

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

RESOLUTION NO. 2011-26

A RESOLUTION TO CREATE A WEB-BASED COUNTY SUNSHINE PUBLIC INFORMATION PORTAL THAT PROVIDES PUBLIC ACCESS TO COUNTY GOVERNMENT BUDGETS, CONTRACTS, EXPENDITURES, REVENUE, EMPLOYEE DATA AND OTHER PUBLIC INFORMATION; PROVIDING FOR THE DEVELOPMENT, OPERATION AND MAINTENANCE OF THE COUNTY SUNSHINE INFORMATION PORTAL.

WHEREAS, the Board of County Commissioners is committed to open government and transparency;

WHEREAS, in furtherance of its goals of open government and transparency, the Board of County Commissioners on October 28, 2009 adopted its Resolution 2009-205 establishing a County transparency policy;

WHEREAS, that resolution establishing a policy of disclosing relevant government information "as quickly as possible in forms the public can readily find and use ..." and providing for regular release of information in paper form, through audio and video broadcasts, through the County's internet website, through County's Public Information Specialist and through in-person communication;

WHEREAS, in further pursuit of the goal of open and transparent government, the Board of County Commissioners desires to establish a web-based "Sunshine Information Portal" to improve the public's instant internet access to County budgets, contracts, expenditures, revenue and other information; and

WHEREAS, such a information portal will allow the public to access, without cost or expense and at any time of day or night, vital information concerning County government, including government budgets, contracts, expenditures, employee data, and other information.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that:

1. The County shall develop, operate and maintain a "County Sunshine Information Portal" on its internet web site. The Sunshine Information Portal shall be configured so that is free, user-friendly, searchable and accessible to the public. The Sunshine Information Portal shall contain all relevant information that may be useful to the public in conducting business with Santa Fe County government, the government's sources and uses of funds, participating in government as a citizen, and obtaining useful information available from government sources.

2. The County Sunshine Information Portal shall contain all of the following financial information: (a) copies of approved County government budgets and supplemental financial reports presented to the Board of County Commissioners; (b) the County's cash balances by account or fund; (c) a quarterly summary of the County's investments; (d) monthly expenditure reports (a listing of County warrants); (e) statements concerning revenue received by source and any financial reversion of funds by revenue source; (f) approved budget adjustment resolutions; (g) appropriations for capital projects, identified by project location, type of project and all funding sources, such as; (h) revenue collected and received by the county including money from taxes, fines, fees, royalties, federal funds, state funds, gross receipts taxes (to include tax initiation and expiration date), general obligation bonds (including bond initiation and expiration date), severance tax bonds (including bond initiation and expiration date) and special revenue funds.

3. The County Sunshine Information Portal shall contain copies of all contracts that the county enters into for the lease, sale or development of county land or if a contract has a total value of more than five hundred dollars (\$500.00), naming both the recipient and purpose of the contract that the County is a party to, including intergovernmental, professional service and personnel contracts, grants, memoranda of understanding, joint powers agreements and, requests for proposals (RFP's) and requests for quotes (RFQ's) issued by the County as well as a list of all approved and utilized county vendors.

4. The County Sunshine Information Portal shall contain a link to current information about meetings scheduled for the current month and the following month, including the time and place of the meeting, the subject of the meeting and an agenda. The Portal shall also contain archived telecasts of meetings, both current and historical.

5. The County Sunshine Information Portal shall contain a directory of all classified employee positions identified only by Department, position title and salary, and shall contain a directory of exempt employee positions, identified by Department, position, title, salary and the name of the individual that holds the position.

6. The County Sunshine Information Portal shall contain any additional information that will assist the public in understanding County government operations and the use of taxpayer dollars.


7. Information provided on the County Sunshine Information Portal shall be easily searchable, where feasible. If, for technical or financial reasons, it is not possible to provide searchable documents, the documents themselves shall nevertheless be placed on the Sunshine Information Portal pending development of a web-based search function.

8. The County shall update the County Sunshine Information Portal as new information is received but at least monthly. The Portal shall, where feasible, include historical information from the previous month or year to assist the public to compare against current information.

9. This Resolution shall not require disclosure of information that is confidential by state or federal law.

PASSED, APPROVED AND ADOPTED this 22nd ^{February} day of ~~January~~, 2011.

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY, NEW MEXICO**

By: 
Virginia Vigil, Chair

ATTEST:

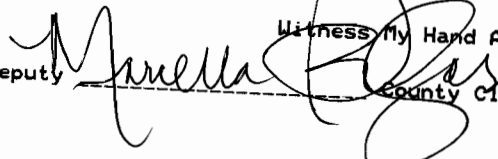
By: 
Valerie Espinoza, County Clerk



Approved as to Form

By: 
Stephen C. Ross, County Attorney



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 3
I Hereby Certify That This Instrument Was Filed for
Record On The 28TH Day Of February, 2011 at 09:47:15 AM
And Was Duly Recorded as Instrument # **1627970**
Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office
Deputy  Valerie Espinoza
County Clerk, Santa Fe, NM

SFC CLERK RECORDED 28/2/2011