

## Santa Fe County – Code of Conduct Complaint Form

This form shall be used to report alleged violations of the Santa Fe County Code of Conduct, Ordinance No. 2022-03. **File sworn complaints with the Santa Fe County Attorney's Office: in person: 102 Grant Avenue, Santa Fe, NM; mail P.O. Box 276, Santa Fe, NM 87501.**

**Please note:** information included in this complaint is subject to the Inspection of Public Records Act (IPRA). A copy of this complaint may be provided to persons who are the subject of the complaint. The form must be sworn and signed prior to filing. Anonymous complaints will not be accepted.

### Section 1. Person Filing Complaint:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### Section 2. Person(s) Against Whom You Are Filing Complaint:

Check here if including additional sheets; **paginate and label additional sheets as Section 2:**

(a) Name & Position: \_\_\_\_\_

(b) Name & Position: \_\_\_\_\_

(c) Name & Position: \_\_\_\_\_

### Section 3. Statement of Complaint:

Describe the nature of complaint and include dates, witnesses to the behavior, action or inaction and other pertinent information regarding the alleged ethics violation. Refer to the specific section of the Code of

Conduct you believe was violated. Provide as much detail as you can, using additional pages as  needed.

Check here if including additional sheets; **paginate and label additional sheets as Section 3:**

**Section 4. Witnesses or Other Individuals Who May Be Able to Provide Information:**

Check here if including additional sheets; **paginate and label sheets as Section 4:**

Name: \_\_\_\_\_

Contact Information: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Section 5. Supporting Documents (list all documents and other supporting materials attached to this complaint. Please label supporting documents as Section 5.**

**Section 6. Signature of Complainant**

By signing this form, I \_\_\_\_\_  
(print name)

swear or affirm under penalty of perjury that the information provided is true and accurate to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_