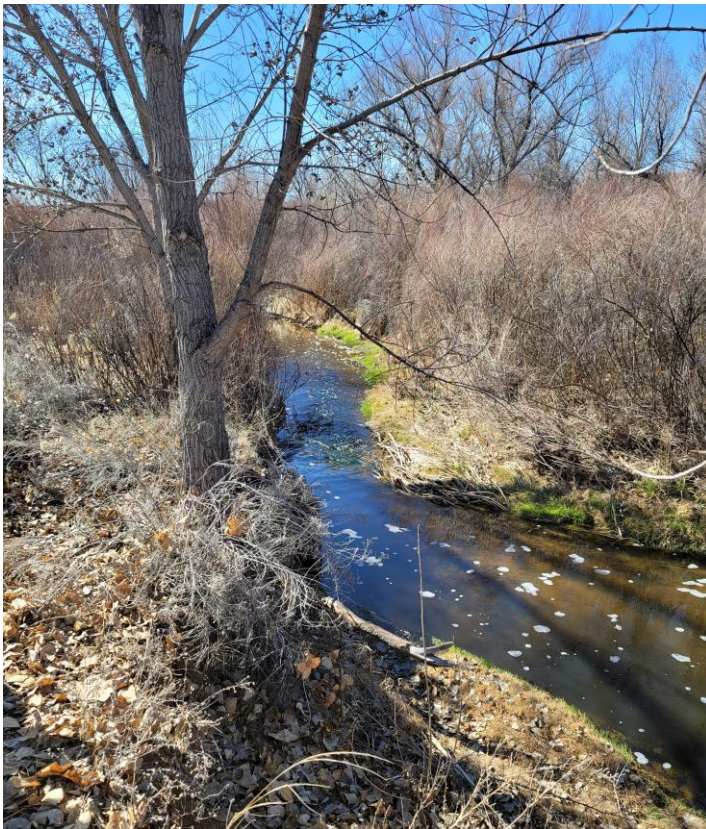


Santa Fe County
National Pollution Discharge Elimination System
Municipal Separate Storm Sewer System
Stormwater Management Program (SWMP)



APRIL 2024



Santa Fe County Stormwater Management Program (SWMP)

April 2024

Introduction

In order to continue and improve compliance with the National Pollution Discharge Elimination System (NPDES) regulations governing small municipal separate storm sewer systems (MS4s), Santa Fe County (County) completed a thorough update of its 2013 Stormwater Management Program (SWMP).

As the operator of a small MS4, Santa Fe County must develop, implement, and enforce a SWMP to reduce the discharge of pollutants from all sources to the “maximum extent practicable” (MEP) to protect water quality and to satisfy applicable surface water quality standards using Best Management Practices (BMPs). Santa Fe County’s SWMP was created in 2009 and revised in 2010, 2011, and 2013.

This SWMP includes measurable strategies and goals for each of the six minimum control measures within the current NMR040000 NPDES Small MS4 Permit for New Mexico, May 2007. This permit expired June 30, 2012, and has been in administrative continuance since. EPA issued a draft proposed NPDES Small MS4 Permit for New Mexico in July 2015 and started discussing a Statewide MS4 Permit with New Mexico permittees in March 2024, but no permit changes have been implemented since 2007.

The six minimum control measures in this SWMP are:

1. Public Education and Outreach on Stormwater Impacts
2. Public Involvement and Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Stormwater Runoff Control
5. Post Construction Stormwater Management in New Development and Redevelopment
6. Pollution Prevention/Good Housekeeping for Municipal Operations

1. Public Education and Outreach on Stormwater Impacts

Permit Requirements: Implement a public education program to distribute information and/or conduct equivalent outreach activities about the impact of stormwater discharges on water bodies and steps that the public can take to reduce pollutants in stormwater runoff. The SWMP includes: 1) A description of education and outreach programs and activities; 2) Measurable strategies/goals; 3) Methods for disseminating information; 4) Target audiences and/or pollutants, as well as how these were selected; 5) Estimated number of people reached; 6) County position responsible for implementing and coordinating the education and outreach programs and activities; and 7) Target dates for strategies/goals.

The target audiences and/or pollutants are described in the ‘Program Goal’ and in the ‘Objective’ statements at the top of each table below. The target audiences were chosen based on the MS4 permit requirements and needs of the public customers that the County serves. The County public customers tend to be more rural or “non-urban”, and operate on a different, more independent, level of service than city and town customers. The County also has traditional, agricultural areas with established ditch irrigation systems. The County processes an average of approximately 850 permits per year for new developments within the County. Applicants for development permits, developers, and professional organizations (e.g., builders associations, land use consultants) will be target audiences for various public outreach and education strategies. Targeting development permit applicants, developers, and professional organizations for public outreach and education may encourage stormwater management practices to be integrated during the design, construction, and post-construction phases of new development. Pet waste is a common pollutant at County open space properties. Accordingly, the County has selected users of County properties, such as trails and parks, for outreach and education regarding proper pet waste management. The County has six solid waste drop-off locations (convenience centers) located throughout various communities in the County. Targeting users will allow the County to educate a diverse group of County residents, including those residents in rural and non-urban areas, about the reduction of stormwater pollution through proper management of pet waste, household waste, trash, and recyclables.

The County currently sponsors annual meetings or events, such as the Land and Water Summit and the Next Generation Water Summit. These annual meetings bring County staff, stormwater professionals, and developers together in a collaborative setting. Continuing to provide such annual meetings will allow County staff to learn how to integrate the prevention of stormwater pollution prevention into their job duties. Stormwater professionals and developers are selected as a target audience to share best practices and innovative stormwater pollution prevention techniques with each other. The ‘Strategy’ column in the tables below include the measurable strategies/goals, including a description of the programs and activities, methods for disseminating information, and target audiences and/or pollutants, if applicable. The ‘Documentation’ column in the tables below include how the County will estimate the number of people communicated with, if applicable to the strategy. The County position responsible for implementing and coordinating the education and outreach programs and activities is listed in the ‘Responsible Department and *Position*’ column, and the ‘Targets’ column provides target dates for strategies/measurable goals.

Public Education and Outreach on Stormwater Impacts Program Goal: Increase education and outreach activities to inform the community about the impact of stormwater discharges and steps that can be taken to reduce pollutants in stormwater discharges from construction and post-construction stormwater practices, pet waste, household waste, and trash/recyclables/litter. In addition, promote, publicize, and facilitate the use of Green Stormwater Infrastructure (GSI)/Low Impact Development (LID)/Sustainability Practices in development.

Public Education and Outreach on Stormwater Impacts				
Objective 1. Education & outreach program for construction and post-construction stormwater practices - provide education to development permit applicants and developers on construction and design for stormwater management.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
1.1.1	Provide web resources for the public and development permit applicants with stormwater management information and design standards (this relates to Strategy 5.3.2 in the SWMP).	Record number of page visits per Fiscal Year (FY).	<p><u>Responsible Department and Position for input on web materials for this strategy:</u> Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i></p> <p><u>Responsible Department and Position for creating and maintaining central stormwater webpage:</u> Public Works <i>Environmental Compliance Officer</i></p> <p>Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.</p>	<p>Collaborate with County Departments to create a central stormwater webpage within 9 months of approved SWMP.</p> <p>Webpage review and updates, if applicable, to be made quarterly.</p> <p>The County has an average of approximately 850 development permits a year (from small additions to single family residences and commercial). The web resources are expected to reach this number of people in an average year.</p>

Public Education and Outreach on Stormwater Impacts

Objective 1. Education & outreach program for construction and post-construction stormwater practices - provide education to development permit applicants and developers on construction and design for stormwater management.

No.	Strategy	Documentation	Responsible Department and Position	Targets
1.1.2	Include stormwater management information in the development permit packets. Leverage existing EPA, national, state, regional and public interest stormwater educational resources for this strategy.	Record number of packets distributed per FY.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i>	Begin distribution of information with development permit packets within 1 year of approved SWMP. The County has an average of approximately 850 development permits a year (from small additions to single family residences and commercial). The information packets are expected to reach this number of people in an average year.
1.1.3	Work with local professional organizations (e.g., builder’s associations, land use consultants) and community groups to distribute information on GSI/LID/Sustainability Practices and County stormwater management requirements.	Record number of organizations that the resources are shared with per FY.	Growth Management: Building and Development Services, Planning <i>Building and Development Services Supervisor</i> Growth Management: Planning <i>Planning Manager</i>	This strategy is already being implemented and will continue to be implemented by sharing resources with organizations annually.

Public Education and Outreach on Stormwater Impacts

Objective 1. Education & outreach program for construction and post-construction stormwater practices - provide education to development permit applicants and developers on construction and design for stormwater management.

No.	Strategy	Documentation	Responsible Department and <i>Position</i>	Targets
1.1.4	Sponsor annual meeting(s) or event(s) (e.g., Land and Water Summit, Next Generation Water Summit) related to water quality, GSI/LID/Sustainability Practices, and/or stormwater management to support education of County staff, stormwater professionals, and developers.	Track number of sponsorships and funds expended per FY. Track number of County staff who attend these meetings.	Sustainability Division <i>Sustainability Specialist</i> <i>Sustainability Manager</i>	This strategy is already being implemented and will continue to be implemented by continuing to sponsor at least 2 events per FY.

Public Education and Outreach on Stormwater Impacts

Objective 2. Promote environmental stewardship generally and encourage residents to prevent stormwater pollution through proper management of pet waste, household waste, trash, and recyclables.

No.	Strategy	Documentation	Responsible Department and Position	Targets
1.2.1	<p>Include Objective 2 messaging on central stormwater webpage.</p> <p>This relates to Strategies 3.2.1, 3.2.2, and 3.3.1 in the SWMP.</p>	Record number of page visits per FY.	<p><u>Responsible Department and Position for messaging on webpage for this strategy:</u> Sustainability Division <i>Sustainability Specialist</i></p> <p><u>Responsible Department and Position for creating and maintaining central stormwater webpage:</u> Public Works <i>Environmental Compliance Officer</i></p> <p>Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.</p>	<p>Collaborate with Public Works and Growth Management Departments to shift this material to a central stormwater webpage within 9 months of approved SWMP.</p> <p>Webpage review and updates, if applicable, to be made quarterly.</p>

Public Education and Outreach on Stormwater Impacts				
Objective 2. Promote environmental stewardship generally and encourage residents to prevent stormwater pollution through proper management of pet waste, household waste, trash, and recyclables.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
1.2.2	<p>Include Objective 2 messaging in Sustainability newsletters.</p> <p>This relates to Strategies 3.2.1, 3.2.2, and 3.3.1 in the SWMP.</p>	Record number of newsletter subscribers per FY.	Sustainability Division <i>Sustainability Specialist</i>	This strategy is already being implemented. Continue to publish at least 3 articles per FY on preventing stormwater pollution in the Sustainability newsletters. Aim for a newsletter subscriber base list of at least 4,100 people with a goal of 10-percent growth per FY. In the future, consider language translation if the subscriber base identifies this as a need.
1.2.3	Purchase hands-on materials for tabling and school demonstrations to support Objective 2 messaging.	Track number of tabling events or presentations per FY.	Sustainability Division <i>Sustainability Specialist</i>	This strategy is already being implemented. Continue to use materials to participate in at least 3 education events per FY.

Public Education and Outreach on Stormwater Impacts

Objective 2. Promote environmental stewardship generally and encourage residents to prevent stormwater pollution through proper management of pet waste, household waste, trash, and recyclables.

No.	Strategy	Documentation	Responsible Department and Position	Targets
1.2.4	Promote proper waste management on County properties through signage and by providing and maintaining trash receptacles or pet clean-up stations.	Maintain updated list of locations of pet waste stations.	Public Works <i>Facility OPS Maintenance Manager</i>	Place QR code “Pack it in pack it out” stickers on receptacles and trailhead posts, maintain signage and receptacles at applicable parks and greenway trailheads. Document a process for maintaining an updated list of locations of pet waste stations. This strategy will be implemented within 12 months of approved SWMP.
1.2.5	Provide recycling education on County webpage and through signage at convenience centers and where the public purchases solid waste punch cards.	Record webpage visitation to recycling page per FY. Record volume of trash and recyclables collected at convenience centers per FY.	Public Works: Solid Waste <i>ASD Administrative Manager for Utilities</i>	This strategy is already being implemented. Maintain educational signage at all 6 convenience centers and where punch cards are purchased (Public Works Building, Catron). Maintain existing solid waste webpage.

Public Education and Outreach on Stormwater Impacts				
Objective 2. Promote environmental stewardship generally and encourage residents to prevent stormwater pollution through proper management of pet waste, household waste, trash, and recyclables.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
1.2.6	Offer free composting systems and resources to residents to divert waste from the landfill.	Record number of composting systems distributed per FY.	Sustainability Division <i>Sustainability Specialist</i>	This strategy is already being implemented. Provide at least 40 composting systems to County residents each FY.
1.2.7	Continue to host annual Earth Day events to promote environmental stewardship.	Record participation per FY.	Sustainability Division <i>Sustainability Specialist and Sustainability Manager</i>	This strategy is already being implemented. Continue to host 1 event per FY.
1.2.8	Promote environmental stewardship by supporting Master Naturalist education program to provide classes on biology, geology, local environmental issues, stormwater, and land ethics.	Number of participants who attend classes per FY.	Growth Management: Planning <i>Open Space Resource Management Specialist and Volunteer Coordinator</i>	This strategy is already being implemented. Continue to educate at least 30 participants per FY through this program.

2. Public Involvement and Participation

Permit Requirement: Develop and implement a plan to encourage public involvement and participation in the development and implementation of the County’s SWMP. Create a process to receive, review, and incorporate public comments into the SWMPs, make the SWMP publicly available, and support public participation opportunities. Include in the SWMP: 1) A description of plan/strategy for informing the public of involvement and participation opportunities; 2) Types of activities for public involvement that the program will include and the target audiences; 3) The procedure for receiving, reviewing, and incorporating public comments; 4) How interested parties may access the Notice of Intent (NOI) and the SWMP; 5) Measurable strategies/goals; 6) Target dates for strategies/goals; and 7) County position responsible for implementing and coordinating the public involvement/participation activities. Requirements 1-5 are provided in the ‘Objective’ statements and ‘Strategy’ column in the tables below. The ‘Documentation’ column in the tables below includes how the County will estimate the number of participants and/or people communicated with, if applicable to the strategy. The County position responsible for implementing and coordinating the education and

outreach programs and activities is listed in the ‘Responsible Department and *Position*’ column, and the ‘Targets’ column provides target dates for strategies/goals.

Program Goal: Inform and encourage engagement, involvement, and participation of the public (citizens, businesses, and other organizations) in the County’s SWMP.

Public Involvement and Participation				
Objective 1. Maintain transparency in the SWMP.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
2.1.1	<p>Create a central stormwater management webpage to house the NOI, SWMP, and all MS4 annual reports to allow access by all interested parties.</p> <p>Until the website and online resources are in place, copies of all MS4 related documents, including this SWMP, will be made available from 8 a.m. to 5 p.m., Monday - Friday, at the County's Administration Complex front kiosk located at 100 Catron and at the Public Works Complex located at 424 New Mexico 599 Frontage Rd.</p>	Record number of page visits per FY.	<p><u>Responsible Department and Position for creating and maintaining central stormwater webpage:</u> Public Works <i>Environmental Compliance Officer</i></p> <p>Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.</p>	<p>Collaborate with County Departments to create a central stormwater management webpage within 9 months of approved SWMP.</p> <p>Webpage review and updates, if applicable, to be made quarterly.</p>

Public Involvement and Participation				
Objective 1. Maintain transparency in the SWMP.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
2.1.2	Continue to follow the County’s internal procedure to advertise and solicit public comments when annual reports are available for public comment in the “News” section of the County website, in the Sustainability newsletter, and on the stormwater management webpage.	Record number of public comments received, and the responses given.	Public Works <i>Environmental Compliance Officer</i> Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.	Begin this system of advertising the annual reports for the FY annual report following the approval of the SWMP.
2.1.3	Follow the County’s internal procedure to share draft annual report with local advisory boards and interested community organizations.	Record comments received from local advisory boards and interested community organizations and the responses given.	Public Works <i>Environmental Compliance Officer</i> Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.	Begin this system of sharing draft annual report with local advisory boards and interested community organizations for the FY annual report following the approval of the SWMP.

Public Involvement and Participation				
Objective 1. Maintain transparency in the SWMP.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
2.1.4	Follow the County’s internal procedure to advertise and solicit public comments updates to the SWMP in the “News” section of the County website, in the Sustainability newsletter, and on the stormwater management webpage.	Record number of public comments received and the responses given.	Public Works <i>Environmental Compliance Officer</i> Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.	Begin this system of advertising the SWMP updates within 4 months of the approval of the SWMP.
2.1.5	Follow the County’s internal procedure to share draft SWMP documents with local advisory boards and interested community organizations.	Record comments received from local advisory boards and interested community organizations and the responses given.	Public Works <i>Environmental Compliance Officer</i> Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.	Begin this system of advertising the SWMP updates within 4 months of the approval of the SWMP.

Public Involvement and Participation

Objective 2. Encourage public involvement in meeting natural resource protection and/or stormwater program goals.

No.	Strategy	Documentation	Responsible Department and Position	Targets
2.2.1	Continue to support the County’s Adopt-a-Road and Community Clean-up Program.	Track the number of adopters who have committed to twice annual clean-ups. Track number of clean-ups per FY.	Sustainability Division <i>Volunteer Coordinator</i>	Secure resources to support continuation of the County Adopt-a-Road and Community Clean-Up program for approximately 35 clean-ups per FY. Continue to update the Geographic Information System (GIS) map of adopt-a-road and clean-up program sites.
2.2.2	Continue to collaborate with community groups on septic to sewer conversion projects in Agua Fria and stormwater master planning in Eldorado.	Regular community meetings as the Preliminary Engineering Report (PER) work continues to progress as funding allows.	Public Works: Utilities <i>Utilities Director</i>	This project is anticipated to continue for approx. 10 years. Community collaboration will continue throughout project.
2.2.3	Provide trash pick-up for large community clean-up events.	Track volume of trash per year from Santa Fe Solid Waste Management Agency reports. Track method of notifying public of events.	Public Works: Utilities <i>Administrative Manager for Utilities</i>	This strategy is already being implemented. Continue to provide secure container(s) for trash disposal for large scale community clean-up events 2 times per FY.
2.2.4	Continue to sponsor river clean-ups.	Track number of river clean-ups	Public Works <i>Public Works Facilities and Projects Division Director</i>	This strategy is already being implemented. Continue to sponsor at least 1 river clean-up per FY.
2.2.5	Continue to support the County’s Open Space volunteer program, including working with Master Naturalists on providing restoration and conservation projects in County open spaces.	Record volunteer workdays per FY.	Growth Management: Open Space <i>Open Space Resource Management Specialist and Volunteer Coordinator</i>	This strategy is already being implemented. Continue to carry out 15-25 volunteer workdays per FY through this program.

3. Illicit Discharge Detection and Elimination

Permit Requirement: Develop and implement a program to detect and eliminate illicit discharges into the small MS4. “Illicit discharge” is defined in the MS4 permit (as defined at 40 Code of Federal Regulations [CFR] 122.26(b)(2)) as any discharge to a MS4 that is not composed entirely of stormwater except discharges pursuant to a National Pollutant Discharge Elimination System [NPDES] permit (other than the NPDES permit for discharges from the MS4) and discharges resulting from firefighting activities. Prepare and maintain a storm system outfall map, prohibit non-stormwater discharges through ordinance, implement enforcement procedures as needed, develop a plan to detect and address non-stormwater discharges (including illegal dumping), inform staff and the public on the hazards of illegal discharges and improper disposal of waste, conduct dry weather field screening of non-storm flows, provide a list of allowable non-stormwater discharges, provide staff training, and address on-site sewage disposal systems that flow into the storm drainage system.

The following non-stormwater discharges are allowed in the Santa Fe small MS4 because they are considered by EPA to generally be non-significant contributors of pollutants. The following categories of non-stormwater discharges or flows (i.e., illicit discharges) are allowed in Santa Fe County: water line flushing, landscape irrigation, diverted stream flows, rising groundwaters, uncontaminated groundwater infiltration (as defined in 40 CFR 35.2005(20)), uncontaminated pumped groundwater, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, spills, street wash water, discharges from emergency firefighting activities (however, emergency firefighting does not include discharges from firefighting training exercises or facilities, discharges from activities intended to prevent fires, or from the testing of firefighting equipment), and other similar occasional incidental non-storm water discharges (e.g. noncommercial or charity car washes, etc.). These non-stormwater discharges are not reasonably expected to be significant sources of pollutants to the MS4. Santa Fe County prohibits any individual non-stormwater discharge that is determined to be contributing significant amounts of pollutants to the MS4.

Santa Fe County has established ordinances used to prohibit illicit discharges. These, along with enforcement policy, are described in the Objective 4 table below. County ordinances are effective within the boundaries of the County. However, County ordinances are not effective within the limits of any incorporated municipal limits. County code enforcement officers may be authorized to issue citations for violations of County ordinances.

In addition to the requirements listed above, include in the SWMP: 1) A description of illicit discharge detection methods; 2) Methods for informing/training employees about illicit discharges; 3) Measurable strategies/goals; 4) Target dates for strategies/goals; and 5) County position responsible for implementing illicit discharge detection and elimination activities. Requirements 1-3 are provided in the 'Objective' statements and 'Strategy' column in the tables below. The 'Documentation' column in the tables below include how the County will track measurable goals, if applicable to the strategy. The County position responsible for implementing and coordinating the program elements is listed in the 'Responsible Department and *Position*' column, and the 'Targets' column provides target dates for strategies/goals.

Program Goal: To detect and eliminate illicit discharges into stormwater drainage systems within Santa Fe County MS4 jurisdiction.

Illicit Discharge Detection and Elimination				
Objective 1. Maintain data on stormwater outfalls.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
3.1.1	Create and maintain a map of Santa Fe County’s stormwater outfalls and conveyance systems within the County’s MS4 jurisdiction.	GIS map and identify outfalls within the County’s MS4 jurisdiction.	Public Works <i>Environmental Compliance Officer</i> Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.	Sustainability Department to work with Bohannon Huston, Inc. to create a map of stormwater outfalls. This will be completed within 9 months of approved SWMP. Public Works Department to maintain and update the outfalls map when new construction occurs within the MS4.
3.1.2	Conduct initial dry weather field screening, sampling, and reporting at outfalls within the County’s MS4 jurisdiction. Regular dry weather field screening program procedures will be created after the initial screening and report. The dry weather screening will also support Objective 2, detect illicit discharges.	Report on screening and sampling of identified outfalls within the County’s MS4 jurisdiction.	Public Works <i>Environmental Compliance Officer</i> Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.	Sustainability Department to work with Bohannon Huston, Inc. on initial screening report. within 12 months of approved SWMP. Regular dry weather field screening program procedures will be created after the initial screening and report. The County’s goal will be to continue to conduct dry weather screening annually thereafter and within 15 days of a reported illicit discharge.

Illicit Discharge Detection and Elimination				
Objective 1. Maintain data on stormwater outfalls.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
3.1.3	Carry out culvert mapping throughout the County. Focus for this SWMP will be for areas within the County's MS4 jurisdiction.	Completed culvert map.	Public Works <i>Traffic Manager</i>	Completed culvert map by 2030.

Illicit Discharge Detection and Elimination				
Objective 2. Inform the public of hazards associated with illegal discharges and improper disposal of waste and provide method to report illicit discharges by public and County staff. The reporting mechanisms will assist the County with detecting illicit discharges.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
3.2.1	<p>Maintain a phone number where the public can report illegal dumping and illicit discharge. This phone number and information for the public on the hazards associated with illegal discharges and improper disposal of waste will be provided on the central stormwater management webpage.</p> <p>This relates to Strategies 1.2.1 and 1.2.2 in the SWMP.</p>	Record number of calls and location of reported dump sites per FY.	<p>Public Works: Solid Waste <i>Solid Waste Superintendent</i></p> <p><u>Responsible Department and Position for creating and maintaining central stormwater webpage:</u> Public Works <i>Environmental Compliance Officer</i></p> <p>Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.</p>	<p>Continue to maintain a system to report illegal dumping. Add Solid Waste Department to existing Public Works work order system (e.g., Lucity or Maintenance Connection) to track calls and responses within 9 months of approved SWMP.</p> <p>Collaborate with Public Works and Growth Management Departments to create a central stormwater webpage within 9 months of approved SWMP.</p> <p>Webpage review and updates, if applicable, to be made quarterly.</p>

Illicit Discharge Detection and Elimination

Objective 2. Inform the public of hazards associated with illegal discharges and improper disposal of waste and provide method to report illicit discharges by public and County staff. The reporting mechanisms will assist the County with detecting illicit discharges.

No.	Strategy	Documentation	Responsible Department and Position	Targets
3.2.2	<p>Maintain a system where the public can report stormwater violations. Information about this reporting system and on the hazards associated with illegal discharges and improper disposal of waste will be provided on the central stormwater management webpage.</p> <p>This relates to Strategies 1.2.1 and 1.2.2 in the SWMP.</p>	<p>Record number of complaints and location per FY. Document when complaints are remedied.</p>	<p>Growth Management: Building and Development Services <i>Building and Development Supervisor</i></p> <p><u>Responsible Department and Position for creating and maintaining central stormwater webpage:</u> Public Works <i>Environmental Compliance Officer</i></p> <p>Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.</p>	<p>Develop and maintain system to report stormwater violations within 9 months of approved SWMP.</p> <p>Create map of large illicit discharges within the MS4 jurisdiction within 9 months of approved SWMP.</p> <p>Collaborate with Public Works and Growth Management Departments to create a central stormwater webpage within 9 months of approved SWMP.</p> <p>Webpage review and updates, if applicable, to be made quarterly.</p>

Illicit Discharge Detection and Elimination

Objective 3. Support programs to eliminate illicit discharges.

No.	Strategy	Documentation	Responsible Department and Position	Targets
3.3.1	<p>Continue to maintain trash, recycling, and green waste collection at County convenience centers. Offer free trash and green waste days as funds permit. This strategy is intended to reduce illegal dumping.</p> <p>This relates to Strategies 1.2.1 and 1.2.2 in the SWMP.</p>	Volume of trash, green waste, and recyclables collected per FY.	Public Works: Solid Waste <i>Solid Waste Superintendent</i>	This strategy is already being implemented. Continue to strive to offer at least 2 free drop off days per FY for specific kinds of waste (e.g., tires, green waste) as funds permit. Free waste days require Board of County Commissioner (BCC) review and approval, pursuant to the guiding ordinance.
3.3.2	Continue to carry out clean-up of illegal dumpsites and litter clean-up, as needed, on County-owned properties.	Volume of litter collected from these clean-ups per FY.	Public Works: Solid Waste <i>Solid Waste Superintendent</i>	<p>This strategy is already being implemented. Problem sites will be cleaned and maintained throughout FY.</p> <p>Develop a work order system to track clean-ups within 9 months of approved SWMP.</p>
3.3.3	Continue to provide recycling education to incoming staff during employee orientation.	Number of staff orientations held per FY.	Sustainability Division <i>Sustainability Specialist</i>	This strategy is already being implemented. Continue to provide recycling training at all staff orientation trainings.
3.3.4	Convert septic systems to sewer in the Agua Fria area to prevent illicit discharges from aging septic systems and cesspools.	Number of new connections made per FY.	Public Works: Utilities <i>Utilities Director</i>	This strategy is already being implemented. Continue to convert septic systems to sewer in Agua Fria per the Master Plan as funding allows.

Illicit Discharge Detection and Elimination				
Objective 4. Enforce ordinances to prevent illicit discharge. This includes providing information and training to County employees about illicit discharges to support an effective program.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
3.4.1	Review and update County codes and enforcement process to ensure prevention of illicit discharges. Update Sustainable Land Development Code (SLDC) 7.19 and Ordinance No. 2016-9, as amended.	Conduct a review and create a report on code review. Updated codes.	Growth Management: Building and Development Services <i>Building and Development Supervisor</i>	Completed code review by Bohannon Huston, Inc. in November 2023. Review codes internally within 12 months of approved SWMP.
3.4.2	Enforce County codes to address illicit discharges, including those that require recycling (50.7), prohibit illegal dumping (50.11), prohibit littering (93.03), require proper waste storage (93.04), require proper hazardous waste disposal (93.08), prohibit fugitive water release (SLDC 7.13), and declare dumping of pollution into waterways a public nuisance (131.40). The SLDC has enforcement mechanisms in Sections 14.3.2, 14.4, and 14.5.	Electronic tracking of illicit discharges, related inspections, and code enforcement actions.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i> Public Works: Solid Waste <i>Solid Waste Compliance Officer (illegal dumping)</i>	This strategy is already being implemented. Continue to utilize a spreadsheet as an electronic tracking tool to track illicit discharge locations, inspection results, and enforcement actions. Coordinate with the County GIS Department to ensure illicit discharge data (including documentation for related inspections and code enforcement actions) is mapped.

Illicit Discharge Detection and Elimination				
Objective 4. Enforce ordinances to prevent illicit discharge. This includes providing information and training to County employees about illicit discharges to support an effective program.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
3.4.3	Coordinate with the City of Santa Fe, NMDOT, Rio Arriba County, and Los Alamos County to address situations where illicit discharges originate outside the County's MS4 jurisdiction.	Record attendance at MS4 collaborative meetings per FY.	Public Works <i>Environmental Compliance Officer</i> Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.	This strategy is already being implemented. Continue to collaborate through consistent attendance, representation, and participation in quarterly MS4 collaborative meetings.
3.4.4	Ensure all Code Enforcement staff and appropriate Public Works staff have current stormwater certification and have necessary tools, equipment, and IT support to allow staff to respond to, track, and document incidents.	Maintain records of names and titles of staff trained; date(s) of training(s).	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i> Public Works <i>Administrative Manager</i>	Continue to maintain current stormwater inspector certifications for Code Enforcement staff and provide training to appropriate Public Works staff. This relates to Strategy 6.2.2 in the SWMP.
3.4.5	Ensure all appropriate Public Works staff have current spill prevention training and have necessary tools, equipment, and IT support to allow staff to respond to, track, and document incidents.	Maintain records of names and titles of staff trained; date(s) of training(s).	Public Works <i>Administrative Manager</i>	Develop or choose a commercially available training program within 12 months of approved SWMP. Consider this training when developing future procedures, obtaining tools/equipment, etc. This relates to Strategies 6.1.12 and 6.1.13 in the SWMP.

4. Construction Site Stormwater Runoff Control

Permit Requirement: Develop, implement, and enforce a program to reduce pollutants in stormwater runoff from construction activities that disturb one or more acres of land. Reduction of stormwater discharges from construction activity disturbing less than one acre must be included in the program if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more. Requirements for this SWMP include using/creating an ordinance or other regulatory mechanism to require construction site operators to practice erosion and sediment control and properly manage waste. In addition, site plans must be reviewed for potential water quality impacts and reviewers must ensure the BMPs for pollution prevention are appropriate. The SWMP must include procedures for site inspections and enforcement of control measures.

In addition to the above requirements, the SWMP includes: 1) Measurable strategies/goals; 2) Target dates for strategies/goals; and 3) County position responsible for implementing and coordinating the activities. The program permit requirements are provided in the ‘Program Goal’ below, as well as in the ‘Objective’ statements and ‘Strategy’ column in the tables below. The ‘Documentation’ column in the tables below include how the County will track measurable goals, if applicable to the strategy. The County position responsible for implementing and coordinating the program elements is listed in the ‘Responsible Department and *Position*’ column, and the ‘Targets’ column provides target dates for strategies/goals.

Program Goal: Reduce pollutants in stormwater runoff from construction activities within the County MS4 jurisdiction.

Construction Site Stormwater Runoff Control				
Objective 1. Review site plans for water quality impacts & verify that Construction General Permit (CGP) is in place for project.				
No.	Strategy	Documentation	Responsible Department and <i>Position</i>	Targets
4.1.1	Continue to review site plans for water quality impacts, confirm NOI is in place, verify Stormwater Pollution Prevention Plan (SWPPP) is in place. Continue to work with the Technical Advisory Committee on review of site plans for water quality impacts.	EPA database for filing of permits. Future written procedures for this strategy will address documentation.	Growth Management: Building and Development Services <i>Building and Development Supervisor</i>	Create written procedures for reviewing site plans within 12 months of approved SWMP and work towards development of electronic tracking system.

Construction Site Stormwater Runoff Control				
Objective 2. Carry out construction site inspections.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
4.2.1	Prioritize all active construction sites 1 acre or larger that fall within the County's MS4 jurisdiction for inspection.	Written inspection criteria, tracking of inspections, permit checklists. Retain documentation from inspections for construction fund release.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i>	This strategy is already being implemented. Continue to inspect all active construction sites that are 1 acre or larger and fall within the County's MS4 jurisdiction.
4.2.2	Establish frequency for site inspections on construction sites 1 acre or larger that fall within the County's MS4 jurisdiction. Carry out initial and final inspections to release construction funds for projects over 10,000 square feet.	Permit checklists, tracking of inspections, written inspection criteria.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i>	This strategy is already being implemented. In addition to initial and final inspections, require a pre-development inspection for all projects 1 acre or larger within the County's MS4.

Construction Site Stormwater Runoff Control				
Objective 2. Carry out construction site inspections.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
4.2.3	Develop electronic tracking tool to track locations, inspection dates and results, and enforcement actions of active construction sites.	Reports from electronic tracking tool.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i>	<p>This strategy is already being implemented and tracking is ongoing.</p> <p>Continue to utilize a spreadsheet as an electronic tracking tool to track locations, inspection dates and results, and enforcement actions.</p> <p>Coordinate with the County GIS Department to ensure data collected for construction projects is mapped, which will help staff ensure that they are inspected regularly and documented.</p>

Construction Site Stormwater Runoff Control				
Objective 2. Carry out construction site inspections.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
4.2.4	Provide construction general permit (CGP) training to all staff carrying out construction site inspections or involved with CGP NOI processes.	Names and titles of staff trained; date of training(s).	<p>Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i></p> <p>Public Works <i>Environmental Compliance Officer</i></p> <p>Until the Public Works <i>Environmental Compliance Officer</i> is hired, appointed Sustainability staff will function as a designated backup to this position.</p>	Continue staff training. This relates to Strategies 3.4.4 and 6.2.2 in the SWMP.

Construction Site Stormwater Runoff Control				
Objective 3. Enforce ordinances to prevent construction site stormwater runoff.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
4.3.1	Enforce codes to require erosion and sediment control, construction waste control, and plan review. These include SLDC inspection requirements (5.10.2), requirements to clean-up construction sites after improvements (5.10.5), overlay district requirements, and terrain management requirements (7.17). The SLDC has enforcement mechanisms in Sections 14.3.2, 14.4, and 14.5.	Tracking of who is authorized to stop work in the event of a violation.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i>	Enforcement is ongoing. Continue to utilize a spreadsheet as an electronic tracking tool to track enforcement actions. Coordinate with the County GIS Department to ensure data collected on ordinance enforcement is mapped and tracked.
4.3.2	Review and update County codes as needed to ensure prevention of stormwater pollution from construction. In particular, review and update SLDC 7.19.	Conduct a review and create a report on code review.	Growth Management: Planning, Building and Development Services <i>Planning Manager and Building and Development Services Supervisor</i> Sustainability Division <i>Sustainability Specialist</i>	Completed code review by Bohannon Huston, Inc. in November 2023. Review codes internally within 12 months of approved SWMP.

5. Post-Construction Stormwater Management in New Development and Redevelopment

Permit Requirement: Develop, implement, and enforce a program to address stormwater runoff from new development and redevelopment projects that disturb one acre or more within the County’s MS4 jurisdiction. Reduction of stormwater discharges from new development and redevelopment, within the County’s MS4 jurisdiction, disturbing less than one acre must be included in the program if it is part of a larger common plan of development or sale that would disturb one acre or more. Requirements include implementing structural and/or non-structural BMPs, using ordinances or other regulatory mechanisms to address post-construction runoff, and ensuring long-term operation and

maintenance of BMPs. The SWMP must describe management practices to reduce post-construction runoff, the ordinance to address runoff control, the procedure to ensure compliance, the education program for developers and the public about project designs to minimize water quality impacts, and program targets.

The SWMP includes: 1) Measurable strategies/goals; 2) Target dates for strategies/measurable goals; and 3) County position responsible for implementing and coordinating the post-construction management activities. The program permit requirements are provided in the ‘Program Goal’, ‘Objective’ statements, and ‘Strategy’ column in the tables below. The ‘Documentation’ column in the tables below include how the County will track measurable goals, if applicable to the strategy. The County position responsible for implementing and coordinating the program elements for this minimum control measure is listed in the ‘Responsible Department and *Position*’ column, and the ‘Targets’ column provides target dates for strategies/measurable goals.

Program Goal: Develop, implement, and enforce a program to manage stormwater runoff from new development and redevelopment projects. This includes the goal of increasing the adoption of GSI and other BMPs to maximize stormwater infiltration in new development and redevelopment.

Post-Construction Stormwater Management in New development and Redevelopment				
Objective 1. Enforce existing ordinances to manage runoff in new development and redevelopment.				
No.	Strategy	Documentation	Responsible Department and <i>Position</i>	Targets
5.1.1	Enforce SLDC 7.13.11.7 to require rainwater catchment systems for all new residential and all new or remodeled nonresidential development.	Documentation of enforcement actions.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i>	Enforcement is ongoing. Continue to utilize a spreadsheet as an electronic tracking tool to track enforcement actions. Coordinate with the County GIS Department to ensure data collected on ordinance enforcement is mapped and tracked.

Post-Construction Stormwater Management in New development and Redevelopment				
Objective 1. Enforce existing ordinances to manage runoff in new development and redevelopment.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
5.1.2	Enforce SLDC 7.17.5 and 7.17.5.2, which establishes setbacks from streams, rivers, or arroyos, identifies no build areas, requires that peak discharge of stormwater resulting from developments not exceed pre-development levels and be retained on-site, and establishes ponding requirements.	Documentation of enforcement actions.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i>	Enforcement is ongoing. Continue to utilize a spreadsheet as an electronic tracking tool to track enforcement actions. Coordinate with the County GIS Department to ensure data collected on ordinance enforcement is mapped and tracked.
5.1.3	Enforce SLDC 7.15 to ensure open space requirements are met for all new or remodeled non-residential development.	Documentation of enforcement actions.	Growth Management: Building and Development Services <i>Building and Development Services Supervisor</i>	Enforcement is ongoing. Continue to utilize a spreadsheet as an electronic tracking tool to track enforcement actions. Coordinate with the County GIS Department to ensure data collected on ordinance enforcement is mapped and tracked.

Post-Construction Stormwater Management in New development and Redevelopment				
Objective 2. Review and update stormwater ordinances to manage runoff in new development and redevelopment, as needed.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
5.2.1	Review and update County codes as needed to manage runoff in new development and redevelopment by promoting the use of GSI. In particular, update SLDC 7.19.	Conduct a review and create a report on code review.	Growth Management: Planning, Building and Development Services <i>Building and Development Services Supervisor and Planning Manager</i> Sustainability Division <i>Sustainability Specialist</i>	Completed code review by Bohannon Huston, Inc. in November 2023. Review codes internally within 12 months of approved SWMP.
5.2.2	Assess feasibility of creating an incentive program for incorporating GSI and rainwater capture into existing development.	Feasibility report.	Growth Management: Planning <i>Planning Manager</i> Sustainability Division <i>Sustainability Specialist and Sustainability Manager</i>	Complete feasibility report within 12 months of approved SWMP.

Post-Construction Stormwater Management in New development and Redevelopment				
Objective 3. Provide GSI resources to staff, contractors, and the public to project designs to minimize water quality impacts.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
5.3.1	Send staff from Public Works, Growth Management, and Sustainability to the annual Land and Water Summit or other GSI meetings.	Number of staff registrations per FY.	Growth Management Public Works Sustainability Division <i>Positions to be determined each year</i>	This strategy is already being implemented. Continue to have at least 4 staff attending annual Summit (minimum of one staff from Public Works, Growth Management, and Sustainability Departments).
5.3.2	Develop a low impact design and maintenance guide for developers, contractors, County staff, and the public modeled after the Bernalillo County guide . Post to the County's stormwater management webpage and provide to permit applicants.	Completed guide.	Growth Management: Planning <i>Planning Manager</i> Sustainability Division <i>Sustainability Specialist and Sustainability Manager</i>	Completed guide within 18 months of approved SWMP.

Post-Construction Stormwater Management in New development and Redevelopment				
Objective 4. Support County MS4 program goals, water conservation goals, and implement nature-based climate solutions.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
5.4.1	Integrate nature-based climate solutions, including GSI, into the countywide climate action plan.	Completed climate action plan.	Sustainability Division <i>Sustainability Specialist & Sustainability Manager</i>	This target has been met. Completed climate action plan in December 2023. Following the plan will be ongoing.

Post-Construction Stormwater Management in New development and Redevelopment				
Objective 4. Support County MS4 program goals, water conservation goals, and implement nature-based climate solutions.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
5.4.2	Protect pollinator species and their habitats by encouraging native plantings and discouraging use of pesticides.	Resolution 2020-51 and any reporting on progress for this resolution.	Growth Management: Open Spaces Parks and Trails <i>Open Space Resource Management Specialist</i> Sustainability Division <i>Volunteer Coordinator and Sustainability Specialist</i>	This strategy is already being implemented. Continue to secure resources for and offer Master Naturalist trainings and volunteer opportunities. Continue to prioritize native, pollinator friendly plantings in County landscaping and Earth Day events. Continue to improve pollinator habitat in specific Open Space areas.

6. Pollution Prevention/Good Housekeeping for Municipal Operations

Permit Requirement: Develop and implement an operation and maintenance program with a training component to prevent or reduce pollutant runoff from municipal operations within the MS4 jurisdiction. Address maintenance activities, schedules, and inspection procedures; controls to reduce or eliminate pollutant discharge from municipal operations; procedures to properly dispose of waste; and procedures to ensure flood management projects are assessed for impacts on water quality.

The SWMP includes: 1) Measurable strategies/goals; 2) Target dates for strategies/measurable goals; and 3) County position responsible for implementing and coordinating the employee training and pollution prevention activities. The program permit requirements are provided in the ‘Program Goal’, ‘Objective’ statements, and ‘Strategy’ column in the tables below. The ‘Documentation’ column in the tables below include how the County will track measurable goals, if applicable to the strategy. The County position responsible for implementing and coordinating the program elements is listed in the ‘Responsible Department and *Position*’ column, and the ‘Targets’ column provides target dates for strategies/measurable goals.

The County does not own or operate any industrial facilities within the MS4 jurisdiction that are subject to the Multi-Sector General Permit (MSGP) or an individual NPDES permit for discharges of stormwater associated with industrial activity. Therefore, a map and EPA permit authorization numbers are not required in this SWMP.

Municipal operations within the MS4 jurisdiction include: County Public Works complex (includes a fueling station), County public parks and recreation areas within the MS4 jurisdiction, County properties where landscape management activities occur, and County roadways within the MS4 jurisdiction.

Program Goal: Prevent or reduce pollutant runoff from municipal operations, such as operation of facilities, parks and open space, fleet maintenance, County road maintenance, new construction, and stormwater conveyance maintenance.

Pollution Prevention/Good Housekeeping for Municipal Operations				
Objective 1. Implement an operation and maintenance program to reduce pollutants in stormwater runoff from County facilities within the MS4 jurisdiction.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
6.1.1	Develop SWPPPs for County public parks and recreation areas within the MS4 jurisdiction.	Completed plans.	Public Works <i>Facilities Operations and Maintenance Manager</i>	Develop plans within 18 months of approved SWMP.
6.1.2	Develop a SWPPP for the County Public Works complex.	Completed plan.	Public Works <i>Projects and Facilities Division Director</i>	This target has been met. Completed plan in 2023.
6.1.3	Update Maintenance Plan to include stormwater aspects related to landscape management activities within the MS4 jurisdiction.	Completed plan.	Public Works <i>Operations Maintenance Manager</i>	Update plan to include stormwater aspects within 18 months of approved SWMP.

Pollution Prevention/Good Housekeeping for Municipal Operations

Objective 1. Implement an operation and maintenance program to reduce pollutants in stormwater runoff from County facilities within the MS4 jurisdiction.

No.	Strategy	Documentation	Responsible Department and Position	Targets
6.1.4	Continue to follow County SWPPP for municipal vehicle fueling, operation, and maintenance activities within the MS4 jurisdiction. The only County fueling area in the MS4 jurisdiction is located at the Public Works complex.	Completed plan.	Public Works <i>Roads, Utilities, and Fleet (RUF)</i> <i>Division Director</i>	Following the plan will be ongoing. The only County owned fueling area is located at the Public Works complex and this will be incorporated into the existing Public Works Facility SWPPP within 18 months of approved SWMP.
6.1.5	Continue to follow County SWPPP for County Public Works complex.	Completed plan.	Public Works <i>Roads, Utilities, and Fleet (RUF)</i> <i>Division Director</i>	Following the plan will be ongoing.
6.1.6	Incorporate GSI into the design of new or updated County parks, paved walking trails, and facilities, within the MS4 jurisdiction, where feasible.	List of GSI to be incorporated into new facility designs within the MS4 jurisdiction.	Public Works <i>Facilities and Projects Division</i> <i>Director</i>	Create standard operating procedure to ensure that GSI is considered in all County construction and retrofit projects. Target date is 18 months from the approval of the SWMP.

Pollution Prevention/Good Housekeeping for Municipal Operations

Objective 1. Implement an operation and maintenance program to reduce pollutants in stormwater runoff from County facilities within the MS4 jurisdiction.

No.	Strategy	Documentation	Responsible Department and Position	Targets
6.1.7	Include GSI and new stormwater infrastructure into maps, building asset, and maintenance lists. Carry out as part of building maintenance review. Prioritize facilities that fall within the MS4 jurisdiction. This also supports Objective 4 in Section 5 of the SWMP, Post-construction stormwater management in new development and redevelopment.	Map or list of stormwater infrastructure currently maintained by the County within the MS4 jurisdiction.	Public Works <i>Facilities and Projects Division Director</i>	Update map or list per Public Works schedule. This will be ongoing.
6.1.8	Provide GSI design and maintenance training to County staff in projects and maintenance (This relates to Strategy 5.3.1).	Maintain records of names and titles of staff trained; date(s) of training(s).	Public Works <i>Facilities and Projects Division Director</i>	This strategy is already being implemented. Continue to have at least 5 staff attend trainings annually.
6.1.9	Create stormwater pollution prevention inspection schedule and prioritization plan for County facilities within the MS4 jurisdiction.	Completed inspection schedule and prioritization plan.	Public Works <i>Facilities and Projects Division Director and Public Works Director</i>	Target date for the completed schedule and prioritization within 9 months of approved SWMP.
6.1.10	Hire a stormwater inspector to carry out inspections of County facilities within the MS4 jurisdiction for the pollution prevention and good housekeeping program.	Contract out for an inspector. Contract and inspection reports will serve as documentation.	Public Works <i>Public Works Director</i>	Inspections of facilities within the MS4 jurisdiction to begin by the end of 2025.

Pollution Prevention/Good Housekeeping for Municipal Operations				
Objective 1. Implement an operation and maintenance program to reduce pollutants in stormwater runoff from County facilities within the MS4 jurisdiction.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
6.1.11	Create list and map of County facilities that may discharge pollutants of concern to the MS4, including any commercial industrial facilities subject to MSGP or individual industrial NPDES permit.	Completed list and map with information in ProjectMates.	Public Works <i>Production Controller</i>	Target date for the completed list by the end of 2025.
6.1.12	Develop procedures to manage spills and prevent water quality pollution in County roads, fleet, facilities, and solid waste activities. The focus will be within the MS4 jurisdiction.	Identify key procedures needed, and completed procedures will serve as the documentation.	Public Works <i>Public Works Director</i>	Target date is to complete identified procedures by the end of 2025. The goal is to embed procedures within the work order system.
6.1.13	Provide staff training on pollution prevention and spill prevention and response/clean-up.	Maintain records of names and titles of staff trained; date(s) of training(s).	Public Works <i>Public Works Director</i>	Develop staff training for roads, facilities, fleet, and solid waste after procedures are drafted in Strategy 6.1.13 . The target date to start these trainings is within 12 months of approved SWMP.

Pollution Prevention/Good Housekeeping for Municipal Operations				
Objective 2. Implement stormwater runoff controls at County construction sites.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
6.2.1	Continue to follow County SWPPP for municipal construction activities greater than 1 acre.	Completed plan.	Public Works <i>Project Managers (Utilities, Vertical, and Roads)</i>	Ongoing strategy.
6.2.2	Provide staff training on pollution prevention in municipal construction activities.	Maintain records of names and titles of staff trained; date(s) of training(s).	Public Works <i>Administrative Manager</i>	Set up staff training for appropriate public works staff within 12 months of approved SWMP. This relates to Strategies 3.4.4 and 4.2.4 in the SWMP.
6.2.3	Develop an inspection schedule and prioritization for County construction sites for county construction projects over \$2M located within the MS4 jurisdiction.	Inspection schedule and prioritization plan.	Public Works <i>Project Managers</i>	Inspections of construction to begin within 12 months of approved SWMP.
6.2.4	Identify all projects occurring within MS4 jurisdiction for Capital Advisory Committee.	List of projects occurring within MS4.	Growth Management: Planning <i>Capital Planner</i>	Projects identified within 9 months of approved SWMP.

Pollution Prevention/Good Housekeeping for Municipal Operations				
Objective 3. Manage stormwater runoff to reduce or eliminate the discharge of pollutants along County roads.				
No.	Strategy	Documentation	Responsible Department and Position	Targets
6.3.1	For new road construction, follow design standards in the County’s complete streets resolution (2022-036) to utilize stormwater runoff and decrease stormwater pollutants. Stormwater runoff will be managed within County right-of-way on existing roads.	Resolution 2022-036.	Public Works <i>Roads Project Manager</i>	Ongoing.
6.3.2	Coordinate with the City of Santa Fe on stormwater management along roadways in the Santa Fe River corridor.	Attend MS4 collaborative meetings with the City of Santa Fe and NMDOT.	Public Works <i>Engineering Service Manager</i>	Ongoing.
6.3.3	Maintain culverts, bar ditches, and other road drainage structures.	Tracking of maintenance actions.	Public Works <i>Roads Superintendent</i>	Ongoing.
6.3.4	Create map of culverts, bar ditches, and other drainage structures.	Completed map.	Public Works <i>Roads Superintendent and Foreman</i>	Map completed by July 2026.
6.3.5	Provide staff training on pollution prevention in road maintenance activities.	Maintain records of names and titles of staff trained; date(s) of training(s).	Public Works <i>Administrative Manager</i>	Target date for developing staff trainings developed is within 12 months of approved SWMP.

Monitoring and Assessment

The MS4 permit has requirements for the permittee to use monitoring and assessment to evaluate program compliance, the appropriateness of identified BMPs, and progress toward achieving identified measurable goals. Stormwater monitoring within the Santa Fe area is still being developed by the County and the other MS4 agencies.

Santa Fe County has limited stormwater outfalls discharging into intermittent water courses (“arroyos”), with potential access to the waters of the United States. All storm drains are privately owned and operated; the County has neither public storm drain systems nor public storm drain facilities. Since the outfall concept does not readily apply to the County, the County has identified MS4 priority areas where pollutants have a higher probability of reaching stormwater and where the County can focus on MS4 BMPs to minimize stormwater pollution.

Santa Fe County is in the process of identifying MS4 priority areas to guide the development of a monitoring/assessment plan. The monitoring/assessment plan will address the MS4 permit requirements as they relate to monitoring discharges to impaired waters and waters with identified total maximum daily loads (TMDL).

If and when Santa Fe County conducts analytical monitoring of stormwater discharges from the permitted small MS4, the County must comply with the following permit requirements. These monitoring program requirements will be included in all monitoring plans developed by Santa Fe County.

1. Representative monitoring. Samples and measurements taken for the purpose of monitoring must be representative of the monitored activity.
2. Test Procedures. Monitoring results must be conducted according to test procedures approved under 40 CFR Part 136.
3. Discharge Monitoring Report (DMR). Monitoring results must be reported on a DMR with the results on one storm event per DMR. DMRs must be submitted along with the MS4 Annual Report required in the MS4 permit.
4. Records of monitoring information must include:
 - 4.1. date, exact place, and time of sampling or measurements;
 - 4.2. names(s) of the individual(s) who performed the sampling or measurements;
 - 4.3. date(s) analyses were performed;
 - 4.4. names of the individuals who performed the analyses;
 - 4.5. analytical techniques or methods used; and
 - 4.6. results of such analyses.