - A. Are impact fees counterproductive? (Lack of infrastructure in Tierra Contenta cited.)
 - B. Should windfall profits be prohibited by ordinance?
 - C. How do ordinances affect land costs? (In Texas, minimum densities are required.)
 - D. How is clean industry to be attracted? (Forge relationship with state and define target industries.)
 - E. Can land costs be held down through the use of long term leases of the 3 million acres of state and BLM land ready for disposal?
 - F. Develop a package encompassing:
 1. Taxes
 2. Finances
 3. Community strengths, i.e., schools
 4. Labor pool
- II. Intergovernmental and Community Relations
 - A. Chamber of Commerce, non-profits and foundations
 - B. Regional local governments
 - C. Traditional community leaders
 - D. Santa Fe delegation to the legislature and New Mexico delegation to Congress
 - E. Regional water and wastewater entities
 - F. Executive Leadership Council (schools)
 - G. Regional transportation entities
 - H. BLM, Forest Service, LANL, State Land Office
- III. Health Gaps
 - A. Work with St. Vincent's
 - B. Maximize indigent funds (Work on state statutes)
 - C. Define County's role (MCH, HPC, DWI Council)
 - D. Concentrate on youth, drugs, intervention, senior care and coverage of the uninsured

LEGISLATIVE AGENDA 2000

- I. State Policy
 - A. On the liquor excise tax, pursue rebates from the \$10 million general fund rather than a referendum for an additional tax to fund the detox center
 - B. Look into amendments to the "fencing out" statutes (prohibitively expensive when applied to roads)
 - C. Transfer \$75,000 in Edgewood Library funds back to Edgewood
 - D. Support long term lease of state water rights
 - E. Work on the disclosure statute for assessments

- F. Clarify the civil penalties for ordinance violations

[Discussion of the the capital improvement projects was deferred.]

II. Federal Goals

- A. Secure funds to resolve Pueblo easement issues
- B. Look into TEA-21 transportation funds
- C. Check on hiring a lobbyist
- D. Water and wastewater funds
- E. Stop unfunded mandates
- G. Pursue congressional intervention on PNM and brief delegation

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DEPARTMENTAL GOALS

County Manager Montoya asked each department head for two or three of the most important goals achievable in the next nine months, or in the time between June and December 2000. What can be accomplished?

Public Works:

- 1. Inventory and clean up all maintenance yards and transfer station facilities
- 2. Abandon Jacona and upgrade La Cienega and Eldorado transfer stations
- 3. Focus on Metropolitan Planning Process for federal funding

Land Use:

- 1. Establish a county-wide zoning atlas
- 2. Update Code to comply with Road Management Plan
- 3. Continue with community planning
- 4. Work on regional planning, phase 1, liaison and process
- 5. Put in Open Space and Trails Ordinances and look at management and enforcement

Finance:

- 1. Eliminate or reduce audit findings
- 2. Document procedures by establishing a continuity folder (standardization of procedures for internal controls)
- 3. Enhance budget documentation

Policy Analysts:

- 1. Improve investments
- 2. Establish electronic monitoring of prisoners (\$200,000 - \$400,000 savings)
- 3. Institute work release program (\$70,000 - \$100,000 savings)
- 4. Develop long term strategy for detention center
- 5. Look into work detail for Public Works
- 6. Expand community schools concept
- 7. Complete rewriting bond ordinance

Utilities:

1. Secure wheeling agreement with City
 - a. Hagerman wells
 - b. Finalize Las Campanas option agreement
2. State pen
3. Completion of San Ildefonso pilot project
4. Top of the world
5. Negotiate with San Ildefonso
6. Work on a 40-year plan

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Resource Development:

1. Establish preventative maintenance Plan
2. Clarify real estate purchasing process
3. Find and administer grant money for CIPs

Administrative Services:

1. Consolidate MIS tech plan for database
2. Needs assessment
3. Cost analysis

Human Resources:

1. Revise rules and regulations
2. Implement Labor Relations Ordinance
3. Finish union negotiations and implement contracts

Legal:

1. Cross-train attorneys
2. Establish shared brief bank in office
3. Get computer filing system working

Public Housing:

1. Sell ten public housing units
2. Complete 39 units (Valle Vista, Santa Cruz, Vista Verde)
3. Pursue homeowner rehabilitation funds through state legislature
4. Assist HPC and develop a draft action plan
5. Consolidate health resources
6. Refine relationship with St. Vincent's
7. Seek and secure available resources
8. Re-evaluate Economic Development Ordinance
9. Enhance communication between Economic Development Department and other government entities

Sheriff:

1. Work with MIS to get computer-aided dispatch on-line
2. Pursue talks with surrounding entities regarding regional dispatch

3. Build public safety complex

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Fire Department:

1. Work on the \$2.5 million general obligation bond to replace old fire apparatus
2. Complete joint powers agreement with Edgewood
3. Implement phases 2 and 3 of the paramedic program
4. Work with the Sheriff towards building a public safety complex
5. Review Impact Fee Ordinance

Miscellaneous:

1. Get sense of Fair Board's direction
2. Evaluate use of existing committees
3. Complete rural addressing
4. Look into computer/Courthouse infrastructure
5. Census
6. Y2K
7. Work on public relations
8. Use senior staff/management team as a tool for communication -- field trips, good interdepartmental relations

The County Manager outlined his own goals and expectations for the near future:

- Goal clarity, achieved by retreat
- Teamwork, find strengths and weaknesses
- Communication enhancement with:
 - a. Within departments
 - b. Senior staff
 - c. Policy makers
 - d. General public and press
- Evaluation of policies:
 - a. Direction
 - b. Staff patterns
 - c. Effectiveness
- Innovation

Overall, the Manager stressed that trust was to be fostered in and between all levels of County government.

Finance Director Katherine Miller gave a presentation on the audits of the last five years. Audits determine the level of confidence and ability to bond. They express an opinion about the financial status of the County. Opinions rendered are: disclaimer (lowest), adverse opinion (material exceptions), qualified (some portion in question), and unqualified (clean).

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She reviewed the findings by Barraclough and Associates showing improvements over the years.

The retreat adjourned at 5:00 p.m.

Respectfully submitted:

Debbie Doyle
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