SANTA FE COUNTY UTILITIES DIVISION
Utility Service Application

Application Process for Water and Wastewater Services

To better serve you, Santa Fe County Utilities (SFCU) is providing the following information describing the process for obtaining individual utility service (water and/or wastewater) from SFCU.

- Applicant submits a current, signed version of the Utility Service Application provided on the following pages. Fees **are required at this time**. As fees vary due to requested services and water agreements, please contact the utility office for the amount due with the signed application.

  NOTE: For Wastewater Service Requests - Prior to submitting a Utility Service Application, the applicant is encouraged to contact the County (505-992-9870) to determine if payment of a Utility Expansion Charge (UEC) to the City of Santa Fe will be required. The City of Santa Fe contact for UECs is Stan Holland - 505-955-4637.

- If requested by the applicant, SFCU will provide a Conditional Services Availability Letter in order to obtain a building permit from Santa Fe County Building and Development Services Division (see application – Other Information box).

- Following receipt of a service application and fees, SFCU will review the application, assess readiness for utility services (inspect connections and condition of infrastructure), and will work with the applicant if connections do not meet SFCU standards. It is the applicant's responsibility to address deficiencies.

  NOTE: Should line taps and connections be required, SFCU must be informed of the work schedule at least 3 business days prior as SFCU will need to be on site to inspect all taps and connections. All fees associated with taps and connections must be paid prior to conducting work. SFCU must be present during any water line tapping procedures.

- When SFCU inspections determine that all connections meet SFCU standards, SFCU will install a meter.

Customer Service
(505) 992-9870

Physical Address
424 NM 599 Frontage Road
Santa Fe, NM 87507

Map to Offices

Hours of Operation
Monday – Friday
8:00 AM – 5:00 PM
(except holidays)

SANTA FE COUNTY UTILITIES DIVISION
Water Service Rates and Charges

Monthly Service Charge per Meter Size
(From Santa Fe County Ordinance No. 2018-4)

Meter Size (inches)	5/8	3/4	1	1-1/2	2	3	4	6	8	10
Residential*	$22.83	$24.68	$28.32	$61.38	$63.63	$96.15				
Non Residential*	$48.30	$68.62	$109.28	$210.93	$332.89	$641.93	$762.64	$1517.64	$2423.67	$3365.72
High Usage* July 1,2019						$641.93	$762.64	$1517.64	$2423.67	$3365.72

* Please see Ordinance for Definitions

Commodity Rates (per 1,000 gallons) – Water Usage per Month

	FY 2023		FY 2024		FY 2025		FY 2026		FY 2027	
Gallons	Residential	Non-Residential	Residential	Non-Residential	Residential	Non-Residential	Residential	Non-Residential	Residential	Non-Residential
First 4,000	$7.81	$7.54	$8.16	$7.88	$8.43	$8.14	$8.63	$8.34	$8.99	$8.69
Next 4,000	$10.76	$10.41	$11.24	$10.88	$11.61	$11.24	$11.89	$11.51	$12.39	$11.99
Next 4,000	$16.62	$16.14	$17.37	$16.87	$17.94	$17.43	$18.37	$17.85	$19.14	$18.60
Next 4,000	$22.49	$21.79	$23.50	$22.77	$24.28	$23.52	$24.86	$24.08	$25.90	$25.09
Above 16,000	$27.72	$27.72	$28.97	$28.97	$29.93	$29.93	$30.65	$30.65	$31.94	$31.94

High Usage	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026
All Tier Ranges (gallons)	$7.46	$7.71	$7.90	$8.23

* Fiscal Year (FY) July 1 to June 30; FY 2026 is July 1, 2025 – June 30, 2026

Private Fire Hydrant and Fire Service Line

Private Fire Service Line - Meter Size (inches)	3	4	6	8	10	Private Fire Hydrant
Annual Fee	$641.93	$762.64	$1,517.64	$2,423.67	$3,365.72	$1165.00

Water & Sewer Utility Expansion Charge
(From Santa Fe County Ordinance No. 2021-5 & 2021-6)

Meter Size (inches)	5/8	3/4	1	1-1/2	2	3	4	6	8	10
Meter Equivalency Units (MEU)*	1	1.5	2.5	5	8	15	25	50	80	115
Water UEC	$3,165	$4,757.50	$7,912.50	$15,825	$25,320	$47,475	$79,125	$158,250	$253,200	$363,975
Sewer UEC	$1,635	$2,452.50	$4,087.50	$8,175	$13,080	$24,525	$40,875	$81,750	$130,800	$188,025

* Please see Ordinance for Definitions

System Acquisition Surcharge

Acquired Water System	County Agreement Number	Agreement Effective Date	Term of Surcharge	Monthly Surcharge Amount
Hyde Park Estates	2017-0115-PW/BT	May 9, 2019	15 years from Closing Date	$36.24 / month

* Applicable to customers of acquired water system at time of acquisition

Other Fees

Fee	Charge
Account Set up	$18.00
Water Deposit	$100.00
Wastewater Deposit	$25.00
Reconnection	$70.00
Meter Can Inspection/Reinspection	$30.00
Stand-by	$90/Annual
Water Rights (if not paid by developer)	$36,000/AF
Conservation Fee	$0.03/1000 Gallons

Meter Installation	
Meter Size (inches)	Charge
5/8 -inch	$400.00
1-inch	$450.00

Construction Inspection	$150.00

From Santa Fe County Ordinance No. 1998-16

Waste Water Service Rates and Charges
(From Santa Fe County Ordinance No. 2018-3)

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Monthly Fixed Fee	$10.44	$10.91	$11.27	$11.54	$12.02
Monthly Usage Charge (per 1,000 gallons above base rate of 1,000, gallons	$6.01	$6.28	$6.49	$6.65	$6.93

Rates do not include applicable taxes.
All bills are net and payable within thirty (30) days from the date of bill. If payment for any service rendered is not made within forty (40) days from the date of billing, Utility shall apply an additional late charge of 1.5 % per month to the total balance in arrears, excluding gross receipts tax. Returned checks due to insufficient funds will result in a $25.00 charge. Please see Ordinances for other rate information.

Revised 6/24/2026

SANTA FE COUNTY UTILITIES DIVISION
Utility Service Application

Requested Service(s):					
WATER			**WASTEWATER**		
Residential Water Service	☐		Residential Wastewater Service	☐	
Non-Residential Water Service	☐		Non Residential Wastewater Service	☐	
Proposed Meter Size			If Required, UEC* Paid to City	☐	

* Prior to submitting this utility service application, the applicant is encouraged to contact the County (505-992-9870) to determine if payment of a wastewater Utility Expansion Charge (UEC) to the City of Santa Fe will be required. City of Santa Fe contact for UEC – Stan Holland 505-955-4637.

Service Location Information:			
Service Address:		Lot Number:	
Subdivision:		Subdivision Phase:	

Applicant Information			
Existing SFCU Customer	yes ☐	no ☐	
Name:			
Mailing Address			
City, State, Zip			
Primary Phone#:		Secondary Phone #	
e-mail address			
CRS or Last 4 digits of SSN:			

Service Type			
Single Family Dwelling Unit	☐		
Accessory Dwelling Unit (e.g.; Guesthouse)	☐		
Apartment/Condominium	☐		
Office/Business	☐	Type of Business:	
Manufacturing	☐	Type of Manufacturing:	

Other Information				
Water Budget: (Commercial customers must provide a detailed water budget.)	gal/year		acre ft/year	
Residential - Provide Estimated Volume (volume should not be greater than allotted amount specified in the applicable Water Service or Water Delivery Agreement):				
Is there an **existing well** on the property? (If **yes**, see notes below)	yes	☐	no	☐
Does the property have a **meter can installed at the property line?** (If no, *please provide a current plat with the meter can location identified or drawn on.)*	yes	☐	no	☐
Does the property require a **dedicated fire service line**?	yes	☐	no	☐
If **yes**, identify the number and size of dedicated fire service line(s):	#		size	
Is there a **private fire hydrant** on the property?	yes	☐	no	☐
Please provide a Conditional Service Availability Letter	yes	☐	No	☐

Service Policy:

Termination of Service: Please contact our Billing Office at least five (5) business days in advance of your service termination date in order to discontinue service. If you fail to notify us, service will continue and you will be held accountable for any accrued charges on your account.

Right of Access: Santa Fe County Utilities is authorized to enter private premises for the purpose of inspecting, maintaining, testing, reading, changing, installing or removing its meters. Please note that only Santa Fe County Utilities personnel are permitted to open a meter can. Unauthorized entry of the meter box may be viewed as criminal trespass and you could be subject to misdemeanor charges and other fees.

Agreement to Conditions of Service:

I agree to comply with the Ordinances, Resolutions and Policies established by Santa Fe County as a condition of service and I affirm under the penalties provided by law that the information on this application is true and correct.

Print Name

Signature **Date**

Revised 8/01/2024