



SANTA FE COUNTY ATTORNEY'S OFFICE

REQUEST FOR PUBLIC RECORDS

In accordance with the New Mexico Public Records Act, NMSA 1978, § 14-2-1et seq., as amended, I would like to inspect and/or copy the following documents: (Please identify records with reasonable particularity)

I promise to pay copying charges as listed in the Copy Fee Schedule. If the charges will exceed \$_____ please call me to discuss. I understand that I may be asked to pay the fee for copies in advance before the copies are made. (Please print clearly)

Name of Requester

Date

Signature

Telephone Number

Address City/State Zip Code

Email Address: _____ Fax Number: _____

FOR DEPARTMENT USE ONLY

<p>The request to inspect public records is: Approved _____ Disapproved for the following reason(s): _____ _____ _____ _____</p>	<p>3 Day Deadline _____ 15 Day Deadline _____ Date Completed _____ No. of Copies _____ Cost _____</p>
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